



CIVIL ENGINEERING ASSOCIATES, INC.

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May 15, 2014

Town of Charlotte Selectboard
P.O. Box 119
Charlotte, Vermont 05445

**Re: Town Green Drainage and Site Improvements Project
Due Diligence Review of Chris Mack Excavating, Charlotte, Vermont**

Dear Selectboard Members:

In support of determining whether Chris Mack Excavating had the experience and capabilities to undertake the proposed project we researched a listing of similar projects that were completed by this firm.

Although many of the projects included curtain drain work and site restoration components, the project that came closest to mimicking the Town Green project was one completed in the past 12 months for the owners of Twin City Lanes in Barre.

The scope of work included the installation of curtain drains around the existing building and parking lot with site restoration.

I spoke with Caleb Longe, one of the owners, and he indicated that Chris Mack Excavating completed the work in a timely and workmanlike manner. He went on to say that "They were very hard workers and did very good work".

We went over the scope of work with Chris Mack and it appeared that he had all items covered. I asked him why he felt his bid proposal was lowest. He indicated that this was a small job by his standards but was local to the site and had ready access to the materials required to complete the project. His intent was to get in and out quickly to help control costs. Pricing for the concrete work for the monument foundation was based on information from SD Ireland and Harrison Concrete, two well qualified firms. His proposal was also priced to include a "home town discount".

Based upon the above information, it is our opinion that Chris Mack is qualified to undertake the work associated with the Town Green Drainage and Site Improvements project and recommend that the project be awarded in the bid amount of \$9,930.00.

Respectfully

David S. Marshall
Project Engineer