

**TOWN OF CHARLOTTE
SELECTBOARD MEETINGS
JANUARY 14, 2008**

APPROVED

MEMBERS PRESENT: Charles Russell, Chairperson; Jenny Cole, Winslow Ladue, Ed Stone, Frank Thornton.

ADMINISTRATOR: Dean Bloch.

OTHERS: Mary Mead, Dan Senecal-Albrecht, Moe Harvey, Denis Biron, Yvonne Muninger, Peter Heininger, David Tanzer, Lori Bottom, Tim Smith, Ashlee Sage, Barbara Boyd, Carol Miklos, John Hammer, Charlotte News; and others.

1. CALL TO ORDER

Mr. Russell called the meeting to order at 7:03 p.m.

2. ADJUSTMENT TO AGENDA

None.

3. PUBLIC DISCUSSION

David Tanzer, Cattail Road resident, submitted written letters, documents and a complaint to the Selectboard and stated that residents from Cattail Road and Haymaker Road were seeking Selectboard assistance with a serious long-standing dog nuisance issue in the neighborhood. Recently one of the neighbors and her dogs were attacked by two loose dogs. There was concern that a child might be attacked next.

Following further discussion regarding state statutes, Charlotte Town Dog Ordinance processes, and audience testimony, the Selectboard agreed to set a public hearing regarding a complaint related to the two loose dogs.

**4. MINUTES OF 12/03/2007, 12/10/2007, 01/07/2008, and 07/16/2007
MOTION by Ms. Cole, seconded by Mr. Thornton, to approve the minutes of
12/03/2007 as written with the following corrections:**

Globally correct the name “Linda Radimer”;

**Page 2, 2nd paragraph, 4th sentence, add the word “might” between the word
“that” and “make”; agenda item #6, Motion, correct the word
“conservation”;**

VOTE: 5 ayes; motion carried.

**MOTION by Mr. Ladue, seconded by Ms. Cole, to approve the minutes of
12/10/2007 as written with corrections/additions as follows:**

**Page 2, 2nd paragraph, change the word “association” to “associated”;
3rd paragraph, 1st sentence, correct the spelling of the name “Lavellette”;
Page 3, correct the name of “Spin Richardson” and “Lynrick Acres”; 5th
paragraph, 1st sentence, add “by the state” to the end of the sentence, 2nd**

sentence, add a period after the word “wells” and delete “...and conduct pump tests around the well area.”

Page 4, 2nd sentence insert the word “study” between the words “Village” and “boundary”; 5th paragraph, 1st sentence, insert the word “would” between the words “proposed” and “result”; 8th paragraph, 2nd sentence change “Ms. Stone” to “Mr. Stone”; globally change the name to “Krolick”, and globally correct the name “Gary Franklin”;

Page 5, 6th paragraph, delete the word “resolved” to “...considered when discussed...”

Page 6, 2nd paragraph, add to the end of the 1st sentence, “...for sharing emergency service resources.”

VOTE: 5 ayes, motion carried.

Approval of the minutes of 07/16/2007 and 01/07/2008 were deferred to the next meeting of the Board.

5. LAKE CHAMPLAIN BYWAYS – Approve resolution and appoint two members to committee

Daniel Senecal-Albrecht, Lake Champlain Byways representative, explained a proposal to form an 8 member community Lake Champlain Chittenden County Corridor Planning and Implementation Committee. Two members from each community (municipal staff) would be appointed to serve on the committee as well as members from the general public.

MOTION by Mr. Thornton, seconded by Mr. Ladue, to reaffirm Town support to reauthorize the Lake Champlain Byways Recertification of the Lake Champlain Byways project.

DISCUSSION:

Mr. Ladue asked if meetings could be “virtually” attended via e-mails or teleconference. Could a community receive more signage, asked Mr. Ladue. Mr. Senecal-Albrecht replied that interpretative panels would be installed in the next few weeks. Signage at the Ferry Dock was done four years earlier. Future projects were three-fold: a grant application has been started to introduce more technical signage, for example, audio interpretative signs, which would go through a review process. A second step included another grant for public education and funding for other visitor/traveler amenities. A third phase includes a project for future signage installation with bilingual traveler information.

VOTE: 5 ayes; motion carried.

