

**CHARLOTTE SELECTBOARD
MINUTES OF MEETING
TOWN HALL
APRIL 27, 2015**

APPROVED

SELECTBOARD MEMBERS: Lane Morrison, Chair; Fritz Tegatz, Matthew Krasnow, Carrie Spear. **ABSENT:** Jacob Spell.

ADMINISTRATION: Dean Bloch, Town Administrator.

OTHERS: Chad Clark, Roger Richmond, Susan Smith, Peter Jacobsen, Larry Hamilton, Ellie Russell, Laurie Thompson, Charles Pughe, Hugh Lewis Jr, Kevin, Jessie Bradley, Ken Beaulieu, Sharon Huff, David Marshall, Marty Illick, Josh Flores, David Miskell, Stephen Brooks, Charles Russell, Clark Hinsdale III, Beth Merritt, Emile Ferris, Margaret Woodruff, Robert Mack, Jonathan Fisher, Julie Wade, Meghan Metzler, Janet Morrison, Jenny Cole, Michael Russell, John Hammer, Charlotte News; and others.

(NOTE: the Selectboard meeting agenda was heard out of order. The agenda appears in order as published for continuity.)

6:00 PM Site visit: for Susan Smith's application for a Highway Access Permit adjacent to 5166 Lake Road (Extension) and request for a License Agreement.

ITEMS TAKEN UP:

- 6:20 PM INTERVIEW CANDIDATES FOR BOARD APPOINTMENTS.
Discussion only
Chad Clark (Community Safety Committee) — 6:20 PM
Roger Richmond (Tree Warden) — 6:30 PM
Larry Hamilton (Tree Warden, Fence Viewer) — 6:40 PM
Laurie Thompson (Trails Committee) — 6:50 PM
Charles PUGHE (Planning Commission) — 7:00 PM
- 7:10 PM Adjustments to Agenda
- 7:11 PM VT Cares' Champ Ride on June 13, 2015. Action under consideration: approve organizational plan.
- 7:15 PM CCS PTO Champ Run/Walk on June 7, 2015. Actions under consideration: (1) approve organizational plan; (2) approve closure of Hinesburg Road between Church Hill Road & Mt. Philo Road from 8:15 AM to 10:15 AM
- 7:20 PM Stacy Beaulieu — request to use green near Lake Road ballfield for private party (high school graduation) on July 11, 2015. Action under consideration: approve
- 7:30 PM Susan Smith — hearing to review an application for Highway Access Permit (HAP-15-03) for an access to a proposed building lot. Action under consideration: approve

- 7:40 PM Susan Smith — request for a License Agreement to install underground utilities within the Lake Road right-of-way. Action under consideration: approve
- 7:50 PM Josh Flore — interview for First Constable. Action under consideration: appoint for a two-year term ending June 30, 2017
- 8:15 PM Charlotte Park & Wildlife Refuge — renewal of Agricultural Lease to Clark Hinsdale, III, Managing Partner, Nordic Holstein, LLC. Action under consideration: approve
- 8:25 PM Galbreath parcel — renewal of Agricultural Lease to Clark Hinsdale, III, Managing Partner, Nordic Holstein, LLC. Action under consideration: approve
- 8:30 PM Charlotte Park & Wildlife Refuge Oversight Committee — request to submit a VAOT 19 VSA §1111 Permit Application to allow the Charlotte Road Commissioner to mow within the Route 7 right-of-way adjacent to the Park to control wild parsnip. Action under consideration: authorize application
- 8:40 PM Appointment to temporarily fill vacancy on Library Board of Trustees. Action under consideration: appoint Anne Mason until Town Meeting, 2016
- 8:45 PM Public Comment
- 8:50 PM Minutes: April 6, April 20
- 8:55 PM Appointments
- 9:00 PM Selectboard updates. Discussion only

CALL TO ORDER

Mr. Morrison, Chair, called the meeting to order at 6:21 p.m.

INTERVIEW CANDIDATES FOR BOARD APPOINTMENTS. *Discussion only*

- Chad Clark (Community Safety Committee) — 6:20 PM

The Selectboard members reviewed the candidate's qualifications. Mr. Morrison thanked Mr. Clark for volunteering.

- Roger Richmond (Tree Warden) — 6:30 PM

The Selectboard members reviewed the candidate's qualifications. Mr. Morrison thanked Mr. Richmond for volunteering.

