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**CHARLOTTE SELECTBOARD  
MINUTES OF MEETING  
TOWN HALL  
APRIL 14, 2014**

**APPROVED**

**SELECTBOARD MEMBERS:** Lane Morrison, Chair; Charles Russell, Ellie Russell, Fritz Tegatz, Matthew Krasnow.

**ADMINISTRATION:** Dean Bloch, Town Administrator.

**OTHERS:** Mary Mead, Raena Donahue, Hugh Lewis Jr, Bill Fraser-Harris, Sue Smith, Larry Hamilton, Bonnie Christie, Tim Hunt, Gerald Bouchard, Jenny Cole, David Marshall, Carrie Spear, Marion Paris, Clark Hinsdale III, Suzanne Hinsdale, Ed Cafferty, Amy Cronin, Robin Reid, Charlotte Citizen; John Hammer, Charlotte News, and others.

**5:45 PM Site visit to 3015 Guinea Road for Highway Access Permit application submitted by Beatrice M. Dike Trust**

**6:00 PM Site visit to Varney Farm and Thorpe Barn—to consider moving the restricted access to the Charlotte Park and Wildlife Refuge**

**ITEMS TAKEN UP:**

- 7:05 PM Minutes: March 17, March 18, March 24, April 4
- 7:15 PM Beatrice M. Dike Trust, 3015 Guinea Road—application for a Highway Access Permit for the construction of an access to serve two proposed building lots. *Action item*
- 7:25 PM Lund’s Ride for Children—request to use town roads for fund-raising bicycle rides on June 1, 2014. *Action item*
- 7:35 PM Summer road paving plan. *Discussion only*
- 7:50 PM Charlotte Park and Wildlife Refuge—moving of the restricted access on Route 7. *Action item*
- 8:05 PM Appointment to the Chittenden Unit for Special Investigations’ Policy Board. *Action item*
- 8:15 PM West Charlotte village wastewater system. *Discussion only*
- 8:30 PM Creating a standing Community Safety Committee—determining its mission/purpose/role/authority. *Discussion only*
- 8:45 PM Request for Proposals (“RFP”) to: 1. Improve drainage on the Town Green. 2. Move the World War II Monument. 3. Install stonework associated with the monument *Action item*
- 9:00 PM Board of Listers. *Action item*
- 9:05 PM Recreation Coordinator. *Actions item*
- 9:10 PM Arbor Day Declaration. *Action item*
- 9:15 PM Amendment to the Motor Vehicle and Traffic Regulation Ordinance to create a maximum speed of 45 miles per hour on Spear Street between Hinesburg Road and the Shelburne Town Line. *Action item*

- 47       • 9:20 PM John and Sue Patnaude—request for refund of zoning permit fee due to  
48       withdrawal of application. *Action item*  
49

50       **CALL TO ORDER**

51       Mr. Morrison, Chair, called the meeting to order at 7:00 p.m.  
52

53       **ADJUSTMENTS TO AGENDA**

54       Added: Hal Evans and Chea Water Evans appeal of the ZBA decision, dated 04/14/2014.  
55       Reschedule the 2<sup>nd</sup> May Selectboard meeting to 05/19/2014.  
56

57       **PUBLIC COMMENT**

58       Ms. Mead asked that when the Selectboard make changes to the Recreation Coordinator  
59       and Lister Chair's hours to make sure the pay changes were effective the first pay period  
60       of May.  
61

62       **MINUTES: March 17, March 18, March 24, April 4**

63       **MOTION by Mr. Russell, seconded by Ms. Russell, to approve the Selectboard**  
64       **minutes of 03/17/2014 as written.**

65       **VOTE: 4 ayes, 1 abstention (Mr. Krasnow); motion carried.**  
66

67       **MOTION by Ms. Russell, seconded by Mr. Russell, to approve the Selectboard**  
68       **minutes of 03/18/2014 as written.**

69       **VOTE: 5 ayes; motion carried.**  
70

71       **MOTION by Mr. Russell, seconded by Ms. Russell, to approve the Selectboard**  
72       **minutes of 03/24/2014 as written, with edits as follows:**

- 73       • Page 5, line 208; change the words "...those times." to read "...35-40 hours."  
74       • Page 8, line 335; correct the word "charter" to read "change".

