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**CHARLOTTE SELECTBOARD  
MINUTES OF MEETING  
TOWN HALL  
DECEMBER 12, 2016**

**DRAFT**

*Draft minutes are subject to correction by the Charlotte Selectboard. Changes, if any, will be recorded in the minutes of the next meeting of the Board.*

**SELECTBOARD MEMBERS:** Lane Morrison, Chair; Fritz Tegatz, Jacob Spell, Matthew Krasnow, Carrie Spear (arrived at 6:05 p.m.).

**ADMINISTRATION:** Dean Bloch, Town Administrator.

**OTHERS:** Catherine Hughes, Kate Lampton, Dylan Preston, Laurie Thompson, Stephany Hasse, Ellie Russell, John Limenanek, Meredith Moser, Margaret Russell, Clark Hinsdale III, Suzanne Hinsdale, Charles Russell, Peter Joslin, Janet Morrison, David Nichols, Christina Booher, Mary Mead, Frank Tenney, Bud Shriner, Robert Mack, Mathew Burke, Jim Donovan, Ed Sulva, Christina Cowart, John Snow, Suzy Hodgson, Rob Mullin, Jenny Cole, Dick St George, Patrice Machavern, Adam Spell, Jon Davis, Julian Kulski, Tom Cosinuke, David Ziegelman, Mary Volk, Meg Berlin, Kristine Nicoles, Mel Huff, Garrett Sadler, Tom O'Brien, Wolfger Schneider, Catherine Bock, Mary VanVleek, Nan Mason, Carol Clay, Julie Rubaud, John Hammer, Charlotte News; and others.

**ITEMS TAKEN UP:**

- 6:05 PM Trail Easement associated with Hinsdale/Preston conservation project, One Mile Road and Guinea Road
- 6:50 PM Matthew Burke—interview for appointment to the Energy Committee for a term ending in April, 2019
- 7:00 PM Sergeant Matthew Daley, VT State Police—bi-annual update and discussion of traffic ordinance enforcement
- 7:15 PM FY18 Budget Review 7:15 PM—Energy Committee 7:30 PM—Town Clerk 7:45 PM—Selectboard 8:00 PM—CVFRS—budget and prospective pumper purchase
- 8:30 PM Review draft of Selectboard's Report for Town Report
- 8:40 PM Letter of support for an Ahead of the Storm grant application for the construction of erosion control in the Charlotte Park & Wildlife Refuge
- 8:45 PM Grand list errors & omissions
- 8:50 PM Arthaud claim (executive session is possible)
- 9:00 PM Personnel issue (executive session is possible)

**CALL TO ORDER**

Mr. Morrison, Chair, called the meeting to order at 6:03 p.m.

**AGENDA**

47 Changes: Approval of Minutes at 8:50 p.m. and Executive Session – Arthaud at 9:00 p.m.

48

49 **PUBLIC COMMENTS**

50 None.

51

52 **TRAIL EASEMENT ASSOCIATED WITH HINSDALE/PRESTON**  
53 **CONSERVATION PROJECT, ONE MILE ROAD AND GUINEA ROAD**

54 Mr. Morrison briefly reviewed a motion made on June 13, 2016 to conserve land and  
55 approve an expenditure of \$90,000 from the Conservation Fund to the Charlotte Land  
56 Trust and Vermont Land Trust, plus a trail easement as described in the motion as  
57 Condition 4. The project closing will take place either late January or early February,  
58 2017, said Mr. Morrison.

59

60 Mr. Krasnow said that he asked for a reconsideration two meetings ago due reservations  
61 regarding the trail easement process, specifically how trail easements are purchased from  
62 property owners and impacts to taxpayers. Mr. Krasnow read the June 13<sup>th</sup> motion into  
63 the record, and said that he didn't think this is an appropriate trail, and adjacent neighbors  
64 were not supportive of the trail easement, which would go through an existing wildlife  
65 corridor. He was not sure that it was good deal for the town. It is good to conserve land  
66 that will be farmed. He had asked to hold off on a trail easement approval until the  
67 Selectboard could explore a comprehensive trail easement policy. He does want the  
68 conservation project to go through. He does support a Town-link Trail from Mt Philo to  
69 the Town Beach, stated Mr. Krasnow.

70

71 Ms. Lampton, Conservation Commission representative, explained that the Conservation  
72 Committee only acts as a liaison to the Charlotte Land Trust (CLT) and the Vermont  
73 Land Trust (VLT) on such conservation projects.

