

2015 Town Report Printing Bids
2015-2016 Budget: \$4,600

Repro:

1,600 copies	\$4,350
1,650 copies	\$4,470
1,700 copies	\$4,595
*1,757 copies w/ mailing	\$4,945.92

Accura Printing:

1,600 copies	\$4,872.73
1,650 copies	\$4,941.20
1,700 copies	\$5,011.61

Mintueman Press:

1,600 copies w/ mailing	\$6,621.95 + *\$264
1,650 copies w/ mailing	\$6,593.18 + *\$269.13
1,700 copies w/ mailing	\$6,638 + *\$274.25

*Mailing does not include cost of postage



450 Weaver Street
 Winooski, VT 05404
 802-655-2800
 800-696-0084
 F: 802-862-2051
 www.reprovt.com

Quotation

TO: Britney Tenney
 TOWN OF CHARLOTTE
 159 Ferry Road, PO Box 119
 Charlotte, VT 05445
 (T) 802-425-3533 x207 (F) 802-425-4713
bfenney@townofcharlotte.com

Date: 10/6/15
Quote No.: CHRLT15
Salesperson: Mary Dearborn x23
 mary@reprovt.com

Repro makes every effort to provide an error free quotation and we rely on you to be sure that your project's specifications are listed correctly below. Please let us know of any errors or questions that you may have prior to signing:

Title:	Town of Charlotte 2015 Annual Report
Quantity:	1,600 / 1,650 / 1,700 copies
Size:	8.5" x 11", non-bleed design
Number of pages:	TEXT: 176 pages COVER: 4 pages
Colors:	TEXT: black only COVER: black only on covers 1, 2, 3 & 4 (1-1-1-1)
File Submission:	One COMPLETE PDF* file with hardcopy for reference** or One CLEAN, camera-ready hardcopy for Repro to scan Repro can add page numbers to footer at no charge; Updating or creating Table of Contents/Index will incur an additional \$50.00 fee. <i>*Individual Word, Excel, or other files may be submitted and customer will be charged \$75.00/hour for Repro to compile, convert and format a final report. **A hardcopy for us to reference must be supplied with PDF in order for work to begin.</i>
Proofs:	One complete book, prior to run <i>Additional proofs due to customer corrections (herein referred to as AAs (Author's Alterations)) will be billed at \$25.00 per proof, plus \$75.00/hour for AAs (billed in 15 minute increments)</i>
Stock:	TEXT: 20# white bond COVER: 80# white uncoated cover
Finishing:	Perfect Bound, trimmed flush on three sides Six (6) complimentary spiral-bound copies are included for your office use
Schedule:	To be determined upon acceptance of this quotation. Please allow up to 3 (three) business days from receipt of materials from town for a proof and up to 5 (five) business days for delivery of books to the Post Office. The USPS allows up to 7 (seven) business days for delivery to mailboxes.
Mailing:	Option for Saturation Mailing (1,757 total names on list—refer to email of 10/6/15 for qualifications and explanations) and mail pre-sort standard = additional \$205.00 <i>**Postage is NOT included and must be paid separately, prior to mailing**</i>
Shipping:	Included in price
Additional Information:	A final PDF of your report will be delivered separately, no later than March 1 st .
Price:	1,600 copies: \$4,350.00 EACH +/- COPY: \$2.58 EACH +/- 2 PAGES: \$37.58 1,650 copies: \$4,470.00 EACH +/- COPY: \$2.57 EACH +/- 2 PAGES: \$38.76 1,700 copies: \$4,595.00 EACH +/- COPY: \$2.56 EACH +/- 2 PAGES: \$39.93
Mailing Disclaimer:	<i>REPRO agrees to have your finished books delivered to the Post Office by agreed upon date. Once the books are in the postal system, actual delivery dates to mailboxes is solely and completely up to and at the mercy of the United States Postal Service. Postal regulations state that they have up to 7 (seven) business days to delivery presorted bound material. Because REPRO has no control over actual delivery once the books have left our facilities we HIGHLY recommend publishing your Town Warning to ensure that residents are properly warned the full ten days prior to Town Meeting.</i>

Quotations are not final until all materials are received and reviewed. We reserve the right to re-quote a job if materials provided do not conform to this quotation. Until materials are evaluated, no claim or promise is made regarding our ability to do the job. Quotations are provided based upon the accuracy of specifications supplied and are provided without review of an actual sample of printed pieces. **Overtuns or under runs not to exceed 10% on quantities ordered, or the percentage agreed upon, shall constitute acceptable delivery. Repro will bill for actual quantity delivered within this tolerance.** Quote does not include VT sales tax. Quote is valid for 30 days. Delivery dates represent the printer's best estimate of completion, in no way is it a guarantee of completion. Firm delivery dates are only possible after the client has approved all proofs. Your signature accepting this quotation or your purchase order represents acceptance of the pricing AND credit terms above. Further, you have authorized Repro to proceed to order the necessary material, paper, ink, mounting and/or laminating substrates to produce your job in accordance with the agreed upon schedule and specifications. In the event of cancellation, for any reason, you are responsible for any and all cost incurred for all material ordered that cannot be returned or for restocking costs of such material.

