

Charlotte Selectboard

July 12, 2010 Meeting

APPROVED

Selectboard Members Present: Jennifer Cole, Charles Russell, Ed Stone, Winslow Ladue, John Owen

Administration Present: Dean Bloch

Community Members Present: Ellie Russell, Hugh Lewis, Jr., Dorothy Pellett, Moe Harvey, Lisa Gaujac, Roland Gaujac, David Pill, Karen Frost, David Mullin, David Marshall, Stephen Brooks, David Miskell

Call to Order—Charles Russell called the meeting to order at 7:05 PM.

Adjustments to Agenda: Charles indicated that Stephen Brooks (who was not yet present) wanted to add discussion of the Town public water supply at the school, and discussion of appointing a Town archaeologist. Dean suggested adding discussion of the Selectboard's schedule for the rest of the summer. Charles indicated that he would add an update of the Thompson's Point parking and burn pile situations.

Public Comment: none.

Keenan Roadway Agreement

Charles noted that since there was no public comment and Marty was not present yet, they had some time to address other agenda items. *Ed motioned to approve the Roadway Agreement and Waiver for the Keenan's subdivision at the north end of North Pasture Lane.* John seconded the motion and it passed 5-0.

Town web-site—approve setting up “rollover navigation”

Charles asked if it would be at every level. Jenny said yes. Winslow asked if this is the camel's nose under the tent. Jenny said that it's a stand-alone feature. Charles said that this amount could be used for wi-fi in the Town Hall instead. *Jenny motioned to approve spending up to \$350 to set up rollover navigation on the Town web-site.* John seconded the motion and it was approved 3-2 (Stone; Russell).

Marty Illick—aquatic weed control

Marty was present to explain the program. Lewis Creek Association (LCA) is the program contact, and applied for the grant on behalf the Town. LCA will oversee the project. LCA will front the payments to the subcontractors (people who are on the water removing European Frogbit), and then LCA will submit an invoice to the Town, which will be covered by the grant. The first 50% of the grant is paid up front, and the last 50% is paid by reimbursement.

Moe Harvey commented that, as of July 1st, the State has strict rules about subcontractors. Marty said she will check it out.

Ed motioned to authorize pass-through of grant funding to Lewis Creek Association.

John seconded the motion. There was other discussion: Winslow said he would like to see information about similar projects in Shelburne and elsewhere that have received similar grants. Marty said she would provide information. Winslow asked where the material is disposed of? Marty said last year it was composted near the lake. This year it is being composted on the Point Bay Marina parcel away from the lake.

Ed amended the motion so that the pass through is authorized only if Winslow approves after reviewing the other projects. John agreed with amendment. The amended motion passed 5-0.

Marty Illick—replacement of culvert under Spear Street west of Quinlan Bridge

Marty indicated that U.S. Fish and Wildlife Department has indicated that it will make \$30,000 available to purchase a culvert that can provide fish passage up Lewis Creek, provided the Town pays for installation as the match. Junior estimated that installation would cost \$10,000 at a minimum. He said he could do this out of the highway budget—the culvert will need to be replaced in a few years, but he could do it sooner. He said that

a box culvert would cost in the range of \$100,000, so there is a gap between the cost and what Fish and Wildlife can provide.

Moe Harvey asked the Selectboard to check whether, by accepting the Fish and Wildlife money, this will obligate the Town to rebuild Spear Street to allow flooding over the road in two places. He asked the Selectboard to be careful that they're not committing to this.
No action taken.

Police contract with Shelburne

Ed stated he has concerns that the job is not getting done. He said people have called him saying they don't see the police. He said the bill we just received was for \$4,000 for six months, which means they weren't spending a lot of time here. Ed said that he wants "30 hours per week" not "up to 30 hours per week."

Charles asked if board members want Shelburne to come to the Selectboard meeting in two weeks? Ed said yes. Winslow said that the budget would go from \$15,000 to \$50,000. Jenny said she is wondering if they can create a schedule so they are cover certain roads specifically. John said he thinks one person (or Selectboard member) should be the point person, and deal with it. Charles said he will have them come to the next meeting. ***No action taken.***

Discuss amending Traffic Ordinance on Hinesburg Road near school to indicate 30 miles per hour at all times

Dean explained that during the safety analysis of Hinesburg Road by VTrans, it became apparent that the signs near the school don't match the ordinance, since the ordinance indicates the 30 mph speed limit only applies between 7:30 AM and 4:30 PM. Dean said that the State will be replacing the signs with new material to make them more visible, but they want to know if they should make them to match the ordinance, or if the Selectboard intends to amend the ordinance so that the speed limit is 30 mph at all times.

Lisa Gaujac said that her family is renting a house near the school, and she has noticed that the school is very busy until late in the evening, and people drive fast.