74

75 Ms. Lampton said to Mr. Krasnow that the Town is not purchasing the trail easement. It  
76 is a donation from the land owner. The Town asked the CLT to request the easement and  
77 Clark Hinsdale, land owner, wasn't concerned regarding a value. One hundred percent of  
78 the \$90,000 is going to conservation of the land. The process started and follows  
79 Conservation Fund guidelines and must go through review by the Conservation  
80 Commission, the Recreation Commission and the Trails Commission before going to the  
81 Selectboard. The three committees then make recommendations to the Selectboard. In  
82 this case the Trails Committee recommendation was to include the easement into the  
83 grant application for Selectboard approval. There are several possible locations for the  
84 easement and that is written into the final motion. Acquiring VHCB money is the lynch  
85 pin for funding the project. In addition, Clark and Dylan met with neighbors, the land  
86 trust and the committees at the Town Hall for discussion regarding two possible trail  
87 easement locations. The Selectboard can control when and if this easement is ever used.  
88 The proposed agreement doesn't dictate location, clarified Ms. Lampton.

89

90 Ms. Spear asked what would happen if someone wanted to walk on the easement before it  
91 is a trail. Ms. Lampton replied that it is up to the Town. The Town controls the easement,  
92 said Ms. Lampton.

93

94 Ms. (Margaret) Russell, Trails Committee member, said that a previous Selectboard  
95 member had asked the Trails Committee to mow and mark existing trails. The committee  
96 has done the work with volunteers. The Trails Committee would know if someone was  
97 walking on a trail and could act on it, said Ms. Russell.

98

99 Ms. Spear asked if the Selectboard would be notified when the Trails Committee mowed  
100 or worked on an easement. Ms. (Margaret) Russell replied that the easement hasn't been  
101 approved yet and it could be 5-10 years before that trail easement would be a reality.

102

103 Mr. Krasnow said that it has become apparent to him that to get land conserved a land  
104 owner is asked to give the Town a trail easement. Kate says that the Selectboard has  
105 control of this easement. He thinks the Trails Committee is a sub-committee of the  
106 Selectboard, and it seems like the Town is having a conversation with itself. He doesn't  
107 know who has authority regarding trails. There is a lack of knowledge regarding the  
108 process, said Mr. Krasnow. Ms. (Margaret) Russell stated that Mr. Krasnow is the  
109 Selectboard's Trails Committee liaison. He should be attending the committee meetings,  
110 said Ms. Russell.

111

112 Ms. Lampton reiterated that she said that the VLT and CLT are not in the trails business.  
113 They don't start a project with a trail unless the land owner brings it up. The land trusts  
114 are in the business of conserving land and preserving community values. The trail  
115 easement was requested of us in this case. The landowner is ultimately the one that says  
116 yes or no regarding trail easements, pointed out Ms. Lampton.

117

118 Mr. Krasnow asked if the proposed trail easement would link two roads in this case. Ms.  
119 Lampton replied yes. Conservation Fund guidelines are used. Sometimes trails wouldn't  
120 work in a project, said Ms. Lampton.

121

122 Mr. Krasnow pointed out that there is an existing wildlife trail there. Ms. Lampton said  
123 that the land trusts did what we were asked to do. We try to accommodate conditions in  
124 order to get the money. She is not arguing a pro or con. She talked with the land owner,  
125 the Trails Committee, Dylan Preston, etc. There are tradeoffs, said Ms. Lampton.

126

127 Mr. Krasnow asked if the parties were asked if a 'no trail' was a preference. Ms.  
128 Lampton reiterated that it is typically the landowner that offers a trail easement as part of  
129 a project.

130

131 Ms. Lampton reviewed that the conservation project with a trail easement was a condition  
132 of our approval. We went to the neighbors after we had funding in place. The Town  
133 required a trail easement as a condition of approval. The matter went to three committees  
134 - Conservation, Recreation and Trails. There were a few locations discussed, a motion  
135 was drafted to leave the trail as workable and it was approved. We went to VHCB to say  
136 we had the Conservation Fund money approved and VHCB awarded the funding. The  
137 project is scheduled to close early February, 2017. This is the conservation world's  
138 busiest time of year, so if the Selectboard deletes the easement in this project then we will

139 have to let VHCB know. She didn't know if that means another VHCB grant hearing.  
140 VHCB grant cycles are very competitive and you need to show you have funding up  
141 front. There is a good chance this would delay the project. The VLT and CLT preference  
142 is to not to change the project. Al's comment to her was "not to change the project",  
143 explained Ms. Lampton.  
144

145 Ms. Lampton said that, as per the memo, she respects the points brought up. Her hope is  
146 that because the easement is in the Town's control to develop it or not, that the  
147 Selectboard will approve the easement. Then the Town can look at the larger issues of a  
148 process with the time and input necessary to draft a policy. Trying to decide on writing a  
149 policy at this final late date may stop the project, said Ms. Lampton.  
150

151 Mr. Krasnow said he hears that this is a conservation project and it is dependent on an  
152 easement, and that the Town controls that easement. A question is could the Town throw  
153 up the easement one day after approving the project, asked Mr. Krasnow. Ms. Lampton  
154 said she didn't know. At some point they would have to go back to VHCB. The project is  
155 100 percent an agricultural project. The easement was an add-on request by the Town. It  
156 is not a 'make or break' from our stand point. We were asked to get a trail easement, we  
157 got it and we went to VHCB. It is part of the draft document from VHCB, clarified Ms.  
158 Lampton.  
159