- Larry Hamilton (Tree Warden, Fence Viewer) — 6:40 PM

The Selectboard members reviewed the candidate's qualifications. Mr. Morrison thanked Mr. Hamilton for volunteering.

There was brief discussion regarding deputizing another candidate to assist Mr. Hamilton as per state statutes.

- Laurie Thompson (Trails Committee) — 6:50 PM

The Selectboard members reviewed the candidate's qualifications. Mr. Morrison thanked Ms. Thompson for volunteering.

- Charles PUGHE (Planning Commission) — 7:00 PM

Mr. Krasnow recused himself due to a potential conflict of interest.

The Selectboard members reviewed the candidate's qualifications. Mr. Morrison thanked Mr. PUGHE for volunteering, and noted that there were four candidates for two Planning Commission openings. Mr. Morrison asked if Mr. PUGHE would be interested in

volunteering for the Zoning Board of Adjustment opening versus the Planning Commission as an option.

Mr. Krasnow rejoined the Selectboard.

ADJUSTMENTS TO AGENDA

Add: Potential hearing for excavation in Lake Champlain as requested by Charlotte Sailing Center.

CHARLOTTE SAILING CENTER REQUEST TO DREDGE IN LAKE CHAMPLAIN

Mr. Morrison reviewed a request by the Charlotte Sailing Center to dredge a deeper area in Lake Champlain. Mr. Bloch clarified that the jurisdiction was with the state. A Selectboard decision to schedule an informational hearing versus a public hearing by May 7th was requested. That dead line did not leave much lead time to warn a hearing, said Mr. Bloch.

MOTION by Mr. Tegatz, seconded by Ms. Spear, to approve a request by Square Riggs, LLC, d/b/a the Charlotte Sailing Center, for a public informational hearing regarding a Department of Environmental Conservation Lake Excavation permit application.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

VT CARES' CHAMP RIDE ON JUNE 13, 2015. Action under consideration: approve organizational plan.

Peter Jacobsen, VT Cares' Champ Ride representative, reviewed a request to hold a VT Cares' Champ Ride on June 13, 2015. The fund raising recreational ride would start in Burlington and pass through Charlotte. This would be the 4th year using Charlotte's roads. Participants were given clear instructions regarding rules of the road. There were no stops in Charlotte, explained Mr. Jacobsen.

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve an organizational plan by VT Cares' for a Champ Ride, June 13, 2015, as presented.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

CCS PTO CHAMP RUN/WALK ON JUNE 7, 2015. Actions under consideration: (1) approve organizational plan; (2) approve closure of Hinesburg Road between Church Hill Road & Mt. Philo Road from 8:15 AM to 10:15 AM

Julie Wade and Meghan Metzler, CCS PTO representatives, reviewed a request to hold the 13th Annual CCS PTO Champ Run/Walk on June 7, 2015. The event raised funds for the PTO in support of the school. The CCS parking lot would be used for car parking. The Charlotte Library was invited to participate this year in the inclusive community event, said Ms. Wade.

Mr. Morrison asked Ms. Wade to contact the church regarding the road closure times, or if the closure times could be modified to 9:30 a.m. – 10:00 a.m. to keep traffic open. Ms.

Wade explained that the event sponsors coordinated with Josh Flores, Charlotte Constable, for traffic control.

MOTION by Mr. Krasnow, seconded by Ms. Spear, to approve an organizational plan for the CCS PTO Champ Run/Walk on June 7, 2015, and to approve a closure of the Hinesburg Road between Church Hill Road and Mt. Philo Road from 8:15 a.m. to 10:15 a.m. on that day.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

STACY BEAULIEU — REQUEST TO USE GREEN NEAR LAKE ROAD BALLFIELD FOR PRIVATE PARTY (HIGH SCHOOL GRADUATION) ON JULY 11, 2015. Action under consideration: approve

Ken Beaulieu reviewed a request to use the Lake Road ball field green for a private party. It was a 'pack-in, pack-out' private event with three pop-up tents. Hamburgers and hotdogs would be grilled and beer or wine would be available for adults. There would be 25-40 people attending. A Sunday rain date was also requested, said Mr. Beaulieu.

Mr. Bloch said that staff would investigate if a Certificate of Insurance was required for a BYOB event.