75       **VOTE: 5 ayes; motion carried.**  
76

77       **MOTION by Mr. Russell, seconded by Ms. Russell, to approve the Selectboard**  
78       **minutes of 04/04/2014 as written.**

79       **VOTE: 5 ayes; motion carried.**  
80

81       **BEATRICE M. DIKE TRUST, 3015 GUINEA ROAD—APPLICATION FOR A**  
82       **HIGHWAY ACCESS PERMIT FOR THE CONSTRUCTION OF AN ACCESS TO**  
83       **SERVE TWO PROPOSED BUILDING LOTS. *Action item***

84       **MOTION by Mr. Tegatz, seconded by Ms. Russell, to approve an application by the**  
85       **Beatrice M. Dike Trust for a Highway Access Permit, HAP-14-02, for the**  
86       **construction of an access to serve two proposed building lots at 3015 Guinea Road.**

87       **DISCUSSION:**

88       Mr. Morrison read notes from the Charlotte Road Commissioner that the 500' sight  
89       distances from both directions were more than adequate. The applicant should  
90       install a 15"X30' culvert and remove an existing culvert on the north, said Mr.  
91       Morrison.

92 **AMENDMENT by Mr. Tegatz seconded by Ms. Russell, that the old agricultural**  
93 **access would be discontinued and that a 15”X30’ culvert would be installed and the**  
94 **existing culvert would be removed as per the Charlotte Road Commissioner’s**  
95 **recommendations.**

96 **VOTE: 5 ayes; motion carried.**

97

98 **LUND’S RIDE FOR CHILDREN—REQUEST TO USE TOWN ROADS FOR**  
99 **FUND-RAISING BICYCLE RIDES ON JUNE 1, 2014. *Action item***

100 Amy Cronin and Susan Nostrand, Lund Center representatives, explained that this would  
101 be the 6<sup>th</sup> year that the ride has been held. Due to the chilly May weather the ride date has  
102 been change to June. From 250-500 riders were anticipated for the charity ride that  
103 included a 55 mile, 30 mile and a 16 mile family ride. Police would monitor three  
104 different intersections that included Greenbush Road/Ferry Road, Ferry Road/Route 7  
105 and Hinesburg Road/Mt Philo Road. The 16 mile family ride would not go through  
106 Charlotte, said Ms. Cronin.

107

108 Mr. Fraser-Harris, Recreation Commission member, said that the non-profit ride would  
109 not be reviewed by the Recreation Commission. There have been no issues with the ride  
110 in the past. The increased use of bike riders on Charlotte roads was an issue, said Mr.  
111 Fraser-Harris.

112

113 Ms. Nostrand said that signage would be placed in advance and the event would be  
114 advertised on Front Page Forum to notify residents of the event. The Charlotte Senior  
115 Center would host a rest stop this year, said Ms. Nostrand.

116

117 **MOTION by Ms. Russell, seconded by Mr. Krasnow, to approve an organizational**  
118 **plan for the Lund’s Ride for Children—request to use town roads for fund-raising**  
119 **bicycle rides on June 1, 2014.**

120 **VOTE: 5 ayes; motion carried.**

121

122 **SUMMER ROAD PAVING PLAN. *Discussion only***

123 Mr. Lewis, Charlotte Road Commissioner, reviewed a submittal of a \$155,000 grant  
124 application and a summer road paving plan that included the following:

125

- Paving one-half mile on Hinesburg Road at the Spear Street intersection going east to Tree Works.

126

127 • One and one-quarter mile of Dorset Street if the \$155,000 grant was secured.