Selectboard members indicated they are in favor of holding a hearing to amend the ordinance to 30 mph at all times. Dean said he will initiate the process. ***No official action taken***

Town Hall—scope of work for maintenance

Dick St. George provided a list of his investigation of the exterior of the Town Hall, and also provided photographs. Ed said that he thinks the Selectboard should take care of immediate things, not windows, and then budget more money next year for window, etc.

Moe Harvey said that Town voters approved to spend \$190,000 which included the land and the building. He said there has been no maintenance since it was built in 1994 (or very little). He suggested there should be a comprehensive analysis, and possibly pay for with a bond.

Dick said an ongoing maintenance budget would also be good. Stephen Brooks asked if soffits would help? Dick said yes, but would require a significant redesign. Dick said the roof probably won't need replacement for 10 years. Stephen suggested that the Selectboard consider expanding the building at the same time.

Jenny asked for the total cost estimate without replacing any windows. Dick said about \$24,000—which includes replacing the round windows. Dick said a couple of items should be addressed relatively soon.

Ellie Russell said that a maintenance fund is important. Stephen said that the Selectboard should incorporate a 20-30% contingency provision in the contract for unknowns. Charles said the board will discuss again at the next meeting.
No action taken.

Energy Committee—update regarding energy efficiency work on Town Hall

David Pill of the Charlotte Energy Committee indicated that they don't have a finalized contract yet. He described the list of items that are to be addressed: insulating the ceiling

and adding sheetrock, insulating knee wall, two light fixtures in the vestibules, exit signs, checking into heating the vault, and HVAC controls. Ed asked if they have checked with the Vermont League of Cities and Towns (insurance) regarding adding heating to the vault. David said no, but they will. David said if they have money left over they might replace one or two windows. Charles asked if the heat exchanger is included. David said no. He said he hopes to have a contract to bring to the Selectboard in two weeks. **No action taken.**

Burns property—approve conveyance to Green Mountain Habitat for Humanity
Ed motioned to approve the conveyance of Lots 1, 2 and 3 and associated wastewater disposal easements to Green Mountain Habitat for Humanity; and to approve the Sewage Service Agreement, Waiver and Easement, and to designate John Owen as representative of the Town for the closing and signing of documents. John seconded the motion and it passed 5-0.

Green Mountain Habitat for Humanity—Petition to locate telephone line under Greenbush Road by directional bore

David Mullin, Executive Director of Green Mountain Habitat for Humanity and Dave Marshall of Civil Engineering Associates were present. *Ed motioned to approve the petition to locate a telephone line under Greenbush Road by directional bore.* Jenny seconded the motion. Other discussion: Winslow asked about using the hole for a septic line. Dave Mullin stated that the telephone line and septic line need to be at different depths. Charles asked if it would be cost effective to do both? Dave Marshall will check on the mobilization and demobilization costs and get back to the Selectboard. The motion passed 5-0.

Amendment to the Land Use Regulations to include update of Flood Hazard Review provisions—The Selectboard directed Dean to warn a hearing for August 23, 2010.

Appeal by Michael and Karen Frost of the Planning Commission decision approving applications by Roland and Lisa Gaujac for Preliminary PUD Review and Site Plan Review for an Inn. Karen Frost, Lisa and Roland Gaujac, and David Miskell (representing the Gaujacs) were present. *Ed motioned to authorize the Town Attorney to enter an appearance for the appeal.* John seconded the motion. Karen Frost asked if this is normal procedure. Charles said that the Selectboard is usually a party to appeals, although on some occasions it has decided to not be involved. Stephen Brooks asked why the Selectboard would be involved. Ed indicated that the Town has septic rights in the vicinity. There were additional comments by David, Karen and Lisa. The motion passed 5-0.

Flea Market—update: Charles stated that he received a letter from Tom Mansfield indicating that more than two campsites is a zoning violation and more than three campsites is a violation of the state wastewater rules. Ed stated that the Selectboard should send the letter to the Joneses. Jenny suggested that a cover letter be included. Winslow said that he agrees—it is a question of how many campers can be there. Charles agree to write a cover letter and send the letters to the Joneses. **No action taken.**

Pease Mountain, UVM Lease—update: Charles provided some background. UVM has a 999 year lease with the Town, which dates to 1949, at \$17.62 per year. So far, no payments have been made. UVM has indicated it will pay them. Charles said that the he asked UVM to calculate payments that addresses the fact that if payments had been made since 1949, they would be valued at more than \$17.62 due to inflation. Stephen Brooks asked if the lease is valid due to the rule of perpetuity, and he also asked if the lease is in default? **No action taken.**

West Charlotte village wastewater planning—update: Winslow said that seven people signed up at Town Party to assist with exploring a community wastewater system in the West Charlotte village area. He proposed that the process have an oversight group. One of the volunteers is an engineer (Dave Marshall of Civil Engineering Associates). Winslow suggested that he and Dave will facilitate the oversight group. **No action taken.**

Adjournment

Ed motioned to adjourn at 9:35 PM. Winslow seconded the motion and it passed 5-0. Minutes submitted by Dean Bloch