

**TOWN OF CHARLOTTE
SELECTBOARD MEETINGS
APRIL 13, 2009**

APPROVED

MEMBERS PRESENT: Charles Russell, Chairperson; Jenny Cole, Winslow Ladue, Ed Stone, Frank Thornton.

OTHERS: Ellie Russell, Joan Jamieson, Moe Harvey, Marty Illick, Carlie Krolick, Stephen Brooks, Mark Brooks, Tom Nostrod, Charles Baker, Justin Dextradeau, Susan Smith, Robert Mack Jr, Hugh Lewis Jr, Carrie MacKillop, Lynne Jaunich, Rachel Gill, Charlotte Citizen.

(Note: The warned agenda was heard out of order, but appears in the published order for continuity.)

1. CALL TO ORDER

Mr. Russell called the Selectboard meeting to order at 7:02 p.m.

2. ADJUSTMENT TO AGENDA

Add: Reschedule Memorial Day meeting date.

3. PUBLIC DISCUSSION

Mr. Stone reported that a Senior Center film would be presented for public viewing Wednesday, April 15, 2009, at 1:00 p.m.

4. POLICE SERVICES CONTRACT WITH TOWN OF SHELBURNE

Mr. Russell explained a current contract with the Town of Shelburne Police Department for services at 20 hours per week, \$30 per hour plus mileage, which ends June 30, 2011. An annual cost is \$31,000.

Mr. Stone pointed out that traffic enforcement fee revenue would help offset the police service costs.

There was brief discussion regarding potential changes to the hours (10 hours per week versus 20 hours per week) and contracting for more hours during the summer and less in winter.

The Selectboard would continue discussion at the next Board meeting.

5. JOAN JAMIESON – Request to Place Banner on Town Green Celebrating Our Lady of Mount Carmel’s 150th Birthday

Joan Jamieson, resident and Our Lady of Mount Carmel Committee representative, explained a planned 150th church birthday celebration to be held June 20-21, 2009. The committee was seeking permission to place 3’ x 5’ banners on the Town Green and across the road at the Spear Store for those two dates. A celebration walk is planned from

Baptist Corner to the church from 10:45 am to 11:00 am, which would necessitate closing the south lane with traffic cones for safety.

Mr. Thornton spoke against closing the road for safety reasons.

Mr. Ladue spoke in support of the event, but would like to have the Recreation Committee review the requested use of public facilities (roads).

MOTION by Mr. Stone, seconded by Ms. Cole, to grant a request from Our Lady of Mount Carmel to put up a sign on the Town Green June 20 and 21, 2009, and to grant a request to close the south lane from Baptist Corner to the church on June 21, 2009, 10:45 am to 11:00 am, for a procession from Baptist Corner to the Our Lady of Mount Carmel church as presented.

VOTE: 3 ayes (Ms. Cole, Mr. Stone, Mr. Russell), 1 nay (Mr. Ladue), 1 abstention (Mr. Thornton); motion carried.

6. LEWIS CREEK ROAD AND ROSCOE ROAD - Discuss Reconstruction of the Roads and Potential Impact on Their Scenic Character

Hugh Lewis, Jr, Charlotte Road Commissioner, briefly reviewed a plan to reconstruct all of Charlotte's scenic roads starting with Monkton and Lewis Creek roads. There were discussions with Marty Illick related to correct road elevations at the covered bridges. The work should not impact the scenic road designation. Roscoe Road may not be done this calendar year.

Ms. Cole noted that a draft scenic road maintenance standard talked about keeping the roadways at a 15' width. Mr. Lewis explained that the road width varies from 15' to 20'. The bridge entrance shoulders will be cut back under the guard rails in order to shed water. The shoulders will be reseeded.

Marty Illick noted that a historic barn on her property was within the road right-of-way at an area where the roadway was higher by 6". It is bedrock there and shale shouldn't be added to the road bed, said Ms. Illick. Mr. Lewis said that the road crew would scrape the road down to the bedrock and put in enough gravel so the road could be graded. The ditch from the corner of the barn will be cleaned out for improved drainage away from the barn. There will be further discussion with Ms. Illick regarding concerns related to the barn.

