

Climate Systems Inc.

Heating - Ventilating - Air Conditioning - Refrigeration

October 6, 2015

Town of Charlotte
PO Box 119
Charlotte, Vermont 05445

ATTN: Lane Morrison, Selectboard Chair

Dear Lane:

It has been a pleasure serving your HVAC needs during the last year and we look forward to doing so for many years to come.

According to the automatic renewal terms of our original agreement, we are enclosing an updated signed form for your records. We have been working hard to keep your equipment in optimal condition while trying to cut your costs. This year we are pleased to inform you that we are renewing your contract at the same price as last year. Please review and call me if you have any comments or concerns.

Please insert this addendum and the updated equipment list with your original documents.

If you have any questions regarding your Service Agreement or any other heating, ventilating and air conditioning matters, please feel free to contact me at any time at (802) 660-9969.

Sincerely,

Derek Poquette
Preventive Maintenance Sales

PREVENTIVE MAINTENANCE AGREEMENT

SUMMARY

Submitted By: Climate Systems, Inc., 177 Avenue C, Suite 110, P.O. Box 914
Williston, Vermont 05495

FOR: Charlotte Library, 115 Ferry Road
Charlotte, Vermont

BILL TO: Town of Charlotte, PO Box 119
Charlotte, Vermont 05445

Agreement Term: November 1, 2015 through October 31, 2016

(2) Diagnostic Equipment Inspection(s) per year.

Inspection(s) scheduled in: November 2015 & May 2016

This is a Preventive Maintenance Agreement only for equipment listed under "Equipment Outline".

Work not covered by this agreement will be billed as follows:

During regular working hours (Monday through Friday, 8:00 AM to 4:30 PM), our current labor rate is \$99.00 per hour plus a \$25.00 Service/mileage charge. Overtime work will be billed at time and a half to include weekends and holidays.

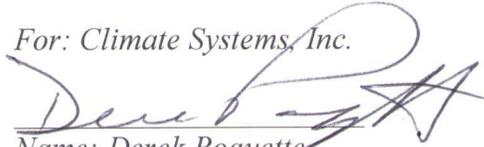
For service work, your account will be discounted as follows:

10% off our current regular time labor rate, 10 % off our overtime rate.

MINIMUM 10% off suggested retail price for parts & materials used.

The above service will be furnished at an annual price of \$ 728.00 billed in advance \$ 364.00, (2) times per year.

For: Climate Systems, Inc.



Name: Derek Poquette

Preventive Maintenance Sales

Date: October 6, 2015



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Town of Charlotte
PO Box 119
Charlotte, Vermont 05445

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Sincerely,

Derek Poquette
Preventive Maintenance Sales

PREVENTIVE MAINTENANCE AGREEMENT

SUMMARY

Submitted By: Climate Systems, Inc., 177 Avenue C, Suite 110, P.O. Box 914
Williston, Vermont 05495

FOR: Charlotte Senior Center, 212 Ferry Road
Charlotte, Vermont

BILL TO: Town of Charlotte, PO Box 119
Charlotte, Vermont 05445

Agreement Term: November 1, 2015 through October 31, 2016

(2) Diagnostic Equipment Inspection(s) per year.

Inspection(s) scheduled in: November 2015 & May 2016

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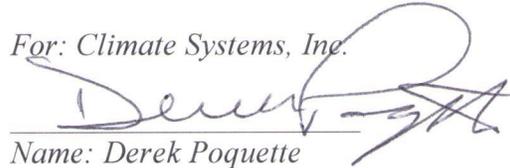
For service work, your account will be discounted as follows:

10% off our current regular time labor rate, 10 % off our overtime rate.

MINIMUM 10% off suggested retail price for parts & materials used.

The above service will be furnished at an annual price of \$ 630.00 billed in advance \$ 315.00, (2) times per year.

For: Climate Systems, Inc.



Name: Derek Poquette

Preventive Maintenance Sales

Date: October 6, 2015



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PO Box 119
Charlotte, Vermont 05445

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Sincerely,

Derek Poquette
Preventive Maintenance Sales

PREVENTIVE MAINTENANCE AGREEMENT

SUMMARY

Submitted By: Climate Systems, Inc., 177 Avenue C, Suite 110, P.O. Box 914
Williston, Vermont 05495

FOR: Charlotte Town Hall, 159 Ferry Road
Charlotte, Vermont

BILL TO: Town of Charlotte, PO Box 119
Charlotte, Vermont 05445

Agreement Term: November 1, 2015 through October 31, 2016

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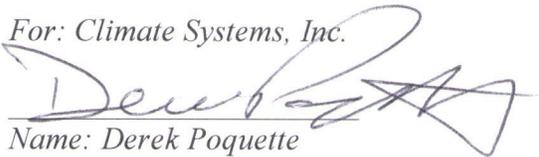
For service work, your account will be discounted as follows:

10% off our current regular time labor rate, 10 % off our overtime rate.

MINIMUM 10% off suggested retail price for parts & materials used.

The above service will be furnished at an annual price of \$ 810.00 billed in advance \$ 405.00, (2) times per year.

For: Climate Systems, Inc.


Name: Derek Poquette

Preventive Maintenance Sales

Date: October 6, 2015