128

- One-third mile of Mt Philo Road from Pease Mountain Road north of Stockbridge.

129

130 • One-half mile of Greenbush Road from the underpass going south. More would  
131 be done if the grant was secured.

132

- One-half mile south of the Mack farm to Pelkey’s blueberry farm.

133

- The Thompson’s Point Road area at the railroad crossing would be repaired.

134

- One-half mile on Thompsons’ Point road past Lake Road.

135

136 Mr. Lewis explained the timing of paving contract bids related to the Charlotte budget  
137 schedule. Pike would give a good price if the paving could be done prior to the start of

138 the July road paving season, and would bill the Town after July. This would save \$3,000-  
139 5,000. Work was put on the Town books when it was done. It would show that the  
140 Highway budget was \$200,000 over budget, said Mr. Lewis.

141

142 Mr. Morrison asked if a 2 percent savings was worth borrowing the money. Mr. Russell  
143 suggested using the Highway fund carry-over of \$60,000 in Special Funds to spend on  
144 the paving to add to the \$150,000 set aside to avoid borrowing money.

145

146 Ms. Christie asked if Mr. Lewis would ask the paving contractor to thin out the road  
147 shoulder edges to avoid creating a “shelf” edge, which made walking or biking difficult.  
148 Mr. Lewis explained that if the pavement edge was feathered down then the asphalt  
149 would break down. Gravel could be added to the shoulder if the Town wanted, said Mr.  
150 Lewis.

151

152 Ms. Christie said that as layers were added to the pavement it created water runoff that  
153 went into people’s basements. Mr. Lewis replied that the road was crowned to run water  
154 off the roadway. The road sides could be ditched. That would mean that people would  
155 lose front yards, fences, and gardens. Water had to go off the road, stated Mr. Lewis.

156

157 The Selectboard thanked Mr. Lewis for his report.

158

159 **CHARLOTTE PARK AND WILDLIFE REFUGE—MOVING OF THE**  
160 **RESTRICTED ACCESS ON ROUTE 7. *Action item***

161 Mr. Morrison said that the Selectboard had conducted a site visit at the Varney Farm lot  
162 and the proposed Thorp Barn access earlier in the evening.

163

164 Mr. Bloch reviewed a Town restricted access and parking lot easement on the Varney  
165 Farm on the lower west side of Route 7. A prospective buyer of the Varney Farm lot has  
166 provided a plan to restore the farm buildings and has suggested an alternate access to the  
167 Charlotte Park and Wildlife Refuge as an agricultural access, handicap access, parking  
168 and access for horseback riders and for access to events at the Thorp Barn. The alternate  
169 access could be located across Route 7 from Churchill Road. The access would go to the  
170 Thorp Barn and tie into a gravel road into the park access. The existing Thorp Barn  
171 access would be closed off. The easterly part of a new access hasn’t been constructed,  
172 which would require the Town to apply for a Route 7 access permit from the State of  
173 Vermont. The Town would give up parts of the existing easement on the Varney Farm.  
174 An issue was safety where the two north lanes on Route 7 narrowed to one lane by the  
175 Thorp Barn, explained Mr. Bloch.

176

177 Ms. Cole said that the Park Oversight Committee didn’t want to lose the agricultural  
178 access to the fields at the Varney Farm. Ms. Smith urged the Selectboard to retain the  
179 Town easement on the Varney Farm.

180

181 Mr. Hamilton said that at the last meeting it was agreed that the Town didn’t want to give  
182 up the easement. To put a new access across the wetlands would cost more money.

183 Rockefeller stipulated construction of an equine parking lot and trail access to the Park in  
184 the original agreement, said Mr. Hamilton.