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve a request by Stacy Beaulieu to use a green near Lake Road ball field for a private party (High School graduation) on July 11, 2015, with a stipulation that staff would investigate insurance requirements for a BYOB event.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

SUSAN SMITH — HEARING TO REVIEW AN APPLICATION FOR HIGHWAY ACCESS PERMIT (HAP-15-03) FOR AN ACCESS TO A PROPOSED BUILDING LOT. Action under consideration: approve

Susan Smith, applicant, reviewed an approved two-lot subdivision of a 10 plus acre lot. A driveway cut was requested to serve the Lot 2 house site. A 15"x30' culvert was required as per the Charlotte Road Commissioner, said Ms. Smith.

Ms. Smith pointed out topographical features on a site map that included her existing house, a Lot 2 building envelope, forest, wetlands and a proposed driveway cut to service Lot 2 off the west side of Lake Road extension.

Mr. Lewis, Charlotte Road Commissioner, explained that he had seen the proposed HAP site. The roots of a maple tree to the north of the proposed road cut and close to the existing road ditch might be cut during ditching to install the culvert, which was a concern, said Mr. Lewis.

Mr. Tegatz noted that the Better Roads and Lake Quality Standards could be an issue related to the ditching. Mr. Lewis explained that if the water quality standards plan was followed it would require a 3:1 slope of the ditch, which was a problem with the standards. That meant that a 2.5' deep ditch would be 12' wide all the way down to Ms.

Smith's existing driveway and more of the maple tree roots would be impacted. The proposed driveway was a new cut and a minimum of a 15"x30' culvert was needed, said Mr. Lewis.

Ms. Spear asked for clarification regarding the two lots. Ms. Smith explained that Lot 1 was her existing lot and house, and Lot 2 was given to her daughter.

MOTION by Mr. Tegatz, seconded by Ms. Spear, to approve a Highway Access Permit, HAP-15-03, request by Susan Smith for an access to a proposed building lot. VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

SUSAN SMITH — REQUEST FOR A LICENSE AGREEMENT TO INSTALL UNDERGROUND UTILITIES WITHIN THE LAKE ROAD RIGHT-OF-WAY.

Action under consideration: approve

Susan Smith pointed to a buried power line on a GMP right-of-way located across Lake Road from her property. She has permission from her neighbor to run power to Lot 2, said Ms. Smith.

Mr. Lewis, Charlotte Road Commissioner, said that the applicant would need to dig a trench cross Lake Road versus boring under the road due to ledge. There were buried telephone and cable lines on the east side of Lake Road opposite the proposed Lot 2 driveway, explained Mr. Lewis. Mr. Tegatz said that would require at least three conduit lines.

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve a request by Susan Smith for a License Agreement to install underground utilities within the Lake Road right-of-way.

DISCUSSION:

Mr. Bloch suggested a concrete cap over the conduits. Mr. Lewis said that GMP may require a concrete cap. It was not clear how deep the lines could be buried, said Mr. Lewis.

Mr. Marshall, Civil Engineering Inc, explained GMP distribution for power lines. The lines needed to be buried deep enough for Town maintenance needs, and if too shallow then frost could pull up the lines, which were issue for the Town, noted Mr. Marshall.

Mr. Lewis said that GMP would be responsible for the line to Sue's meter versus to a transformer. He was not sure if Sue would need a transformer, said Mr. Lewis.

There was discussion regarding distances of at least 1,200' between transformers and reduction of electric flows related to distances; a question of who was responsible to make sure an applicant had addressed HAP permit conditions; and concerns regarding the depth of a possible road cut on Lake Road. Mr. Lewis said that the Town didn't oversee the installation of culverts, which was a problem.

In response to further discussion regarding a road cut across Lake Road related to power lines, Mr. Lewis said that if a cut was possible down to 42" and a good gravel base was used there should be no issues. However, if not installed properly with a poor gravel base there would be problems during mud season. A car could hit that soft mud, stated Mr. Lewis.

Mr. Bloch asked if a concrete cap should be required if the line was not deeper than 30". Mr. Lewis replied that if it was less than 24" deep a cap should be required. Mr. Tegatz said that the issue should be covered by GMP, or National Electric Codes. Leave the details to licensed professionals, suggested Mr. Tegatz.
VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

JOSH FLORE — INTERVIEW FOR FIRST CONSTABLE. Action under consideration: appoint for a two-year term ending June 30, 2017

The Selectboard members interviewed Josh Flore for reappointment as the Charlotte First Constable.

In response to Selectboard questions, Mr. Flore said that he was willing to consult with the Community Safety Committee as needed.

