

## **Local Support Function #1 - Transportation**

Assets in support of the movement of emergency resources, including the evacuation of people and distribution of food and supplies.

## **Local Transportation Resources:**

### Local School Bus Companies:

#### Company Contact Info:

Bet-cha Transit            P :( 802) 388-7800  
202 Mainelli Road  
Middlebury , VT 05753

In Town Drivers: Charlotte Central School bus drivers.

### Local Car Pools:

#### Contact Info:

### Local ATV/Snowmobile club or ATV/snowmobile owners:

#### Contact Info:

### Local Truck Drivers:

Charlotte Road Crew

#### Owner/Operator Info:

Hugh Lewis Jr.  
1863 Ferry Road  
Charlotte, VT 0544

**Garage** 425-2591    **Home** 425-2420    **Beeper** 351-3691

## **Regional Transportation Resources**

### School Bus Companies: CCTA

Contact Info: 15 Industrial Parkway  
Burlington, Vermont 05401 P: (802) 864-CCTA

GMTA  
6088 VT Route 12            P: (802) 223-7287  
Berlin, Vermont 05478

Resources available: Large Commuter Busses

Any existing agreements (MOU or Mutual Aid): No

### Regional Taxis:

#### Contact Info: Green Cab VT

12 Gregory Drive#7            P: (802) 864-2424  
South Burlington, VT 05403

Dunwright Taxi VT  
1900 Williston Rd. P: 802-557-2461  
South Burlington, VT 05403

Any existing agreements (MOU or Mutual Aid): No

Regional Transportation Org. Vermont Agency of Transportation  
Contact Info: One Nation Life Drive P: (802) 828-2657  
Montpelier, VT 05633

Resources available:

Any existing agreements (MOU or Mutual Aid):  
No

Private Bus Companies

Contact Info: First Student Charter Bus Rentals P: (855) 272-3222  
Westford, Vermont 05495

Resources available:

Any existing agreements (MOU or Mutual Aid): No

## **Off Road Resources**

ATV club

Contact Info:

Resources available:

Any existing agreements (MOU or Mutual Aid):

Snowmobile clubs

Contact Info:

Resources available:

Any existing agreements (MOU or Mutual Aid):

## **Other transportation resources:**

Ferries/Charter Boats

Contact Info:

- Charlotte Ferry P: 802-425-2504  
2901 Ferry Rd  
Charlotte, VT 05445

- Lake Champlain Transportation P: 802-864-9804  
1 King Street Dock  
Burlington, VT 05401-5293

Resources available:

Large car/ passenger vessels

Any existing agreements (MOU or Mutual Aid): No

**Local Support Function #2 - Communications**

Includes emergency warning, information and guidance to the public and responders. Includes resources and back-up resources for all means of communication.

**Local Radio Resources:**

For local radio resources, please see Appendix B2 of the Local Emergency Operations Plan – Communication Plan

In this communications plan, consider including the following frequencies:

- Local Fire Department: Dispatch Channel, Tactical Channel, Water Supply Channel, Traffic Control Channel, Repeater Channels
- 1<sup>st</sup> Response/Rescue: Dispatch Channel, Ambulance Response Channel, Hospital Communications Channel
- Police: Dispatch Channel, Tactical Channel
- Highway / DPW: Inter-Truck Channel
- Schools: Primary Channel, Playground Channel

Local Radio Operators

RACES (Radio Amateur Civil Emergency Service): 1-800-347-0488

Local contact info (name, phone #, call #):

Available services/capabilities:

**Regional Radio Communications:**

ACFA Adopted Frequencies (channel, common name, frequency):

Other Fire Frequencies:

EMS Frequencies:

Hospital/other (common name and frequency):

Law Enforcement Frequencies:

Radio frequencies monitored by VT State Police/Sheriff Dept:

Highway Crews/DPW:

Schools/College:

## **Telephone Coverage:**

Local Phone services Main Office and Emergency Phone contact info:

Waitsfield Telecom

Toll-Free: 800-496-3391

**Local: (802) 496-3391**

Repair: (802) 496-3393

To Make a Payment By Phone: 866-863-8070 (automated account management system)

Online Account Management

Send us an email

Mailing Address: PO Box 9, Waitsfield, VT 05673

Locations

Cable

**Customer Service: (802) 496-5800**

Repair: (802) 496-3393

PPV Ordering / Automated Account Management: (802) 496-1234

Mailing Address: PO Box 9, Waitsfield, VT 05673

Locations

Internet

Customer Service: (802) 496-8598 (Monday – Friday 8:00 AM – 5:00 PM)

**Technical Support: 888-321-0815 (Available 24/7)**

Pay by Phone: 866-863-8070

Mailing Address: PO Box 9, Waitsfield, VT 05673

Locations

## **Emergency Communications:**

EAS Activation: Contact DEMHS 1-800-347-0488

National Weather Service Phone # (Emergency broadcasts)

NWS Burlington (800) 863-4279

NWS Albany 1-518-435-9580

## **Radio Servicing:**

Company name, Phone #:

## **Local Support Function #3 – Public Works & Engineering**

Resources in support of debris clearance, road, highway, bridge repairs and restoration of essential public works systems and services and the safety inspection of damaged public buildings.

## **Highway Department:**

Primary Contact Person (Name, Phone #, Radio, Cell):

Hugh Lewis Jr.

Garage: 242 Church Hill Road

**Home:** 1863 Ferry Road, Charlotte, VT 0544  
**Cell:** 338-6412  
**Office:** 425-2223  
**Garage:** 425-2591  
**Home:** 425-2420  
**Beeper:** 351-3691

Secondary Contact Person (Name, Phone #, Radio, Cell):

- Leslie Lewis, office coordinator - 425-2420
- Gary French, road crew member- 503-5541

Home office (Location, Phone #, Radio, etc):

Hugh Lewis Jr. - 425-2420  
1863 Ferry Road  
Charlotte, VT 0544

Equipment List:

- Excavator- Hitachi 75 w/ 3 buckets, hydraulic thumb, and bulldozer blade
- 450 John Deere Bulldozer
- John Deere 770 Grader
- John Deere 544 Loader
- Tractor- New Holland TN75D w/ loader
- Tractor- Allis 5050
- Tandem dump truck (2)
- Single axel dump truck with one-way plow, wing, & sander (5)
- 1 ton dump truck
- Pressure washer (2)
- Steam Jenny (Culvert thawer)
- 20 ton equipment trailer
- 16ft trailer for smaller equipment
- Radios in all the trucks + two portables
- Four crew members

## Highway Priority List:

Which roads must be kept open and/or cleared first (have the Select Board identify roads that:

1. Serve a large number of residents

- Greenbush Road
- Mount Philo Road
- Spear Street
- Ferry Road
- Church Hill Road
- Hinesburg Road

2. Serve as through roads important to the region

- Spear Street
- Ethan Allen Highway (US Route 7)
- Hinesburg Road

3. Serve special needs residents (elderly, handicap)

Written Policy Adopted by Selectboard? (Yes/No Location)

No

### **Local Support Function #4 – Fire Resources**

Resources in support of structural and wildfire firefighting.

#### **Local Fire Resources:**

Fire Department Members list (include contact info and training):

Rescue Squad/1<sup>st</sup> Response contact info:

- Non-Emergency 425.3111/EMERGENCY 911
- Chris Davis, Fire Chief . [cdavis@meachcovefarms.org](mailto:cdavis@meachcovefarms.org) 985-9218(w) 425-6515(h)
- Dick St. George, Assist. Fire Chief 27 Lynrick Acres [captaincvfd@aol.com](mailto:captaincvfd@aol.com) 425-2901/922.4994
- Rob Mullin, Senior Fire Fighter
- Meg Modley, Rescue Chief
- Pam Dawson, Rescue Assistant Chief
- David Stewart [d.stewart@cvfrs.org](mailto:d.stewart@cvfrs.org)
- John Snow, Corporate President
- John Howe, Secretary
- Dick St. George Fire Warden 27 Lynrick Acres [captaincvfd@aol.com](mailto:captaincvfd@aol.com) 425-2901/922.4994
- Josh Flore [josh.flore@state.vt.us](mailto:josh.flore@state.vt.us) 802.233.3162
- Administrative Assistant Patrice Machavern 233-3209

**\*See attached sheet for complete list with training.**

**Fire Department Vehicle List (include radio designation and capabilities):**

E-1 2000 GPM	5E1	A-1 2014	Ambulance Type I
E-2 1250 GPM	5E2	A-2 2006	Ambulance Type III
E-4 1250 GPM	5E4		
R-3 Heavy Rescue	5R3	Marine 3	22 Ft. Rigid Hull Boat
T-2	5T1	Marine 2	14ft rigid Hull Inflatable

**Fire Department Equipment List (generators, SCBA, etc.):**

1 all-terrain vehicle, 1 firefighter brush control engine, 2 fire engine pumpers, 1 water tanker, 2 air compressors, 4 flood lights, 3 generators, 1 water pump.

**Fire Department SOG's/SOP's:**

**\*See attached for complete SOG**

**Mutual Aid Agreements:**

- Informal agreements with Shelburne, Ferrisburgh, Hinesburg, Monkton, SBF, Williston, VT ANG, and Vergennes.

**Preplanned Responses:**

- Charlotte Central School

**Local Forest Fire Warden:**

- Dick St. George C (802) 922-4994

**Local Support Function #5 – Emergency Management, Recovery & Mitigation**

Resources in support of the local Incident Commander through a Local Emergency Operations Center. Includes personnel resources available to provide overall coordination of the town's emergency operations. Resources may serve as a remote ICS planning section to collect, analyze and disseminate critical information on emergency operations for decision making purposes. May provide liaison with state/federal government.

**Town Contacts:**

Local EMD (contact info):

Chris Davis [cdavis@meachcovefarms.org](mailto:cdavis@meachcovefarms.org) Cell Phone: (802-316-6270)

Deputy EMD (contact info):

Select Board (Names & contact info):

Lane Morrison: 4534 Lake Road [lmorrison@townofcharlotte.com](mailto:lmorrison@townofcharlotte.com) [lmorrison@gmavt.net](mailto:lmorrison@gmavt.net) 425.2495; 777-9191

Fritz Tegatz: 1000 Guinea Rd [ftegatz@townofcharlotte.com](mailto:ftegatz@townofcharlotte.com) [ftegatz@gmail.com](mailto:ftegatz@gmail.com) 425-5564; 818-640-3009

Matt Krasnow: 355 Half Mile Rd [mkrasnow@townofcharlotte.com](mailto:mkrasnow@townofcharlotte.com) [krasnow@gmail.com](mailto:krasnow@gmail.com) 922-2153

Carrie Spear 2954 Mount Philo Road & Spears Corner [cspear@townofhclarlotte.com](mailto:cspear@townofhclarlotte.com) [mspear13@aol.com](mailto:mspear13@aol.com)  
store phone: 425-4444 cell phone: 355-4246

Jacob Spell 6300 Spear Street PO Box 124 [jspell@townofcharlotte.com](mailto:jspell@townofcharlotte.com) [jacobspell@gmail.com](mailto:jacobspell@gmail.com) (340) 998-9415;  
425-6548

Primary, Secondary, and Tertiary EOCs (Please complete Planning Task #3 of the Local EOP):

**Emergency Management Info:**

Disaster Declaration Forms:

Please see appendix A1 of the this plan

## **Local Support Function #6 – Mass Care, Food & Water**

Resources available to coordinate sheltering, feeding and first aid for disaster victims.