Ms. Illick expressed concern that a public hearing protocol, including formal notification was not being followed regarding the planned improvements to the scenic roads.

Mr. Harvey reported that a grassy triangle between Monkton Road and Lewis Creek Road was being damaged by vehicular traffic.

7. RIPPLE IN STILL WATER, LLC d/b/a OLD BRICK STORE – Application for Second Class Liquor License

MOTION by Mr. Ladue, seconded by Mr. Stone, to recess the regular Selectboard meeting and convene as the Charlotte Liquor Control Board, and to grant a Second Class Liquor License to Ripple in Still Water, LLC, d/b/a Old Brick Store, PO Box 356, Charlotte, Vermont.

VOTE: 5 ayes; motion carried.

MOTION by Mr. Ladue, seconded by Mr. Stone, to adjourn the Charlotte Liquor Control Board and to reconvene the regular Selectboard meeting.

VOTE: 5 ayes; motion carried.

8. APPOINTMENTS

MOTION by Mr. Stone, seconded by Mr. Ladue, to reappoint the following:

- **Jonathan Fairbanks to the Design Review Committee for a three-year term;**
- **Bill Fraser-Harris to the Recreation Commission for a three-year term;**
- **Carlie Krolick to the Recreation Commission for a three-year term; and**
- **Margaret Russell to the Trails Committee for a two-year term.**

VOTE: 4 ayes, 1 recused (Mr. Russell); motion carried.

9. BURNS PROPERTY UPDATE

Mr. Bloch reported that an Ad Hoc Committee had been created to draft an application for site and design for Habitat for Humanity buildings. The process allows the neighbors to participate. Selectboard representatives needed to be appointed to the committee.

Ms. Cole and Mr. Stone volunteered to serve on an Ad Hoc Committee on behalf of the Town of Charlotte.

MOTION by Ms. Cole, seconded by Mr. Ladue, to appoint Jenny Cole and Ed Stone to serve on an Ad Hoc Committee to create an application for Site and Building Design of Habitat for Humanity housing on the Burns property.

VOTE: 5 ayes; motion carried.

10. CARLIE KROLICK – Update of Regional Events That Will Use Town Facilities

Carlie Krolick, Recreation Committee representative, asked for permission to close the Hinesburg Charlotte Road for 15 minutes for the May 30th 7th Annual Champlain Run.

MOTION by Mr. Stone, seconded by Mr. Ladue, to grant permission to close the Hinesburg Charlotte Road for the 7th Annual Champlain Run scheduled for May 30, 2009 as presented.

DISCUSSION:

Mr. Thornton said that the Hinesburg Charlotte Road should not be closed to car traffic, because it is the main road to Hinesburg. Ms. Krolick pointed out that the event is a three-mile run with road marshalls at each end of the event.

VOTE: 4 ayes, 1 nay (Mr. Thornton); motion carried.

Ms. Krolick explained a request to hold a Mother's Day Bike Ride to benefit the Lund Center on May 10th. The event does not require any road closures. A rest stop is suggested at the Senior Center parking lot. The event has 150 volunteers and around 350 participants using three bike routes.

Mr. Thornton asked if there would be police stationed at the major road intersections. Ms. Krolick reviewed that the course will have road side monitors. It is a charity ride and bikers will stop for car traffic.

Ms. Krolick reviewed a 10K 28th Annual Art Tudhope road race sponsored by the Green Mountain Athletic Association. No roads will be closed to car traffic. The Town Beach facilities would be used.

12. CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION

Charles Baker, Executive Director, reported on the CCRPC FY2010 work plan.

Mr. Russell said that the Town would like to add wildlife layers to the GIS mapping update.

Ms. Illick said that towns should be looking at a five year schedule for town plan updates.

Mr. Brooks noted that there were 7 CSWD drop-off centers in Chittenden County, but none south of South Burlington.

