

**TOWN OF CHARLOTTE  
SELECTBOARD MEETINGS  
OCTOBER 22, 2007**

***APPROVED***

**MEMBERS PRESENT:** Charles Russell, Chairperson, Ed Stone, Jenny Cole, Winslow Ladue. (Absent: Frank Thornton.)

**ADMINISTRATIVE ASSISTANT:** Dean Bloch.

**OTHERS:** Mary Mead, Nancy Wood, Deb Ramsdell, Ker Walker, Ellie Russell

**1. CALL TO ORDER**

Mr. Russell called the meeting to order at 4:00 PM.

**2. APPROVE FUND-BASED DRAFT AUDIT**

Mr. Bloch stated he had talked with David Angolano regarding the items in the letter dated October 16<sup>th</sup> to Angolano & Company, listing possible errors and questions. Mr. Russell asked Mr. Bloch to go through the items in the letter.

**Item #1** was not changed. **Item # 2** and **Item #3** were corrected.

Regarding **Item #4** on Page 23 in Note 5—Mr. Bloch stated that Mr. Angolano indicated that Public Works refers to Town roads, and that this is depreciation for the Town's roads. It is not required by GASB 34, but Mr. Angolano recommends depreciating roads as a management tool. He recommends one of two approaches—either perform a yearly analysis of the condition of the roads and determine the dollar amount that would be needed to bring the roads up to the desired condition; or create a fixed amount to depreciate every year.

Ms. Mead recommended deleting the amount that is to be depreciated. The Selectboard asked Mr. Bloch to request that Mr. Angolano remove this from the audit.

Regarding **Item #5**, Ms. Mead said that she recalculated the table listing debt service on Page 24 in Note 7, and that it does not appear that Angolano & Company has accurately corrected the problem. She said she will talk with Angolano & Company regarding the correction.

**Item #6** and **Item #7** were corrected, although it was noted later that perhaps the reference to Fiscal 06-07 was correct. Mr. Bloch will check with Angolano & Company.

**Item #8**, **Item #9** and **Item #10** were corrected.

Regarding **Item #11**, Ms. Mead stated she will check with Angolano & Company regarding the difference in Retirement. Mr. Bloch stated that Mr. Angolano indicated the difference in the Highway budget was the result of an invoice received in June, 2006 which was paid in July, 2006, however it should have been charged to FY 05-06. Ms.

Mead said she will check on this. Mr. Russell said it may have occurred because the Selectboard asked the Road Commissioner to begin paving earlier in the year, whereas in previous years paving occurred later in the summer. Ms. Wood noted that the result is a large surplus in FY 06-07.

Ms. Mead stated that the Recreation Fund should be renamed as Intramural Fund, and said that the audit did not include anything pertaining to the Recreation Fund that holds money previously collected from impact fees. Therefore the total fund balance in Exhibit IV is less than it should be.

Ms. Wood asked why \$180,000 is being held instead of being returned to taxpayers. Mr. Stone said this may be for the fire truck to be purchased. Mr. Walker stated he believed it may be. Ms. Mead said it was considered in the tax rate calculation.

Regarding **Item #12**, Mr. Bloch stated that Mr. Angolano said this doesn't need to be in the audit, and they are sensitive to the fact that it could affect litigation.

Regarding **Item #13**, Mr. Bloch stated that the Town has received the Fire and Rescue fund-based draft audit. Several Selectboard members stated that they haven't received it, and asked for a copy.

Ms. Cole asked if on Page 26 in Note 10, in the second paragraph, the reference should be changed from Conservation Fund to Conservation Commission? Mr. Bloch agreed.

Mr. Russell asked Mr. Walker if he has read the Fire and Rescue fund-based draft. Mr. Walker said that he just received it, and he skimmed it, but he did see the items on the next to the last page, and felt that they either have been or will be addressed. He stated he believes the titles to most vehicles are now held by the Town, although the title for the old ambulance seems to be missing, and the "Mule" was paid for by Homeland Security, so is not owned by the Town.

Mr. Ladue asked whether the Town should be depreciating assets. There was some discussion regarding this.

Mr. Russell stated Ms. Mead and Mr. Bloch will find out the answers to the questions raised, and approval of the audit will be put on the agenda for the Selectboard's meeting on October 29<sup>th</sup>.

### **3. ADJOURNMENT**

**MOTION by Mr. Stone, seconded by Mr. Ladue, to adjourn the meeting.**

**VOTE: 4 ayes, 1 absent (Mr. Thornton); motion carried.**

The meeting was adjourned at 5:30 PM  
Respectfully submitted, Dean Bloch.

*These minutes are subject to correction by the Charlotte Selectboard. Changes, if any, will be recorded in the minutes of the next meeting of the Board.*

