

# Charlotte 2016

## TOWN OF CHARLOTTE APPLICATION FOR USE OF TOWN FACILITIES

\* ADDED 1/8/2016.

Name of Organization/Event: RACEVERMONT.COM  
Date(s) of Event: MAY 7, 2016 - LEWIS CREEK HALF SKI 10k  
Organization's Address: 160 ATHLETIC DRIVE, Shelburne, VT 05482  
Non-Profit  For Profit   
If non-profit, briefly explain the benefit fund: \_\_\_\_\_

Contact information for Organization/Representative:  
Name of Event Manager/Title: RAYNE HERRICK  
Email address: RAYNE@RACEVERMONT.COM  
Telephone number: 802-316-7142  
Mobile telephone number: " "

\* Location HINZBURG RD, GUINER, Bingham Brook, SPENKSTO, PRINCE,  
Town highways LEWIS CREEK RD, SPENK, GUINER, HINZBURG RD.  
Town Beach  Senior Center  Town Hall  Other CHARLOTTE SCHOOL  
Brief description of requested use of facility:  
USE OF THE SCHOOL GYM 5:30-1:00 P.M. -  
Event Start Time: 8 A.M. Event End Time: 12:30 P.M.

Anticipated Attendance  
Participants 200 Staff/Volunteers 15 Vendors/Caterer 2 Total 217

Will food be served?  (yes)  (no)  
Will alcohol be served:  (yes)  (no).  
If yes, include copy of the caterer's license and certificate of insurance.

Safety Arrangements: (attach additional sheet if needed)  
(Parking, course monitors, water and aid stations, traffic control)

Has the Charlotte Fire & Rescue been notified? Yes  No

Are State of Vermont permits required? Yes  No

Is a port-o-let proposed? Yes  No  - AT ROSCO RD.

Has this event been held in Charlotte before? Yes  No   
If yes, please list years: \_\_\_\_\_

Is this event open to Charlotte residents? Yes  No

Please attach an event map, if applicable. - Will send Map.

Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an "additional insured" for general liability coverage. - I will

SECURE INSURANCE when the race is  
Approved. Thank you -

NOTE:  
USING TRASH/  
Recycling  
Facilities AT  
The School.

# LEWIS CREEK HALF MARATHON 5K 10K

## Waste Management

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with [VT ACT 148 Universal Recycling Law](#) and [CSWD's Solid Waste Management Ordinance](#).

**Please see Recommendations for Waste Reduction in the attached addendum. (Live link)**  
Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

## Event Person in Charge of Waste Management (if not event manager):

\_\_\_\_\_ Kayla Horvath  
Email address: \_\_\_\_\_ kayla@vtrcvermont.com  
Telephone number: \_\_\_\_\_ 802-316-7142  
Mobile telephone number: \_\_\_\_\_ 51605

## Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

Number of buckets needed \_\_\_\_\_

Compostable materials: \_\_\_\_\_ food scraps only; \_\_\_\_\_ food scraps and other organics

Compost management plan: \_\_\_\_\_ will use onsite compost bin; \_\_\_\_\_ will take to CCS Compost Shed; \_\_\_\_\_ will drop off at CSWD facility; \_\_\_\_\_ will hire compost or three-stream hauler

## Plan for recyclables and trash (check one)

Will use Town's existing recycling and trash infrastructure. Fee may apply.

\_\_\_\_\_ Will contract for three-stream pick-up by hauler Charlotte Schools

\_\_\_\_\_ Will drop off at CSWD facility

## Waste Stations

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal Symbols. See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Number of waste stations needed for event \_\_\_\_\_ 4 WASTE STATIONS - 4 GARBAGES

Plan for assisting participants with sorting streams \_\_\_\_\_ Bags for cups.

Plan for decontaminating streams \_\_\_\_\_

In consideration of this request to use town highways and/or town-owned property and facilities \_\_\_\_\_ the Vermont.com (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative \_\_\_\_\_

TOWN OF CHARLOTTE  
APPLICATION FOR USE OF TOWN FACILITIES

Name of Organization/Event: RACEVERMONT.COM  
Date(s) of Event: AUGUST 7 - LAKE MINSTER SPRING OLYMPIC TRI  
Organization's Address: 166 ATHLETIC DRIVE, Shelburne, VT 05482  
Non-Profit  For Profit   
If non-profit, briefly explain the benefit fund: \_\_\_\_\_

Contact information for Organization/Representative:  
Name of Event Manager/Title: RAYNE HERBERT  
Email address: RAYNE@RACEVERMONT.COM  
Telephone number: 802-316-7142  
Mobile telephone number: \_\_\_\_\_

Location  
Town highways GREENBUSH, LAKE, FERRY, Thomp. pt.  
Town Beach  Senior Center  Town Hall  Other   
Brief description of requested use of facility: RIDERS ON ROAD.  
Event Start Time: 8:00 AM. Event End Time: 10:00 AM.

Anticipated Attendance  
Participants 125 Staff/Volunteers 15 Vendors/Caterer 2 Total 142  
Will food be served?  (yes)  (no) — AT Shelburne BEACH  
Will alcohol be served:  (yes)  (no).  
If yes, include copy of the caterer's license and certificate of insurance.