Mr. Krasnow said that he would contact Mr. Flore and the Road Commissioner regarding locations to park the speed cart for traffic enforcement.

MOTION by Mr. Krasnow, seconded by Mr. Tegatz, to appoint Josh Flore as the Charlotte First Constable for a two-year term ending June 30, 2017.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

CHARLOTTE PARK & WILDLIFE REFUGE — RENEWAL OF AGRICULTURAL LEASE TO CLARK HINSDALE, III, MANAGING PARTNER, NORDIC HOLSTEIN, LLC. Action under consideration: approve
Jenny Cole recused herself as a Charlotte Park and Wildlife Refuge Oversight Committee member due to a potential conflict of interest.

Susan Smith, Charlotte Park and Wildlife Refuge Oversight Committee member, reviewed a letter from the Park Oversight Committee to the Selectboard, dated March 15, 2015, in support of renewing an agricultural lease to Clark Hinsdale, III, Managing Partner of Nordic Holstein, LLC.

Mr. Morrison reviewed that the current lessee, Nordic Holstein, LLC, had until July 1st to submit a written request for a lease renewal, and if approved, would be effective the next year in 2016. Other farmers have indicated interest in bidding on the 5-year lease agreement, noted Mr. Morrison.

Mr. Bloch read Section 2 of the lease agreement related to the 10-year lease, which was divided into two 5-year lease periods. Mr. Morrison pointed out that the lease parties had the right to renew the lease for an additional 5-year period as per the lease language.

Robert Mack, resident, said that the lease language could be interpreted that the lease could be renewed for another 5 years following the first 5 year period, or the Town could open the lease to bids. Mr. Tegatz said that the language was for an 'option' to renew the lease. It didn't say the party had a 'right' to renew, said Mr. Tegatz.

Mr. Hinsdale pointed out that the members of the current Selectboard weren't at the table 5 years ago. The lease language also said the land was to be left in sod cover/hay at the end of the lease. The previous lessee left the land all plowed up. The Selectboard shouldn't allow that person to bid on the lease because he left it all plowed up, said Mr. Hinsdale.

Mr. Hinsdale said that at the beginning of the lease the land was left in a plowed up state. It takes more than a year to re-sod a field. As a lessee he took the rules of the Multi-use Management Plan seriously. This was a park where the goal was to have some agricultural use, and passive recreational use. The Park Oversight Committee has instituted changes to the management plan over the years regarding the use of the Park, such as maintaining bobolink habitat in open fields. As the Lessee he could have ignored those management changes, but he worked with the Park Committee and their leadership. The lease was originally advertised for a 10-year period and then was made into two 5 year periods to see how things went. The written lease trumps everything. If things went well then Nordic Holstein, LLC, should be able to continue with the second 5 year period, said Mr. Hinsdale.

Mr. Hinsdale reviewed a brief history of the Park property that was once a part of the current Nordic Farm across the road. With Nordic Farm right across the road from the Park it minimized the number of tractor crossings and reduced the carbon footprint, said Mr. Hinsdale.

Mr. Morrison reviewed the lease language, and asked why the Selectboard would reject the current lessee. There was no reason as per the contract not to renew the lease, pointed out Mr. Morrison. Mr. Tegatz explained that he received requests from four farmers to open the lease to bids.

Mr. Brooks, resident, said that he heard the language as "...the lessee has the option to renew." The word "option" was not defined in the lease that the lessee has the right to renew, or the Selectboard has to renew. The parties could agree, or not, was what the lease language says, said Mr. Brooks.

Ms. Cole said that the previous lease holder had the use of the Park land for 10 years. The current lease holder has put a lot of investment and time into improving the park land, and the relationship was working very well. To open the lease for bid when it was not needed doesn't make much sense, stated Ms. Cole.

Mr. Hammer suggested that the 'option' interpretation of a 5 year renewal could be looked at another way. If the lessee was not doing a good job then it opened the opportunity to replace that person, said Mr. Hammer.

There was further discussion regarding the purpose of the 'option' language to allow for a correction of a default to the contract; the right of the lessee to continue a second 5-year period; the language of agricultural leases elsewhere in Town, such as Thompson's Point; and a Selectboard member suggestion to take no action.

Mr. (Michael) Russell said that the language allowed the Town the ability to accept a lease renewal, but it was not an obligation. Town can accept the lessee's written request to continue, or not. The option was with the Town, said Mr. Russell.