185

186 Tim Hunt, potential owner of the Varney Farm lot, said that the 11 acre parcel was  
187 handicapped by covenants by the Vermont Land Trust, the Historic Preservation Trust,  
188 and the Town. He intended to make the property his home and didn't want a public use  
189 access within 50' of the house. The intent was to move the house where there was an  
190 existing shed and further away from Route 7. The shed was on the south side of the lot  
191 and was the only location where the house could go. He would work to save the barn and  
192 restore the property. Nowhere in the Vermont Land Trust, Historic Preservation Trust or  
193 the Town documents was there talk about the property as a home, said Mr. Hunt.

194

195 In response to a comment by Jenny Cole to move a public access to the southerly Varney  
196 Farm border, Mr. Hunt said that moving the access 50' further didn't help. People tend to  
197 walk wherever they want and he didn't want people walking close to the house, said Mr.  
198 Hunt.

199

200 Ms. Russell expressed concern that the proposal would mean giving up a Town asset. Mr.  
201 Hunt pointed out that he would be willing to give up a 10 acre septic easement in the Park  
202 to make the alternate access happen.

203

204 Mr. Russell asked if the access easement was screened by vegetation on the south would  
205 Mr. Hunt be OK with the proposed parking area. Mr. Hunt replied that he was concerned  
206 about the parking area. Regarding handicap access to the Park, the slope of the hill  
207 exceeded ADA compliance, pointed out Mr. Hunt.

208

209 Mr. Morrison said that he was concerned regarding safety issues and didn't support the  
210 proposed new access.

211

212 The Selectboard took no action.

213

214 **APPOINTMENT TO THE CHITTENDEN UNIT FOR SPECIAL**  
215 **INVESTIGATIONS' POLICY BOARD. *Action item***

216 **MOTION by Mr. Russell, seconded by Mr. Tegatz, to appoint Marion Paris as the**  
217 **Charlotte Town representative to the Chittenden Unit for Special Investigation's**  
218 **Policy Board for a two year term.**

219 **VOTE: 5 ayes; motion carried.**

220

221 **WEST CHARLOTTE VILLAGE WASTEWATER SYSTEM. *Discussion only***

222 Raena Donahue, Charlotte Children's Center, explained that enrollment to the center was  
223 limited by septic capacity. The center was maxed out at 38 children currently. The mound  
224 system on the center property had 550 gpd capacity. The center was interested in  
225 pursuing Town sewer capacity, said Ms. Donahue.

226

227 There was discussion regarding a 09/11/2011 Town wastewater capacity study on the  
228 Burns property; a connection fee of \$35,000-45,000 to repay Town taxpayers for a

229 private use; and a need to update the study report, which would show that the identified  
230 potential capacity would remain the same.

231

232 Mr. Marshall, Civil Engineering, Inc. representative, explained that the Town has a  
233 wastewater resource and ability to share that resource as per the Town Plan. A private  
234 entity has to exhaust any resources on their own property first, and then they could apply  
235 for Town capacity. He would recommend that the Selectboard create an ordinance to  
236 share a community resource as a public policy document, said Mr. Marshall.

237

238 Mr. Russell asked if the center would need to continue using the 550 gpd mound system  
239 in addition to whatever Town capacity was provided. Mr. Marshall briefly reviewed state  
240 wastewater rules and said that if the center had no ability to expand the mound system  
241 then the center would continue to use the 550 gpd on the center property. It could not be  
242 added to the wastewater to the Town systems, said Mr. Marshall.

243

244 Ms. Donahue explained that the center could enroll up to 44-66 children if the added  
245 Town capacity for the excess over the 550 gpd could be used.

246

247 Mr. Tegatz volunteered as a Selectboard liaison for a small committee to review Town  
248 wastewater capacity and a possible connection as requested by the Charlotte Children's  
249 Center. Staff would post an advertisement for committee members.

250

251 **CREATING A STANDING COMMUNITY SAFETY COMMITTEE—**  
252 **DETERMINING ITS MISSION, PURPOSE, ROLE, AND AUTHORITY.**

253 *Discussion only*

254 The Selectboard reviewed the existing Community Safety Committee (CSC) mission and  
255 suggested the following changes:

256

- Page 1, 1<sup>st</sup> bullet item: change to read "...to make recommendations for contracting for police service...".