### **Local Contacts:**

Local Shelter Coordinator (contact info):

Trained Shelter Operator List (name, contact info):

### **Local Shelter Info (for each shelter):**

Please complete Planning Task #6 of the Local EOP.

### **Local Shelter Resources:**

Food Resources:

Hotel/Motel/B&B Resources:

- The Inn at Charlotte- 32 state Park Rd, Charlotte, VT 05445- P:802-425-2934
- Mt Philo Inn- 27 Inn road, Charlotte, VT 05445- P:802-425-3335
- The Old Lantern Inn- 3260 Greenbush Road ,Charlotte, VT 05445- P: 802-425-2120

Meals on Wheels (local contacts):

- 3 Cathedral Sq #106, Burlington, VT 05401- P802-862-6253

Church auxiliary:

- Charlotte Congregational Church , PO Box 12, Charlotte, VT 05445 P: 802-425-3176

### **Regional Shelter Resources:**

Red Cross Regional Office (Phone #)

- P: 802-660-9130
- 1-802-660-9130, ext. 1. (Emergency #)

Shelter Trailer (Contact info & capacity)

Porta Potties:

Tents/supplies:

Food Resources:

Hotel/Motel/B&B Resources:

## **Local Support Function #7– Resource Support**

Assets available for coordination and documentation of personnel, equipment, supplies, facilities and services used during disaster response and initial relief operations.

### **Resource Contacts:**

Vermont Division of Emergency Management and Homeland Security (DEMHS):  
1-800-347-0488 (24 hr phone #)

CERT: Contact DEMHS (1-800-347-0488)

### **Tracking Resources:**

Volunteer sign-in sheets (attach)  
Financial reporting forms (attach)  
Equipment deployment lists (attach)  
Personnel deployment lists (attach)

## **Local Support Function #8– Health & Medical Services**

Resources for care and treatment for the ill and injured. Includes lists of trained health and medical personnel and other emergency medical supplies, materials and facilities. Assets include public health and environmental sanitation services, disease and vector control guidelines and resources for the collection, identification, and protection of human remains

### **Town Health Officer contact info:**

Cali Griswold cell: 802-373-3442

### **Deputy THO contact info:**

Jeannine McCrumb work: 802-425-3533 ext. 206 cell: 802-922-6208

Location of town special needs list and access procedures:  
(Please complete Planning Task #1 of the Local EOP)

List and contact info of MD's and Nurses who live in town:

## **Regional Contacts:**

### **Physical Health:**

Hospital contact info: Fletcher Allen Health Care  
Medical Center Campus  
111 Colchester Avenue  
Burlington, VT 05445

### Mutual aid ambulance emergency #

- Shelburne Fire and Rescue Department  
5380 Shelburne Road P: 802-985-2366  
Shelburne, VT 05482
- Hinesburg Fire and Rescue  
10340 Route 116 P: 482-2455  
Hinesburg, VT 05461

Mutual aid ambulance non-emergency contact info:

Air Med-Evac:

Nursing home/residential care info:

- The Arbors at  
Shelburne  
687 Harbor Rd  
Shelburne, VT 05482  
P: 802-318-4445
- Wake Robin Co  
200 Wake Robin Drive  
Shelburne, VT 05482  
P: 802-985-5747
- Shelburne Bay Senior  
Living  
185 Pine Haven Shores  
Rd #200  
P: 802-385-9847

Pharmacy contact info:

- Rite Aid Pharmacy  
30 Shelburne Shopping Park P: (802) 985-2610  
Shelburne, VT 05482
- Kenney Drugs  
10212 Vermont 116 P: (802) 482-4886  
Hinesburg, VT 05461

Medical Examiner contact info:

- Fletcher Allen (Medical Examiner)  
111 Colchester Ave P: 802-863-7320  
Burlington, VT 05401

Local funeral home contact info.:

- Ready Funeral Service  
261 Shelburne Road P: (802) 448-4542  
Burlington, VT 05481
- Stephen C Gregory Cremation Services  
559 Falls Road P: (802) 985-3523  
Shelburne, VT 05482

Other mortuary info. (large coolers, refrigerated trucks, etc):

**Mental Health:**

Schools and Children Crisis Counseling:

- Howard Center  
208 Flynn Avenue, Suite 3J P: 802-488-6000  
Burlington, VT 05401

Critical Incident Stress Management (CISM)  
Suicide Prevention in Disaster  
Emergency/ Disaster Response Team

**Other Resources:           Via DEMHS 1-(800) 347-0488**

Copy of District Mass Casualty Plan: (attach)

Location and contact info for regional MCI Trailer

**Local Support Function #9– Search and Rescue**

Resources locally available to locate, identify and remove persons from a stricken area, including those lost or trapped in buildings and other structures. Also includes resources to coordinate S&R for those lost in non-inhabited areas.

**Local Resources:**

Local Fire Department:

Charlotte Fire and Rescue

Local Rescue Squad/1<sup>st</sup> response:

Meg Modley

Local Law Enforcement:

Vermont State Police

Local ATV/Snowmobile club or ATV/snowmobile owners:

Other contacts:

Town Maps: Please include on page 7 of the Local EOP

**Regional Resources:**

**Technical Rescue:** Colchester Technical Rescue, Middlebury Fire Dept., Burlington Fire Dept.

**Boats:** Shelburne Fire Dept., Ferrisburgh Fire Dept., and VSCA.

**Ice Rescue:** Shelburne Fire Dept., Ferrisburgh Fire Dept., Addison Fire Department.

**Fire:** Shelburne Fire Dept., Ferrisburgh Fire Dept., Hinesburg Fire Dept., Monkton Fire Dept., Vergennes Fire Dept. , VT ANG, Williston Fire Dept., South Burlington Fire Dept.

**EMS:** Shelburne Rescue and Vergennes Rescue.

**Police:** Chittenden County Sheriffs, Vermont State Police, and Shelburne Police.

**ATV or Snowmobile clubs for off-road searches:** Jamie Bissonette C: 343-2375 H: 985-3568

**Other Resources:**

American Red Cross: 1-800-660-9130

CERT: Please contact DEMHS (800-347-0488)

Civil Air Patrol: Please contact DEMHS (800-347-0488)

Coast Guard: Please contact DEMHS (800-347-0488)

Urban Search & Rescue Strike Teams (Rope & Tech Rescue. Also: Trench Rescue, Water Rescue, Confined Space, Structural Collapse.): Please contact DEMHS (800-347-0488)

### **Local Support Function #10– Hazardous Materials**

Resources available for response, inspection, containment and cleanup of hazardous materials.

### **In-Town Contacts:**

**Local Public Alert/Warning System:** (siren, 211, etc) No local siren- VEM

**Local Fire Department call-out process:** Dispatch Center- pagers

**Local Rescue Squad/1<sup>st</sup> response:** Dispatch Center – pagers

**Local Law Enforcement call-out process:** Dispatch Center- pagers

**Known storage sites in town:** Point Bay Marina, Charlotte Fire Station.

**In-Town Clean-up Caches:** N/A

### **State Contacts:**

HAZMAT Hotline and Regional Decon Team (for initial report of spill): 1-800-641-6005

Agency of Natural Resources Spill Response Team: Please contact DEMHS (800-347-0488)

National Weather Service Phone # (Emergency broadcasts)

NWS Burlington (800) 863-4279

NWS Albany 1-518-435-9580

Request a Spot Forecast: [http://www.weather.gov/btv/spot\\_instructions](http://www.weather.gov/btv/spot_instructions)

All other state agencies: Please contact DEMHS (800-347-0488)

**Contractors:** Environmental Products & Services, Burlington VT – 832-1212

### **Local Support Function #11– Agriculture and Natural Resources**

Locally available assets for use in coordinated response in the management and containment of communicable diseases in an animal health or plant emergency.