Mr. Morrison asked staff to request an opinion from the Town Attorney regarding the lease agreement language, review Selectboard minutes from that time period, and to add the Park lease renewal to the May 18th Selectboard meeting agenda for further discussion and public input.

Ms. Smith said that the Park Oversight Committee had prepared a short slide presentation of the Park improvements, which illustrated how well the lessee was working out.

GALBREATH PARCEL — RENEWAL OF AGRICULTURAL LEASE TO CLARK HINSDALE, III, MANAGING PARTNER, NORDIC HOLSTEIN, LLC.

Action under consideration: approve

No action was taken.

CHARLOTTE PARK & WILDLIFE REFUGE OVERSIGHT COMMITTEE — REQUEST TO SUBMIT A VAOT 19 VSA §1111 PERMIT APPLICATION TO ALLOW THE CHARLOTTE ROAD COMMISSIONER TO MOW WITHIN THE ROUTE 7 RIGHT-OF-WAY ADJACENT TO THE PARK TO CONTROL WILD PARSNIP. Action under consideration: authorize application

Jenny Cole, Charlotte Park and Wildlife Refuge Oversight Committee member, explained a proposal to have the Charlotte Road Commissioner mow Wild Parsnip along Route 7 by the first week of July. A permit was required since it was within the state's right-of-way, said Ms. Cole.

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve a request to submit a VAOT 19 VSA §1111 permit application to allow the Charlotte Road Commissioner to mow within the Route 7 right-of-way adjacent to the park to control wild parsnip.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

APPOINTMENT TO TEMPORARILY FILL VACANCY ON LIBRARY BOARD OF TRUSTEES. Action under consideration: appoint Anne Mason until Town Meeting, 2016

MOTION by Mr. Krasnow, seconded by Mr. Tegatz, to appoint Anne ‘Nan’ Mason to fill a vacancy on the Charlotte Library Board of Trustees until Town Meeting 2016.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

PUBLIC COMMENT

David Marshall, resident and Civil Engineering, Inc. representative, said that he would volunteer to assist the Town in a review of a wastewater management study and land uses. Mr. Morrison asked staff to schedule a work session regarding a review of wastewater management plans, and water management of road runoff as well.

Mr. Tegatz suggested adding a review of West Village planning.

Ms. Brooks asked for a discussion regarding the Park related to a hierarchy of park priorities, view corridors in various locations.

MINUTES: APRIL 6, APRIL 20

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve the Charlotte Selectboard minutes of 04/06/2015, as written, with an edit.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

MOTION by Mr. Krasnow, seconded by Mr. Tegatz, to approve the Charlotte Selectboard minutes of 04/02/2015, as written, with the following edit:

- **Page 3, line 109 – insert the word “Auditor’s” between “review” and “Management”.**

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

APPOINTMENTS:

MOTION by Mr. Krasnow, seconded by Ms. Spear, to appoint the following:

- **Larry Hamilton as Fence Viewer for a term ending April 30, 2016;**
- **Laurie Thompson to the Trails Committee for a term ending April 30, 2017;**
- **Robin Pierce to the Design Review Committee for a term ending April 30, 2018;**
- **Robin Reid to the Community Safety Committee for a term ending April 30, 2016, and Chad Clark to the Community Safety Committee for a term ending April 30, 2017.**

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

The Selectboard recessed the regular meeting and entered Executive Session at 8:02 p.m. (NOTE: Mr. Krasnow departed Executive Session following a discussion regarding appointment of a Charlotte Tree Warden. Mr. Krasnow stated a potential conflict of interest regarding a Planning Commission discussion.)

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to recess the regular meeting and enter Executive Session for the purpose of discussing Personnel Matters related to appointing a Charlotte Tree Warden and a Planning Commission member where

premature knowledge might place the Town of Charlotte at a disadvantage, and to invite the Town Administrator to attend.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

MOTION by Mr. Krasnow, seconded by Ms. Spear, to exit Executive Session and reconvene the regular meeting.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

Executive Session was adjourned and the regular meeting reconvened at 8:14 p.m. Mr. Morrison noted that no action was taken in Executive Session.

MOTION by Mr. Krasnow, seconded by Ms. Spear, to appoint Larry Hamilton as the Charlotte Tree Warden for a term ending April 30, 2016, with the understanding that Mr. Hamilton would use his statutory authority to appoint Roger Richmond as a Deputy Tree Warden.