257

258

- Page 1, 3<sup>rd</sup> bullet item: to add that "...Ed Cafferty, the Charlotte Emergency Management Coordinator to work with CVFRS regarding emergency planning issues and procedures...".

259

260

261

- Add: collection of data on and monitoring of road safety...utilizing solar operated speed carts to collect data without the expense of contracting with private services...researching and improving road safety.

262

263

264

- Design a Charlotte public survey to be conducted annually to collect data regarding road improvements to assess what safety needs were.

265

266

267

268 Mr. Krasnow volunteered as a Selectboard Community Safety Committee liaison to assist  
269 with re-drafting the CSC purpose.

270

271

272

273

Ms. Christie, a former CSC member, said that the whole police issue was complicated. A question was what 'emergency management' encompasses. A question was, did it make sense to conduct an annual survey. The survey done had a small response and took time to analyze, said Ms. Christie. Mr. Cafferty replied that towns have developed emergency

274 management plans to address short and long term issues. It required consultations with  
275 fire and rescue, police services, and state services, said Mr. Cafferty.

276

277 Ms. Spear volunteered to take part in the CSC. She would like to see a synopsis of an  
278 emergency plan published in the Charlotte newspapers, said Ms. Spear.

279

280 Mr. Hinsdale stated that public safety was a highly sophisticated field that needed  
281 leadership and had a high level of expenditure. The Town was paying CVFRS to be on  
282 standby. Fire and Rescue were trained in public safety and had a plan in place, said Mr.  
283 Hinsdale.

284

285 Staff would add the Shelburne Police Department contract to the next Selectboard  
286 agenda. Mr. Morrison spoke in support of a one year contract versus a short term 3-  
287 month contract.

288

289 Mr. Krasnow would return to the Board with a draft CSC purpose and possible  
290 committee members for appointment at the next Selectboard meeting.

291

292 **REQUEST FOR PROPOSALS (“RFP”) TO:**

293 **1. Improve drainage on the Town Green.**

294 **2. Move the World War II Monument.**

295 **3. Install stonework associated with the monument *Action item***

296 Mr. Marshall briefly reviewed a draft RFP for improvements to the Town Green  
297 drainage, a foundation base for the W II monument and a crushed stone base as  
298 foundation for new steps at the Town Hall. A donation was received to pay for the  
299 crushed stone base. The project did not include moving the monument, or the cost of  
300 construction of the blue stone steps, said Mr. Marshall.

301

302 **MOTION by Mr. Russell, seconded by Ms. Russell, to approve distribution of an**  
303 **RFP for improved drainage on the Town Green, install stonework for a foundation**  
304 **base for the WWII Monument, and install a crushed stone base for stone steps at**  
305 **the Town Hall as per a scope of work.**

306 **VOTE: 5 ayes; motion carried.**

307

308 **BOARD OF LISTERS. *Action item***

309 Mr. Tegatz recused himself.

310

311 **MOTION by Mr. Russell, seconded by Ms. Russell, to increase the Lister Chair’s**  
312 **approved hours from 20 hours per week to 22 hours per week, with the change to**  
313 **start 05/01/2014.**

314 **VOTE: 4 ayes, 1 recused (Mr. Tegatz); motion carried.**

315

316 Ms. Russell suggested sending a formal letter to the Lister Chair and the Town Treasurer  
317 to acknowledge the change.

