

CVFRS Corporate Board Meeting

January 20, 2015

Directors attending: John Snow, Chris Davis, Jon Davis, Ellie Russell, Julian Kulski, Mark McDermott. Also present: Pam Dawson, Dick St. George, John Howe

Call to order: 20:08 (delayed due to fire/rescue call)

Approval of Board Minutes – December 2014

Julian Kulski made a motion to approve the minutes of the December 16, 2014 meeting which were distributed. Ellie Russell seconded.

Vote: December meeting minutes were unanimously approved.

Approval of Board Minutes – Special Meeting January 12, 2015

Mark McDermott made a motion to approve the minutes of the special budget meeting of January 12, 2015 which were distributed. Jon Davis seconded.

Vote: January 12, 2015 meeting minutes were unanimously approved.

Overview of Agenda and Remarks -J. Snow

John Snow asked to add to the agenda to include a discussion of workplace issues to be led by Jon Davis. He also indicated that he did not wish to take any votes on this topic since Meg Modley was unable to attend this meeting.

Financial Report –Snow

YTD Financials were presented. No significant variances from budget noted at this time. *Motion made by Mark McDermott to accept the financial report. Seconded by Julian Kulski. Unanimously approved.*

An update on the budget submission to the Town was presented by John Snow. The Selectboard will be including the CVFRS operating budget as we submitted it in the Town budget warning. The Selectboard has decided to reduce the funding level for the capital reserve fund to \$100K. It was noted that we should anticipate efforts from the floor to change our budget on Town Meeting day.

Agency Reports

Rescue Services – There was no report as Meg Modley was absent from the meeting. In response to a question from Dick St. George, John Snow clarified the current job description for the Rescue Operations Manager and contrasted it with the Rescue Director

position to be filled.

Fire Department – C. Davis reported that calls are up and training has proven to be very valuable. Jon Davis indicated an intention to extend community outreach with a program for some basic safety education for very young children and also for seniors.

Other Topics

The success of the Fire and Ice winter event was noted and thanks were expressed to all those who contributed, especially Jennifer Bora. It was noted that all leftover meat was distributed to the Charlotte Food Shelf.

A new driver ID system to be used for our fuel cards was described. It was noted that having a unique five number code for each authorized driver would improve record keeping and accountability of our fuel purchases. ***A motion was made by Mark McDermott to implement the program. The motion was seconded by Ellie Russell and approved unanimously.***

The date for a February meeting was discussed. It was decided it would be desirable to make this a joint all members meeting and to vote on the proposed by laws amendments. It was decided that food should be provided to improve attendance. The meeting date was set as February 18th, a Wednesday.

A discussion was held about preparations for Town Meeting. Members mentioned various ideas for bringing our issues to the townspeople in advance of the Town Meeting. After a wide ranging discussion of various ways to educate the town on our mission and challenges, it was decided that Jon Davis and John Howe would work on a FAQ style document.

The floor was given to Jon Davis who raised a number of concerns about the workplace environment at CVFRS. After a number of thoughts were expressed, it was generally concluded that all members should be directed to review the existing HR manual and to confirm their understanding of the corporations expectations of employees and volunteers. Support was voiced for the use of an outside consultant or facilitator if it becomes clear that such help is needed to improve our workplace behavior and morale.

There being no further business, the meeting was adjourned at 21:42.

Respectfully drafted and submitted by John Snow

from notes prepared by Chris Davis