MOTION by Ms. Cole, seconded by Mr. Thornton, to appoint the Selectboard Clerk as a representative to the Lake Champlain Byways Chittenden County Corridor Planning and Implementation Committee as presented.

VOTE: 5 ayes; motion carried.

MOTION by Mr. Stone, seconded by Mr. Ladue, to authorize the Selectboard Chairperson to sign a Resolution reaffirming the Town’s participation in the Lake

Champlain Byways and to support Recertification of the Lake Champlain Byways as presented.

VOTE: 5 ayes; motion carried.

The Selectboard Chairperson signed the Resolution documents.

6. RAPID RESPONSE PLAN – Re-approve with edits

MOTION by Mr. Ladue, seconded by Ms. Cole, to approve the Town of Charlotte Rapid Response Plan with edits as presented.

DISCUSSION:

Mr. Bloch noted that the Charlotte Constable, Josh Flore, and the Emergency Management Coordinator, Dan Cole, were added to the Plan contact list.

Mr. Senecal-Albrecht explained that the Rapid Response Plan was not a public document, but was intended as a contact list in the event of a disaster. It is a boiler plate template from the State of Vermont as a check list of actions to take in the event of an emergency. The plan is reviewed by the Vermont Emergency Management and adopted by the Selectboard. A related effort is the Incident Command Training program that targets training sessions for publicly elected officials. The Selectboard and Town staff should undergo training.

Ms. Cole asked if Tom Mansfield, Deputy Health Officer, should be added to the contact list. Mr. Senecal-Albrecht said that the main team was listed first.

Mr. Bloch said that the plan is to be adopted and could be amended. Mr. Senecal-Albrecht clarified that the plan could be adopted, amended and changed internally as needed. Most towns have changes signed off by the Town Manager and Selectboard.

Ms. Cole noted that there was no highly hazardous material listed, which was discussed. VELCO contact numbers should be added to the critical phone number list.

Mr. Senecal-Albrecht suggested that a review of the plan should be added to the spring town calendar.

VOTE: 5 ayes; motion carried.

7. DISCUSSION OF PUTTING RECORDED MINUTES ON WEB-SITE AND INCLUDING LESS DETAIL IN WRITTEN MINUTES

Mr. Russell explained a process for shortening the written minutes of meetings and a potential purchase of a down-loadable recording device(s) that would allow audio minutes of meetings to be accessed via the town website.

Mr. Bloch would contact the Town of Colchester and the American Morgan Horse Association in Shelburne regarding the use of down-loadable technologies.

8. BUDGET DISCUSSION

The Selectboard reviewed the Town of Charlotte draft FY08-09 budget dated 01/11/2008, proposed fees for Planning and Zoning, and potential additional expenses for FY09. Suggested changes to the draft were discussed.

Mr. Stone suggested reducing the proposed tax rate from \$0.0250 to \$0.020.

The estimated Computation for Determination of Tax Rate Municipal & Education would be added to the 01/28/2008 Board meeting agenda reflecting \$0.020 as an article discussion.

Mr. Bloch will e-mail Chris Davis regarding the projected Fire Department Revenue.

9. SELECTBOARD UPDATES

Mr. Bloch briefly reviewed a memo from Tom Mansfield entitled "Project Red DWARF".

Mr. Thornton pointed out that most new technology changes quickly becomes obsolete, and the hardware to read the technology can be difficult to locate.

There was discussion regarding cost drivers for Phase I for new servers and Phase II, which was a future step; a suggestion to pursue electronic applications to scan town documents starting with zoning and septic permits.

Ms. Cole noted that Mr. Mansfield requested that the project be put in the budget.

10. BILLS AND WARRANTS

The Selectboard signed Bills and Warrants as presented.

11. EXECUTIVE SESSION and ADJOURNMENT

MOTION by Mr. Ladue, seconded by Mr. Thornton, to recess the regular meeting and enter Executive Session for the purpose of discussing Property Acquisition Matters, and to invite the Selectboard Clerk to attend.

VOTE: 5 ayes; motion carried.

The meeting was recessed and the Board entered Executive Session at 11:00 p.m.

Respectfully submitted, Kathlyn L. Furr, Recording Secretary.

These minutes are subject to correction by the Charlotte Selectboard. Changes, if any, will be recorded in the minutes of the next meeting of the Board.

