

**TOWN OF CHARLOTTE  
SELECT BOARD  
JULY 26, 2010**

**APPROVED**

**MEMBERS PRESENT:** Charles Russell, Ed Stone, John Owen, Jenny Cole, Winslow Ladue.

**ADMINISTRATION PRESENT:** None.

**OTHERS:** Gordon Brown, Ellie Russell, Nancy Wood, Kate Lampton, Stephen Brooks, Jennifer Adsit, Robin Pierce, Carrie Spear, Gerald Bouchard, Robert Mack, Frances Foster, Theresa Hudziak, Beth Merritt.

**Call to Order**

Charles Russell called the meeting to order at 7:02 p.m.

**Adjustments to Agenda:**

Added:

Pease Mountain Lease – Discussion

Frog Bit Project – Discussion

**Public Comment:**

Nancy Wood, resident, noted that a new Yield sign at the Converse Bay Road intersection was not installed yet. Regarding another matter, Ms. Wood suggested moving an existing 40 mph sign from the west side of the railroad tracks on Ferry Road to the east side in an effort to prevent car accidents at the tracks. Mr. Russell explained that the town ordinance, which started at the railroad tracks, would need to be changed in order to move the signage. A traffic study may be necessary. Ellie Russell suggested installing “Entering Village” signs on Ferry Road and Greenbush Road, or a “Slow, School” sign. Staff would research what studies have been done and report back to the Board.

**Minutes of June 28, July 12**

**MOTION by John, seconded by Jenny, to approve the minutes of June 28, 2010, as written with edits.**

**VOTE: unanimous; motion carried.**

**MOTION by Ed, seconded by John, to approve the minutes of July 12, 2010 as written.**

**VOTE: unanimous; motion carried.**

**Charlotte Conservation Fund – approve updated process**

Charles handed out copies of a revised draft Charlotte Conservation Fund process for review. Kate Lampton explained minor edits and clarifications related to the Resources, and Uses sections. A Project Costs section would be held for a future meeting discussion. Kate would send out a projects list for Selectboard review.

There was discussion regarding language related to "...land, or in an adjacent town..." and if the wording should be "and/or". The section would be reviewed at a future Selectboard meeting.

**MOTION by Ed, seconded by John, to approve a proposed updated process for the Charlotte Conservation Fund, with the exception of a paragraph related to "...funding for land outside of town..." section**

**VOTE: unanimous; motion carried.**

**Interview Applicants to the Charlotte Affordable Housing Trust Fund Committee**

The Selectboard interviewed Gordon Brown and Robin Pierce and reviewed the candidates' qualifications. No action was taken.

**Library: 1) authorize building permit application; 2) discuss water filtration possibly in conjunction with Town Hall**

**1) Authorize Building Permit Application; *action item***

**MOTION by Ed, seconded by Winslow, to authorize a Building Application Permit for the Charlotte Town Library as presented.**

**VOTE: unanimous; motion carried.**

**2) Water Filtration**

Ed said that the Town needs the expertise of a consultant to discuss possible solutions and costs related to the Town Hall and Library. water supply.

**Town Hall – Scope of Work for maintenance; *action item***

There was a brief discussion regarding an open bid process utilizing line items, versus a lump sum, to establish costs on a "not to exceed" value basis.

**MOTION by Ed, seconded by Winslow, to approve a proposed Scope of Work for Maintenance for the Town Hall as provided by Dick St George.**

**VOTE: unanimous; motion carried.**

**MOTION by Winslow, seconded by Jenny, to put the Town Hall Scope of Work out to bid on a "not to exceed" line item value basis.**

**VOTE: 4 ayes, 1 nay (Ed); motion carried.**

Charles stated that Ed should collaborate with Dean Bloch regarding the bid process prior to the next Selectboard meeting.

**Energy Committee – energy efficiency work on Town Hall; *approve contract for work on Town Hall***

No Energy Committee members attended the meeting. No action was taken.

**Amendment to the Land Use Regulations to add Farm Café provision – warn hearing for August 23**

**MOTION by Ed, seconded by John, to approve a proposed Amendment to the Land Use Regulations to add Farm Café provisions, and to warn a public hearing for August 23, 2010 at 7:30 p.m. as forwarded by the Charlotte Planning Commission.**

Following a discussion regarding language related to 10 acres and the agenda item, which was to only warn a hearing, Ed and John withdrew their motion.

**MOTION by Ed, seconded by John, to warn a public hearing for August 23, 2010, at 7:30 p.m. regarding a proposed Amendment to the Land Use Regulations to add Farm Café provisions.**

**VOTE: unanimous; motion carried.**

**Staff Performance Appraisals: designate two Selectboard members to participate**  
**MOTION by Winslow, seconded by Jenny, to appoint Ed and John as liaison between the Charlotte Selectboard and Town Staff regarding staff performance appraisals, to be completed by the end of November 2010.**

**VOTE: unanimous; motion carried.**

#### **Other Business**

##### **1) Pease Mountain Lease**

There was a discussion regarding an existing Pease Mountain lease between UVM and the Town of Charlotte. The Selectboard would request Staff to review minutes of meetings (1970's era) related to past Selectboard/UVM discussions regarding Pease Mountain.

##### **2) Lewis Creek Association – frog Bit program**

Winslow briefly reviewed a redrafted MOU, which defines the relationship between the Town and Lewis Creek Association.

Winslow signed the revised draft MOU on behalf of the Town of Charlotte.

#### **Approval of Bills and Warrants**

The Selectboard signed Bills and Warrants as presented.

#### **Adjournment**

**MOTION by Ed, seconded by Winslow, to adjourn the meeting.**

**VOTE: unanimous; motion carried.**

The meeting was adjourned at 9:20 p.m.

Respectfully submitted, Kathlyn L. Furr, Recording Secretary