Quote By: *Mary Dearborn* Accepted by: _____

2015 Report Only 2015 & 2016 Reports

Date of Acceptance: ____ / ____ / ____

Britney Tenney

From: Jon Jesmonth <info@accuraprinting.com>
Sent: Wednesday, October 07, 2015 2:01 PM
To: Britney Tenney
Subject: Fw: 2015 Charlotte Town Report

Hi, Britney. We appreciate the opportunity to quote this for you. Here is your pricing based on the specs below:

Town Report
8-1/2 x 11
176 pages + cover
60lb white opaque text
80lb white opaque cover
text is 1/1 black ink
cover is 4/1 color
perfect bound
delivery to Charlotte

1,600 @ \$4,872.73
1,650 @ \$4,941.20
1,700 @ \$5,011.61

Thank you,

Jon Jesmonth
Jet Service Envelope
Accura Printing
Spaulding Press
info@accuraprinting.com
(802) 229-9335

From: Jeff Blow
Sent: Monday, October 05, 2015 10:12 AM
To: info@accuraprinting.com
Subject: Fw: 2015 Charlotte Town Report

From: Britney Tenney
Sent: Monday, October 05, 2015 10:41 AM
To: Jeff Blow
Subject: 2015 Charlotte Town Report

Hello, Mr. Blow,



Minuteman Press
P.O. Box 147
171 Commerce Street
Hinesburg, VT 05461
Phone: 802-864-5440 / Fax:802-482-2999
www.minutemanvermont.com / E-mail: jon@minutemanvermont.com

Quotation

10/5/2015

Bill to: Charlotte (Town of)
Charlotte VT 05445

Ship to: Charlotte (Town of)
Charlotte VT 05445

Phone: 1

Phone: 1

1600 186 page town report including cover and back - perfect bound (Job ID 94786) Total: **\$6,621.95**

COMPONENT: Cover and back
1 one-sided originals, produce as one-sided copies
1,610 Black and White Copies of 1 Pages
11x17 (11 x 17) • Accent Opaque 80# cover • White
Cut to 8.5 x 11

COMPONENT: Text pages 184
92 two-sided originals, produce as two-sided (duplex) copies
805 Black and White Copies of 92 Pages
Duplex Top/Top
11x17 (11 x 17) • Accent Opaque 50# text • White
Each of 92
Cut to 8.5 x 11

COMPONENT:
Ripping
Perfect binding - 1,600 Pieces.
Shipping Method: Courier - Shop

1650 186 page town report including cover and back - perfect bound (Job ID 94787) Total: **\$6,593.18**

COMPONENT: Cover and back
1 one-sided originals, produce as one-sided copies
1,660 Black and White Copies of 1 Pages
11x17 (11 x 17) • Accent Opaque 80# cover • White
Cut to 8.5 x 11

COMPONENT: Text pages 184
92 two-sided originals, produce as two-sided (duplex) copies
830 Black and White Copies of 92 Pages
Duplex Top/Top
11x17 (11 x 17) • Accent Opaque 50# text • White
Each of 92
Cut to 8.5 x 11

Taxes are not included.
Quote is valid for 30 days
This price includes proofing from a customer supplied print ready file (unless otherwise noted)

COMPONENT:
Ripping
Perfect binding - 1,650 Pieces.
Shipping Method: Courier - Shop

1700 186 page town report including cover and back - perfect bound (Job ID 94788)

Total: **\$6,638.55**

COMPONENT: Cover and back
1 one-sided originals, produce as one-sided copies
1,712 Black and White Copies of 1 Pages
11x17 (11 x 17) • Accent Opaque 80# cover • White
Cut to 8.5 x 11

COMPONENT: Text pages 184
92 two-sided originals, produce as two-sided (duplex) copies
856 Black and White Copies of 92 Pages
Duplex Top/Top
11x17 (11 x 17) • Accent Opaque 50# text • White
Each of 92
Cut to 8.5 x 11

COMPONENT: perfect binding
Ripping
Perfect binding - 1,700 Pieces.
Shipping Method: Courier - Shop

Salesperson: Maria

Taxes are not included.
Quote is valid for 30 days
This price includes proofing from a customer supplied print ready file (unless otherwise noted)



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www.minutemanvermont.com / E-mail: jon@minutemanvermont.com

Quotation

10/8/2015

Bill to: Charlotte (Town of)
Charlotte VT 05445

Ship to: Charlotte (Town of)
Charlotte VT 05445

Phone: 1

Phone: 1

1600 Mailing Services (Job ID 94871) Total: **\$264.00**

COMPONENT:
Lst Prep (NCOA): 1600 Quantity as entered
Inklet address flat: 1600 Quantity as entered
Sort / Bag / Bundle: 1600 Quantity as entered

1650 Mailing Services (Job ID 94872) Total: **\$269.13**

COMPONENT:
Lst Prep (NCOA): 1650 Quantity as entered
Inklet address flat: 1650 Quantity as entered
Sort / Bag / Bundle: 1650 Quantity as entered

1700 Mailing Services (Job ID 94873) Total: **\$274.25**

COMPONENT:
Lst Prep (NCOA): 1700 Quantity as entered
Inklet address flat: 1700 Quantity as entered
Sort / Bag / Bundle: 1700 Quantity as entered

Salesperson: Maria

Taxes are not included.
Quote is valid for 30 days
This price includes proofing from a customer supplied print ready file (unless otherwise noted)