318

319 Mr. Tegatz rejoined the Selectboard.

320

321 **RECREATION COORDINATOR. *Actions item***

322 **MOTION by Mr. Russell, seconded by Mr. Tegatz, to approve a change for the**  
323 **Recreation Coordinator from salaried to hourly; increase approved hours from 20**  
324 **hours per week to 22 hours per week; and pay-out accumulated worked hours over**  
325 **approved hours, with the change in hours and pay to start 05/01/2014.**

326 **VOTE: 5 ayes; motion carried.**

327

328 **MOTION by Mr. Russell, seconded by Ms. Russell, to authorize the Selectboard**  
329 **Chair to sign the letter on behalf of the Town of Charlotte documenting the**  
330 **Recreation Coordinator's change of hours and pay schedule for the Town file.**

331 **VOTE: 5 ayes; motion carried.**

332

333 **HAL EVANS AND CHEA WATERS EVANS APPEAL OF ZBA DECISION –**  
334 **action item**

335 Mr. Russell recused himself and departed the meeting.

336

337 **MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to authorize the Town**  
338 **Attorney to enter an appearance before the Environmental Court on behalf of the**  
339 **Town of Charlotte regarding an appeal by Hal Evans and Chea Waters Evans of a**  
340 **ZBA decision.**

341 **VOTE: 4 ayes, 1 recused (Mr. Russell); motion carried.**

342

343 Mr. Russell rejoined the Selectboard.

344

345 **ARBOR DAY DECLARATION. *Action item***

346 **MOTION by Mr. Russell, seconded by Mr. Tegatz, to declare May 2, 2014 to be**  
347 **designated as Charlotte Arbor Day.**

348 **VOTE: 5 ayes; motion carried.**

349

350 **AMENDMENT TO THE MOTOR VEHICLE AND TRAFFIC REGULATION**  
351 **ORDINANCE TO CREATE A MAXIMUM SPEED OF 45 MILES PER HOUR ON**  
352 **SPEAR STREET BETWEEN HINESBURG ROAD AND THE SHELBURNE**  
353 **TOWN LINE. *Action item***

354 **MOTION by Mr. Russell, seconded by Ms. Russell, to approve an Amendment to**  
355 **the Motor Vehicle and Traffic Regulation Ordinance to create a maximum speed of**  
356 **45 miles per hour on Spear Street between Hinesburg Road and the Shelburne**  
357 **Town Line.**

358 **VOTE: 5 ayes; motion carried.**

359

360 Mr. Bloch explained that the amended ordinance would be effective in 60 days. The Road  
361 Commissioner would post the new speed limit signs at the appropriate time, said Mr.  
362 Bloch.

363

364 **JOHN AND SUE PATNAUDE—REQUEST FOR REFUND OF ZONING PERMIT**  
365 **FEE DUE TO WITHDRAWAL OF APPLICATION. *Action item***

366 **MOTION by Mr. Russell, seconded by Mr. Krasnow, to approve a request by John**  
367 **and Sue Patnaude for a refund of zoning permit fee due to withdrawal of**  
368 **application.**

369 **DISCUSSION:**

370 **Mr. Bloch reviewed that the Selectboard had asked if there were any expenditures,**  
371 **or legal costs associated with the Patnaude's zoning permit at the last Selectboard**  
372 **meeting. Currently there were no policies regarding refunds for zoning permit fees.**  
373 **There was a guidance, however. The Board should amend the guidance to include**  
374 **zoning permit fee refunds at a future Board meeting. A fee of \$350 was paid by the**  
375 **Patnaude's and there were staff time and legal expenses as noted, said Mr. Bloch.**  
376

377 **Mr. Tegatz said that zoning fees should not be refundable.**  
378

379 **Mr. Russell said that he deliberately made a positive motion. The Board should not**  
380 **set a precedent and he would vote no, stated Mr. Russell.**

381 **VOTE: 0 ayes, 5 nays; motion failed.**  
382

383 **WORKPLAN UPDATE. *Discussion only***

384 The Selectboard reviewed a revised Salary Plan program memo and Town employee job  
385 descriptions. Issues discussed included:

- 386 • Establishing a fair and reasonable pay schedule competitive with the job market.
  - 387 • Salary planning.
  - 388 • Finalize or eliminate comp time.
  - 389 • Correct time sheets for salaried employees.
  - 390 • Performance appraisals (to do in the summer months).
  - 391 • Update Personnel Policy.
- 392

393 Mr. Russell suggested hiring an outside consultant to evaluate and draft job descriptions.

394 Ms. Russell said that a consultant should work with an internal person. She had contacted  
395 a knowledgeable staff person from Richmond town that could assist, said Ms. Russell.  
396

397 Mr. Morrison asked Board members to forward their feedback to Ms. Russell.  
398

399 **MOTION by Mr. Russell, seconded by Mr. Krasnow, to delegate drafting and**  
400 **finalizing a letter to Town employees to Mr. Morrison and Ms. Russell.**

401 **VOTE: 5 ayes; motion carried.**  
402

403 Following further discussion regarding a salary development plan, the Selectboard  
404 decided to warn a Special Meeting for Thursday, 04/17/2014, at 9:00 a.m. Staff to  
405 provide copies of the Richmond town pay grades, steps charts, and pay program policies  
406 for Selectboard review.  
407

408 **COMMITTEE UPDATES. *Discussion only***

409 Ms. Russell reported that she would attend the CVFRS meeting scheduled for  
410 Wednesday, 04/16/2014 and the Charlotte Library meeting scheduled for Thursday,  
411 04/17/2014.

412

413 Mr. Tegatz reported that the Conservation Commission was working on a template(s) for  
414 subdivision review in coordination with the Town Planner/Zoning Administrator.

415

416 **SELECTBOARD UPDATES. *Discussion only***

417 None.

418

419 Mr. Hinsdale asked the Selectboard to consider an alternate curb cut at the Thorp Barn  
420 and change the Town access easement on the Varney Farm. As the property owner he  
421 would like to speak to his point of view, said Mr. Hinsdale. Mr. Morrison noted that the  
422 Selectboard had made a decision to take no action on the matter.

423

424 Mr. Hinsdale reviewed a history of the Varney Farm lot from when his father owned the  
425 property, various plans proposed from 2008 to the present, covenants held by the  
426 Vermont Land Trust, Historic Preservation Trust and the Town, and a current proposal  
427 on-going through the Planning Commission process. If the process stopped then that  
428 would kill any plans for improvements on the property, stated Mr. Hinsdale.

429

430 Mr. Russell said that this meeting was the first time that the Selectboard has heard about  
431 a proposed alternate access that would require the Town to apply to the state to change an  
432 existing access easement to address concerns by a potential homeowner. The proposed  
433 access further to the south was not safe, said Mr. Russell.

434

435 Mr. Hinsdale reviewed points of a Planning Commission Sketch Plan letter related to an  
436 application to move the existing house. The Town has a grandfathered easement. He has  
437 donated an equine access from Greenbush Road to the Park so an equine access was no  
438 longer needed off Route 7, said Mr. Hinsdale.

439

440 Mr. Morrison said that an access located across from Churchill Road was not safe either.  
441 An access located 20-50' south of the current access might be a good compromise, said  
442 Mr. Morrison. Mr. Hinsdale suggested that an alternative would be to team up with  
443 Claudia Mucklow at her access. The Town owns the land and the Snowdrift Road access,  
444 which could be considered, said Mr. Hinsdale.

445

446 Mr. Morrison suggested that Mr. Hunt, Mr. Hinsdale and Mr. Russell meet for further  
447 discussion on the matter.

448

449 **APPROVE WARRANTS TO PAY BILLS**

450 The Selectboard signed warrants to pay bills.

451

452 **ADJOURNMENT**

453 **MOTION by Mr. Russell, seconded by Mr. Tegatz, to adjourn the meeting.**

454 **VOTE: 5 ayes; motion carried.**

455

456 The meeting was adjourned at 10:16 p.m.

457

458 Minutes respectfully submitted, Kathlyn L. Furr, Recording Secretary.  
459