13. MARTY ILLICK – Lewis Creek Association Update

Marty Illick and Susan Smith, Lewis Creek Association representatives, handed out copies a Lewis Creek Association projects update, maps and photographs.

There was discussion regarding a volunteer program to handpick Frogbite invasive plants; stream bank stabilization and mapping updates; questions on the quality of FEMA flood plain data; outreach materials available on 7 watersheds from Shelburne to Shoreham that could be used for updating the Town Plan; and a need to research injection manure spreading related to runoff improvements.

14. Stephen Brooks

A) Siting A Transfer Station in Charlotte

Stephen Brooks, Mark Brooks, and Tom Nostrod, CSWD representatives, reviewed a proposal to site a drop-off center to replace the current Hinesburg drop-off center.

There was discussion regarding Charlotte zoning that would permit a drop-off center in the area by the railroad station; a potential site at the Tree Works parcel off the Hinesburg Charlotte Road; Board concerns related to line of sight distances, speed and accessibility to residents from Shelburne, Charlotte and Hinesburg; and potential alternate sites, such as the former Palmer Sugar House parcel.

Mr. Russell asked how many Charlotte residents used the Patchen Road drop-off center. Stephen Brooks said that a canvas of community use could be brought back to the Board. The committee would participate in the East Charlotte Village planning process as well.

B) Route 7 View Corridor and Possible Tree Trimming

Stephen Brooks handed out copies of photographs of the Route 7 Charlotte view corridor looking south toward the lake for Board review. Trees obstruct the view from Route 7 and the Horsford “keyhole”. A question: are the trees on public, private, or state land, asked Mr. Brooks.

Mr. Thornton said that the right-of-way was 98’ wide. If the trees were cut coming down the hill there would still be trees behind them. Cutting trees would not significantly impact on opening a view.

Ms. Cole said that the only area the Town can control is in the Charlotte Park and Wildlife Refuge. Finding the boundary lines would be necessary, said Ms. Cole. Mr. Brooks suggested asking Stewart Morrow to look at the Town maps to determine the boundary lines.

Ms. Cole suggested contacting the Charlotte Park Committee.

C) Town Public Water Supplies

Mr. Brooks noted that the Phinney water well flows constantly and is adjacent to the roadway. It was one of the three historic Town water sources.

Mr. Thornton said that legal research was needed to see if the three sources were still Town water wells.

Mr. Ladue expressed concern that the wells might not meet standards for construction for public water supplies. The Town currently owns sewer and water capacity that serves the Town Hall, the school and Senior Center. A public water supply must meet criteria of serving more than 25 people.

There was discussion regarding the Quonset Hut water supply; a request by Mr. Brooks to consider installing a yard hydrant using the Quonset Hut water supply; a Board suggestion to hold a conversation with the school before considering a yard hydrant request; and including a public water supply discussion with discussions regarding an emergency shelter at the school.

15. MINUTES OF March 23, 2009

MOTION by Ms. Cole, seconded by Mr. Stone, to approve the minutes of 03/23/2009 as written, with the following correction/addition:

Page 1, Board Members Present; correct that all five Board members were present.

Page 3, 6th paragraph, 2nd sentence; change to read “Ms. Cole noted that the plan also discussed co-location of utilities.

VOTE: 5 ayes; motion carried.

16. APPROVAL OF BILLS AND WARRANTS

The Selectboard signed bills and warrants as presented.

17. ADJOURNMENT and EXECUTIVE SESSION

MOTION by Mr. Stone, seconded by Ms. Cole, to adjourn the meeting and to enter Executive Session for the purpose of discussing Litigation and Real Estate Negotiation Matters.

VOTE: 5 ayes; motion carried.

The meeting was adjourned and the Board entered Executive Session at 10:00 p.m.

Respectfully submitted, Kathlyn Furr, Recording Secretary.

These minutes are subject to correction by the Charlotte Selectboard. Changes, if any, will be recorded in the minutes of the next meeting of the Board.