

**Town of Charlotte
Selectboard Meeting
August 24, 2009**

Members Present: Jenny Cole, Winslow Ladue, Ed Stone, Charles Russell

Administration: Dean Bloch

Minutes Taker: Sarah Guilmette

Call to Order: Charles Russell called the meeting to order at 7:04.

Additions to Agenda: Speed warning sign.

Public Discussion: Stephen Brooks wanted to continue discussion brought up last October concerning maintenance and trimming of viewing area at the Charlotte Park and Wildlife Refuge and the Scenic Overlook. Does the Parks Committee have plans for trimming? Will the Town accept funds from other sources? What is the process to identify the lines and who is qualified to do the marking?

Jenny Cole suggested a site meeting to find the boundaries and explained there had been money set aside in the budget for the cutting. Winslow Ladue suggested identifying the property owner to the west to help identify the boundaries. Charles Russell asked if the trees were on Town property and if they wanted them cut. After discussion about where the lines may be and who should make that determination, it was suggested that Mr. Brooks have this put on the agenda at the next Parks Committee meeting in September.

Green Mountain Power – petition to relocate/replace one utility pole, set two anchors and bury a section of primary distribution line at 349 Lane’s Lane on Thompson’s Point: Alan Matson (tenant) presented. Dean Bloch referenced an e-mail talking about concerns about the septic, being that blasting may need to take place in order to bury the lines. Basic plan is to trench around the property between the house and the road. The line will be buried under the septic. Some trees will need to be trimmed, but none cut. Cable and phone conduit will also be added by GMP. In addition, the house will be moved 6-8 feet with patio space being added. Ed Stone noted that it was recommended that Civil Engineers inspect the installation while the trench is open.

MOTION: Ed Stone made the motion to approve the petition provided Civil Engineers does a site visit and sends proper approval documentation, and the GMP and Parker also submit proper approvals. Jenny Cole seconded – all in favor.

Alan Matson agreed that he will be assuming the expenses of this project.

Selectboard will draft a letter to Civil Engineers and GMP referencing Selectboard concerns.

Town Beach – contamination of well serving bath houses: 3 recommendations are installing a Jaswell seal, installing a UV filtering system with water softener and using hand sanitizing wipes. There was a sentiment expressed by several Selectboard members that while wipes could be a short term solution, it could be desirable to get the filter

installed to supply running and drinkable water. Carlie Krolick presented for the Recreation Committee. She stated that there has not been potable water in 4 years. Water tests indicated that there have been problems with drink-ability on and off since 2000. A letter from the State remarked that they would not allow a UV filter unless the Jaswell seal was installed, this is likely to reduce yield, and they might require chlorine instead of UV. Also per the State, the drainage needs to be improved. No action is needed at this time. Recreation Committee will go out for quotes before budget planning begins in December.

Interview David Ziegelman for Trails Committee: David will be replacing Bill April until 2010. Wants to use trails as a way to move along Charlotte's community. David is in favor of people donating land for rights, but is not familiar enough to have an opinion on using ancient roads. Currently he is somewhat familiar with the trail system. David is in favor of mountain bikes and dogs on the trail, but not motorized vehicles.

MOTION: Ed Stone motioned to appoint, Winslow Ladue seconded – all in favor.

Pease Mountain Trail System Stewardship Plan: John Limnek, Trails Committee presented. The question was asked if the Selectboard was approving an ordinance and if so, under what authority. It was also discussed what role UVM has and what role the Town has. The plan was developed by the Trails Committee, Charlotte Central School (CCS) UVM and Schneider/Donavan. The location of the trail has changed and now follows the easement. The trail is currently being used, but it is not officially open, pending the Stewardship Plan. Constable Josh Flore noted that the rules in the document cannot be enforced without an ordinance. It was decided that the Town of Charlotte should be added on the document for approval. UVM leases the land from the Town. The Trails Committee will be responsible for any costs, however volunteers will do the majority of the maintenance. Nancy Wood asked if this Plan pertains to the UVM trail. Board members felt that the Plan should perhaps only be for the trail on the CCS and Schneider/Donavan properties, not the portion of the trail on the UVM/Town parcel. This is on the Schoolboard's next meeting agenda and Charles Russell suggested it come back to this board at some point.

Mack ag-lease at Charlotte Park: Wants to make up for \$6900 in arrears which is 3 years lease payments, by brush-hogging. This work has not been put out to bid or contracted and is not in the current lease. Jack Pilla noted that \$1200 has been budgeted this year, but not contracted. He also suggested the Town could use him for other work, such as clearing the Overlook area. To ensure there is \$6900 in labor to be performed, Charles Russell suggested that bids get sent out, or getting a per acre estimate. Charles Russell and Jenny Cole will meet with Trails, Parks and Thompson's Point to get recommendations of work that needs to be done and bring that back to a later meeting.

Amend Personnel Policy to add Fire and Rescue Administrative Assistant: The current position is not in the policy. Constable Josh Flore and Jules Polk, VP of Fire and Rescue presented. The question was asked why this should be added to the Towns personnel policy. Josh Flore is concerned that this would limit the authority that Fire and

Rescue has over the position. Currently the position works 20 hours for Fire and Rescue and 20 hours for the Town, and is paid by the Town as a full time employee so benefits are possible. The suggestion was made that policies can be adopted that don't conflict. Adding this position to the current personnel policy would clean up the documentation for consistency. This issue will be tabled pending more information. Ed Merritt commented that there should be a simpler way to manage Town employees.

Angolano & Company engagement letter: Nancy Wood outlined what was in the engagement letter.

MOTION: Ed Stone motioned to approve the letter and hire. Winslow Ladue seconded – all in favor.

Installation of cable by Eustis Cable on North Shore Road: Executive Session

Updates:

- Kelly Brush Foundation Bicycle Ride – Dean Bloch stated that this was informational.
- Town Web Site – Discussion about the comments/suggestions that have been coming in over the last year. The issues are from a software perspective and the system not supporting everything that is wanted, for example the wildlife map. This will be on-going and no formal committee is needed at this time. A meeting will be set up with the current company supporting the web-site to discuss solutions.

Addition: Speed sign – should the devices be installed? This is the type of the device with a camera that goes on a poll that shows the speed limit and shows how fast the car is going. This would need to be included in the budget, which should include revenue generated from tickets. The Route 7 ordinance is now in affect so revenue is generated from those tickets as well. Dean Bloch will get in touch with Jim Warden for a summary of tickets issued to date.

MOTION: Ed Stone motioned to go into Executive Session at 9:02 to discuss litigation. The motion was seconded by Jenny Cole and approved unanimously.

At 9:49 PM Ed Stone motioned to come out of Executive Session; the motion was seconded by Jenny Cole and approved unanimously. No action was taken.

At 9:50 PM Ed Stone motioned to adjourn; the motion was seconded by Jenny Cole and approved unanimously.