### **Local Ag/Natural/Cultural Resources Info:**

#### In-Town Veterinarians:

- Animal Hospital of Hinesburg P: (802) 482-2955  
205 Commerce St  
Hinesburg, VT
- Ark Veterinary Hospital P: (802) 985-5233  
5070 Shelburne Road

Shelburne, VT 05482

- Vermont Large Animal Clinic  
1054 Lake Road P: 802-893-6800  
Milton, VT 05468

Town Health Officer:

- Cali Griswold [caligriswold@gmail.com](mailto:caligriswold@gmail.com) P: (802) 373.3442  
112 Fuller Mountain Road Ferrisburgh

Town Animal Control Officer:

- Cali Griswold [caligriswold@gmail.com](mailto:caligriswold@gmail.com) P: (802) 373.3442  
112 Fuller Mountain Road Ferrisburgh

Town Pound/Animal Shelter (including capacity):

Comfort Hill (Dog Kennel) P: (802) 877-8308

Available Large Animal Shelter (including capacity):

- Green Mountain Animal Defenders  
PO Box 4577  
Burlington, VT 05402 P: 802-878-2230  
Non-sheltered – Serves Chittenden Count
- Humane Society of Chittenden County  
142 Kindness Ct.  
South Burlington, VT 05403 P: 802-860-5867  
[www.chittendenuhumane.org](http://www.chittendenuhumane.org)

Large Animal Transport (including capacity):

- Vergennes Large Animal Transport  
20 Main Street, P: 802-877-6295  
Vergennes, VT 05491

Local Ag Suppliers:

- Tractor Supply  
3708 Shelburne Road P: 802-985-4092  
Shelburne , VT 05482
- Bourdeau Bros.  
25 Severance Rd P: 802-388-7000  
Sheldon, VT 05482

Town Tree Warden:

- Lawrence Hamilton  
342 Bittersweet Lane P: 425-6509  
[silverfox@gmavt.net](mailto:silverfox@gmavt.net)

Town Cultural Resources:

- Charlotte Historical Museum  
215 Church Hill Road

## **Regional Ag Contacts:**

### List of local Veterinarians (including specialties):

- Ark Veterinary Hospital  
5070 Shelburne Road P: (802) 985-5233  
Shelburne, VT 05482  
Focus: Pets
- Sequist Large Veterinary Service  
  
147 Stancliffe Rd P 802-888-2466  
Morrisville, Vermont 05661  
Focus: Large animals
- Animal Hospital of Hinesburg P: (802) 482-2955  
205 Commerce St  
Hinesburg, VT  
Focus: Pets

### Local Animal Hospitals:

- Vergennes Animal Hospital  
20 Main Street P:802-877-3371  
Vergennes, VT 05491  
Focus: Pets
- Green Mountain Animal Hospital  
1693 Williston Road  
South Burlington, VT 05403

### Local animal shelter/boarding facilities (including capacity):

- Comfort Hill (Dog Kennel)  
90 Comfort Hill Street P: (802) 877-8308  
Vergennes, VT 05491

40 Pet-friendly enclosures, 40 small enclosures for smaller pets

County Extension Agent:

Department of Health District Office:

## **Animal Rescue Resources:**

### Large Animal Technical Rescue Unit –Equine, Bovine, etc.:

- Sequist Large Veterinary  
Service 147 Stancliffe Rd  
P:802-888-2466  
Morrisville, Vermont 05661

Animal Disaster Response (Regional):

Animal Disaster Response (Statewide): Please contact DEMHS (800-347-0488)

Large Animal Transport:

- Vergennes Large Animal Associates  
20 Main Street  
Vergennes, VT 05491

**Ag Suppliers:**

Feed Suppliers:

- Phoenix Feeds & Nutrition, Inc.  
5482 Ethan Allen Highway P: 802-453-6684  
PO Box 36, New Haven, VT 05472
- Poulin Grain  
24 Railroad Square P: 802-334-6731  
Newport, VT 05855
- Bourdeau Bros.  
25 Severance Rd P: 802-388-7000  
Sheldon, VT 05482

Milk Transport:

- McDermott Transportation Inc.  
PO Box 544 P: 802-933-2144  
Enosburg Falls, VT 05450

Fuel Suppliers:

- Patterson Fuels  
116 River Road P: 802-985-3470 Email: [jason@pattersonfuels.com](mailto:jason@pattersonfuels.com)  
Richmond, VT 05477
- Robinson's Inc  
57 River Road P: 802-316-8131  
Essex Junction, VT 05452

Equipment Suppliers:

- Bourdeau Bros.  
25 Severance Rd P: 802-388-7000  
Sheldon, VT 05482

Agricultural Chemicals:

- Bourdeau Bros.  
25 Severance Rd P: 802-388-7000  
Sheldon, VT 05482
- Yandow Sales and Service  
7219 Route 7 P: 802-425-2131  
N. Ferrisburgh, VT 05473

- Harvest Equipment  
64 Harvest Lane #10 P: 802-288-1160  
Williston, VT 05495

### **Important State Ag Contacts:**

Please contact DEMHS (800-347-0488)

### **Other Ag information:**

Carcass removal/disposal guidelines (attached)

### **Local Support Function #12– Energy**

Assets available for the emergency repair and restoration of critical public energy utilities. Includes locally available back-up power resources. Coordinates the rationing and distribution of emergency power and fuel.

### **Regional Contacts:**

#### Power Companies:

- **Green Mountain Power**  
163 Acorn Ln P:1888-835-4672  
Colchester, VT 05446
- **VELCO**  
366 Pinnacle Ridge Road P: 802-773-9161  
Rutland, VT 05701

#### Fuel Suppliers:

- **Hart & Mead, Inc**  
PO Box 307, 10919 VT Rte 116 P: 802-482-2421  
Hinesburg, VT 05461  
[www.hartandmeadfuels.com](http://www.hartandmeadfuels.com)
- **Trono Fuels**  
8 Chase Lane  
Burlington, VT 05401 P: 802-864-7828  
[www.tronofuels.com](http://www.tronofuels.com)
- **Champlain Valley Plumbing & Heating, Inc.**  
125 Monkton Rd. P:802-453-2325  
Bristol, VT 05443
- **Jackman Fuels, Inc.**  
205 Main Street p: 802-877-2661  
Vergennes, VT 05491  
[www.jackmanfuels.com](http://www.jackmanfuels.com)

#### Propane Suppliers:

- **Blue Flame Gas / AmeriGas**  
PO Box 287  
Richmond, VT 05477 P: 802-434-2912

[www.blueflamegas.net](http://www.blueflamegas.net)

Generators:

- Tractor Supply  
3708 Shelburne Road P: 802-985-4092  
Shelburne, VT 05482
- Aubuchon Hardware Store  
20 Commerce Street P: 802-482-2980  
Hinesburg, VT 05461

Electricians:

- Spadaccini Electric  
1854 Spear Street P: 802-238-3060  
Charlotte, VT 05445
- Ryan Brothers Electric  
1 Industrial Parkway P: 802-863-1037  
Burlington, VT 05401
- Lakeside Electric  
20 Oak Creek Drive P: 802-862-6508  
South Burlington, VT 05403

Plumbing and Heating Contractors:

- Yankee Plumbing and Heating  
201 Main Street P: 802-735-1383  
Winooski, VT 05404
- Falcon Plumbing Service Inc.  
PO Box 1476 P: 802-878-0077  
Williston, VT 05495
- Robinson's Fuel Inc Plumbing & Heating  
Po Box 405 P: 802-878-4275  
Essex Junction, VT 05453

**Local Support Function #13– Law Enforcement**

Assets used for the protection of life and property by enforcing laws, orders and regulations.  
Resources available for area security, traffic and access control.