Safety Arrangements: (attach additional sheet if needed)  
(Parking, course monitors, water and aid stations, traffic control)

Has the Charlotte Fire & Rescue been notified? Yes  No   
Are State of Vermont permits required? Yes  No   
Is a port-o-let proposed? Yes  No   
Has this event been held in Charlotte before? Yes  No   
If yes, please list years: \_\_\_\_\_  
Is this event open to Charlotte residents? Yes  No

Please attach an event map, if applicable. — WILL SEND MAP.  
Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an "additional insured" for general liability coverage.  
WILL SEND INSURANCE WHEN RACE IS APPROVED.

# OLYMPIC & SPIRIT TREATLOW

## Waste Management

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with [VT ACT 148 Universal Recycling Law](#) and [CSWD's Solid Waste Management Ordinance](#).

**Please see Recommendations for Waste Reduction in the attached addendum. (Live link)**  
Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

## Event Person in Charge of Waste Management (if not event manager):

Kyrie Hovind  
Email address: kyrie.hovind@vermont.com  
Telephone number: 802-316-9142  
Mobile telephone number: SATIS

## Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

Number of buckets needed \_\_\_\_\_

Compostable materials: \_\_\_\_\_ food scraps only; \_\_\_\_\_ food scraps and other organics

Compost management plan: \_\_\_\_\_ will use onsite compost bin; \_\_\_\_\_ will take to CCS Compost Shed; \_\_\_\_\_ will drop off at CSWD facility; \_\_\_\_\_ will hire compost or three-stream hauler

## Plan for recyclables and trash (check one)

\_\_\_\_\_ Will use Town's existing recycling and trash infrastructure. Fee may apply.

\_\_\_\_\_ Will contract for three-stream pick-up by hauler

\_\_\_\_\_ Will drop off at CSWD facility

## Waste Stations

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal Symbols. See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Number of waste stations needed for event 1 with spirit town names at

Plan for assisting participants with sorting streams Charlotte Beach, 1 grabber

Plan for decontaminating streams Big ton cups

In consideration of this request to use town highways and/or town-owned property and facilities \_\_\_\_\_ kyrie.hovind.com (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative \_\_\_\_\_

TOWN OF CHARLOTTE  
APPLICATION FOR USE OF TOWN FACILITIES

Name of Organization/Event: RACEVERMONT.COM  
Date(s) of Event: SEPT. 10 - CHARLOTTE COVENANT BEACH SKI/106  
Organization's Address: 166 ATHLETIC DRIVE, SHREBONNE, VT 05482  
Non-Profit  For Profit   
If non-profit, briefly explain the benefit fund: \_\_\_\_\_

Contact information for Organization/Representative:  
Name of Event Manager/Title: RAYNE HERTZ  
Email address: RAYNE@RACEVERMONT.COM  
Telephone number: 802-316-7142  
Mobile telephone number: " "

Location  
Town highways ORCHARD RD, LAKE RD.  
Town Beach  Senior Center  Town Hall  Other   
Brief description of requested use of facility: \_\_\_\_\_

Event Start Time: 8:00 Event End Time: 11:30AM.

Anticipated Attendance  
Participants 400 Staff/Volunteers 20 Vendors/Caterer 2 Total 422

Will food be served?  (yes)  (no)  
Will alcohol be served:  (yes)  (no).  
If yes, include copy of the caterer's license and certificate of insurance.

Safety Arrangements: (attach additional sheet if needed)  
(Parking, course monitors, water and aid stations, traffic control)

Has the Charlotte Fire & Rescue been notified? Yes  No

Are State of Vermont permits required? Yes  No

Is a port-o-let proposed? Yes  No  2 AT CHARLOTTE BEACH

Has this event been held in Charlotte before? Yes  No   
If yes, please list years: \_\_\_\_\_

Is this event open to Charlotte residents? Yes  No

Please attach an event map, if applicable. will send map.

Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an "additional insured" for general liability coverage.

will secure insurance when the event is approved.

# Covered Bridge Half Marathon 5K 10K

## Waste Management

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## Event Person in Charge of Waste Management (if not event manager):

\_\_\_\_\_  
Email address: RYANE HOTZOU  
ryane.hotzou@vermont.com  
Telephone number: 802-316-7142  
Mobile telephone number: SAME

## Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

Number of buckets needed \_\_\_\_\_

Compostable materials: \_\_\_\_\_ food scraps only; \_\_\_\_\_ food scraps and other organics

Compost management plan: \_\_\_\_\_ will use onsite compost bin; \_\_\_\_\_ will take to CCS Compost Shed; \_\_\_\_\_ will drop off at CSWD facility; \_\_\_\_\_ will hire compost or three-stream hauler

## Plan for recyclables and trash (check one)

- Will use Town's existing recycling and trash infrastructure. Fee may apply.
- \_\_\_\_\_ Will contract for three-stream pick-up by hauler Shelburne Beach Recyclables + Vermont.com Recycling Bins.
- \_\_\_\_\_ Will drop off at CSWD facility

## Waste Stations

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal Symbols. See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Number of waste stations needed for event 3 WASTE STATIONS w/ Garbage bags for

Plan for assisting participants with sorting streams \_\_\_\_\_ CUPS.

Plan for decontaminating streams \_\_\_\_\_

In consideration of this request to use town highways and/or town-owned property and facilities \_\_\_\_\_ vt.vermont.com (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative \_\_\_\_\_ 