Mr. Krasnow and Ms. Spear withdrew the motion to move to a discussion of the Charlotte Park and Wildlife Refuge renewal of an Agricultural lease at 8:15 p.m.

MOTION by Mr. Krasnow, seconded by Ms. Spear, to appoint Larry Hamilton as the Charlotte Tree Warden for a term ending April 30, 2016, with the understanding that Mr. Hamilton would use his statutory authority to appoint Roger Richmond as a Deputy Tree Warden.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

Mr. Krasnow recused himself from Planning Commission appointments due to a potential conflict of interest.

MOTION by Mr. Tegatz, seconded by Ms. Spear, to appoint Jeff McDonald to the Planning Commission for a term ending April 30, 2019.

DISCUSSION:

Ms. Illick, Planning Commission member, asked for an explanation regarding a Selectboard decision to change the process of re-appointing current Planning Commission members. Mr. Tegatz replied that at a previous Selectboard meeting the Board members had expressed interest in interviewing candidates and reviewing their qualifications. If there were more than one candidate for a position, then the Selectboard would discuss it in Executive Session prior to making a decision, or appointment, said Mr. Tegatz.

Mr. Morrison noted that four candidates had applied for two Planning Commission seats. There were openings on the Zoning Board of Adjustment and Conservation Commission, which candidates might consider instead. The Selectboard made decisions based upon a candidate's qualifications and in the best interest of the Town, clarified Mr. Morrison.

Ms. Illick said that people with years of experience on a Board had an expectation of being reappointed to the position. The new system was 'letting' a good person go,

and that was a concern. This process could alienate volunteers, said Ms. Illick. Mr. Tegatz replied that a person who may have experience and wants to volunteer can't get on a board, or commission.

Mr. Brooks spoke in agreement with Ms. Illick, with the exception of the characterization that a 'term wasn't up.' The process chosen was smart and dynamic, and doesn't preclude filling a position with the re-appointment of the same person. As to the process of 'why'; think it as a process that provides a 'rip cord' if there was a problem, said Mr. Brooks.

VOTE: 3 ayes, 1 recused (Mr. Krasnow), 1 absent (Mr. Spell); motion carried.

MOTION by Mr. Tegatz, seconded by Ms. Spear, to appoint Charles Pughe to the Planning Commission for a term ending April 30, 2019.

DISCUSSION:

Ms. Russell asked why Charles Pughe was chosen over more qualified candidates. Mr. Morrison replied that the Selectboard met with the individual candidates. There was discussion regarding backgrounds, skills, and resumes very much like a job interview. Charles Pughe has experience that would be useful, said Mr. Morrison. Ms. Russell stated that Mr. Pughe's experience with utilities may be a conflict of interest.

Ms. Illick said that personnel matters were discussed in Executive Session. When there were no criteria used for an appointment then the process was vague. Ms. Illick spoke in support of Ms. Russell's comments that it was not professional to have a casual approach. Mr. Morrison replied that the decision process was not rushed. The Selectboard spent 3-4 weeks talking with the candidates, talking with Town employees and considering qualifications. It was true there was no check list, said Mr. Morrison.

Ms. Illick said there should be a check list for volunteers – does the candidate attend meetings of committees, and participate in public comment, for example. It was akin to employment; a volunteer employment, said Ms. Illick. Mr. Morrison reiterated that there was a process used over the last 6 weeks. The Selectboard was prepared to make a decision and has a motion to fill the last assignment, said Mr. Morrison.

Ms. Illick stated that the Selectboard was in the middle of un-appointing someone. Mr. Tegatz clarified that the term was ending. Ms. Russell said that this was the first opportunity for public opinion.

VOTE: 3 ayes, 1 recused (Mr. Krasnow), 1 absent (Mr. Spell); motion carried.

Mr. Krasnow rejoined the Selectboard.

SELECTBOARD UPDATES. Discussion only

Mr. Tegatz reported that the Charlotte Fire Department would hold a quarterly meeting at the Town Hall on May 18, 2015.

Ms. Woodruff, Charlotte Library Director, reported that the Library Trustees had selected a medium bronze color for the standing seam metal roof. Mr. Morrison spoke in support of the color choice.

APPROVE WARRANTS TO PAY BILLS

The Selectboard signed warrants to pay bills.

ADJOURNMENT

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to adjourn the meeting.

VOTE: 5 ayes; motion carried.

The meeting was adjourned at 9:26 p.m.

Minutes respectfully submitted, Kathlyn L. Furr, Recording Secretary.