**Local Resources:**

Town Constable/s:

- Josh Flore  
3130 Greenbush Road P: 802-233-3162  
Charlotte, VT 05445

Police Department:

We do not have a local Police Department but do have a contract with the Vermont State Police .

## **Important Contacts:**

### VSP Local:

Vermont State Police  
Williston Barracks  
2777 St George Road  
Williston, VT 05495

P: 802-878-7111

VSP Public Safety District level:

### Nearby Police Departments:

Vermont State Police  
Williston Barracks  
2777 St George Road  
Williston, VT 05495  
(Contacted)

P: 802-878-7111

Shelburne Police  
PO Box 58  
Shelburne, VT 05482

P:802-985-8051

Hinesburg Police  
10322 Route 116  
Hinesburg, VT 05461

P: 802-482-3397

### County Sheriff:

Chittenden County Sheriff's Department  
Kevin McLaughlin  
PO Box 1426  
Burlington, VT 05402

P: 802-863-4341

### Town Constable

Josh Flore [josh.flore@state.vt.us](mailto:josh.flore@state.vt.us) work: 985-8051 cell: 802-233-3162

### Local private security resources:

- J. Cronan Associates  
332 West Lakeshore Drive, Colchester, Vermont 05446  
(802) 864-920
- Akal Security  
11 Elmwood Avenue, Burlington, Vermont 05401  
(802) 660-0016
- Guardsmark LLC  
20 Kimball Avenue Ste 201N, South Burlington, Vermont 05403  
(802) 863-1580

Mobile Command Post:

## **Specialty Team Information:**

**(Activate through DEMHS 1-800-347-0488 or VIA local VSP)**

Canine Units (Agency, contact info and capabilities):

VSP K-9 Unit

Overseen by Lieutenant Timothy Oliver

P: 802-875-2112

Rockingham Barracks

1987 Rockingham Road

Chester, VT 05143

Search and Rescue, Drug task force, cadaver.

Bomb Squad (Not for military products):

Dive Teams (Agency, contact info, Federal Type Level):

Crowd Control/Riot (Agency, contact info, Federal Type):

## **Attachments:**

Attach any existing Mutual Aid Agreements:

Available resources belonging to each agency listed:

## **Local Support Function #14– Public Information**

Pre-identified personnel and resources used for effective collection, control and dissemination of public information to inform the general public of emergency conditions and available assistance.

## **Town Designated Public Information Officer**

## **In-Town Public Alert Systems**

**Local Siren**      No Local Siren – Fire and Rescue can perform door to door evacuations If needed.

**Primary contact (phone, radio, other):**

Shelburne Dispatch: 985-8051

Charlotte Fire and Rescue: 425-3111

**Secondary contact (phone, radio, other):**

**Meaning of horn(s) to the public (short description):**

**\* Note: consider how the meaning of the horn(s) will be made clear to the public**

## **Public Posting**

**Location of local notice boards:**

Town Office, Post Office, Old Brick Store, and Spears Store.

**Location of portable sign boards:**

Charlotte Town Office- Two portable sign boards available.

**Door-to-Door Alerts**

**Lead person / agency contact (phone, radio, other):**

Charlotte Fire and Rescue- See attached sheet for phone & radio numbers.

**Map of town (to divide the town into assigned areas):**

Please see attached

**Other Contact Information**

Contact information for ongoing emergency information:

Vermont 2-1-1: dial 2-1-1

Area Television Stations (including call sign):

Area Radio Stations (including call number and letters):

Area Newspapers:

EAS/EBS notifications: Please contact DEMHS (800-347-0488)

Weather alerts through Weather Service: 800 863-4279

**Sample Media Communication**

Sample press release:

Press release fax number:

\* ALL information released to media/public must be cleared by Incident Commander(s)\*