160 Mr. Krasnow asked Ms. Lampton for a copy of the VHCB draft. Ms. Lampton handed a  
161 copy of the VHCB document to Mr. Krasnow.  
162

163 Mr. Hinsdale thanked Kate Lampton for all her efforts on the project. He has gone  
164 through multiple trail easements projects with the Town. It is an excellent idea for the  
165 Town to develop a standard trail easement policy. However, trail easements don't  
166 instantly become public access or domain, until the Selectboard approves it. The Town  
167 has a Trails Vision Map for trails through the Town. When you start an easement project  
168 you don't always know where the starting or ending point of a trail is. Sometimes you get  
169 a small section that leads to getting more connecting sections. He hopes this discussion  
170 leads to a step-by-step process to identify, acquire and open trails to the public. He would  
171 like to see this project stay as proposed. The state Agricultural Committee meets only two  
172 times per year and it takes proposals to VHCB. Dylan and he have already been through  
173 the cycle before. He has voluntarily pulled out of a round when state money was short  
174 and a high number of applicants were applying. This project has been in the works for  
175 three years. He has sold the barn to Dylan already, which is across the road from the farm  
176 land that goes with the barn. He would like the Town's help to shepherd this project  
177 through. Then the Town can make a clear process that the lay person can understand for  
178 future trails. He agrees with Kate that Matt Krasnow's points are excellent; however,  
179 don't make us start over, stated Mr. Hinsdale.  
180

181 Mr. Krasnow asked who drafted the document. Mr. Bloch explained that it is a VLT  
182 document that is based on a Town standard boiler plate document.  
183

184 Mr. Limenanek, Trails Committee member, said people are here to support the trails. The  
185 committees have worked together, and been through this process many times. Clark has  
186 been generous over the years to conserve land and offer trail easements to the Town.  
187 Trails are not abused, and he doesn't see that this easement will be an issue for farming.  
188 The trail may not happen for years. Trails have been a mandate that has come from the  
189 Selectboard. He feels the question of not accepting this easement is undermining efforts  
190 and is disappointing, said Mr. Limenanek.

191  
192 Mr. Krasnow stated that he has championed trails. He has met with the Trails Committee  
193 many times. He questions the process of this particular easement. For example, when the  
194 Co-housing trail washed out the Selectboard came up with a fix to repair the trail. That  
195 trail is a multi-model, safe and highly used trail. This is not, said Mr. Krasnow. Ms.  
196 (Margaret) Russell explained that an Mt Philo-to-East Charlotte Village trail is part of the  
197 Trail Vision Map. The committee wants an East Village trail off-road. That means getting  
198 an easement here, easement there that will have connectivity. It is a process and she  
199 welcomes input, said Ms. Russell.

200  
201 Ms. Spear asked for a brief history of the start of the trails system. Ms. Thompson, Trails  
202 Committee Co-chair, replied that it started in 1998 through the Recreation Commission.  
203 Ms. Spear said that the Town should have a comprehensive conservation policy regarding  
204 trails. Not everyone wants strangers in their backyards. She likes trails and uses the Pease  
205 Mountain trail in her back yard, said Ms. Spear.

206  
207 Mr. Morrison summarized that there are two issues: look at the big picture related to a  
208 future trails process, and a motion to approve this project. Either the Selectboard should  
209 decide to support the Hinsdale/Preston project, or stop it by rescinding the June 13<sup>th</sup>  
210 motion. Stopping it is a high risk and to try to change it at this late date might potentially  
211 start the clock again, said Mr. Morrison.

212  
213 Mr. Spell said that he reached out to a former Recreation Commission Chair, Robin Reid,  
214 who said that the task was to maintain what trails existed at the time. Now we have a  
215 Town-link trail that is expensive to maintain. If you look at summer time at Mt Philo State  
216 Park, trail use has a high environmental impact by people in the Park. Maintenance is a  
217 significant cost to the Town. We should we put this easement to a Town vote, suggested  
218 Mr. Spell.

219  
220 Mr. Krasnow suggested taking up the issue at the December 19<sup>th</sup> Selectboard meeting.  
221 The Selectboard could draft a trail easement document that the five Selectboard members  
222 are comfortable with. His concern is that the VHCB document is full of encumbrances.  
223 Concerns include language that says the Town must approve a trail easement prior to the  
224 closing, said Mr. Krasnow.

225  
226 Ms. Lampton asked if the Town Attorney had reviewed the document. Mr. Bloch replied  
227 that it is a Town standard boiler plate document. The Town Attorney did not review it,  
228 said Mr. Bloch.

229

230 Ms. Cowart, Trails Committee member, said that this has been discussed at every Trails  
231 Committee meeting for months. The committee has looked at trails maps, and followed  
232 the process that is in place. Trails Committee meetings are open meetings, and it is not  
233 done in secret. The proposed trail easement was discussed with the land trust when they  
234 came to the meetings. Regarding maintenance costs; the committee hosts trail work days  
235 with community volunteers. The Town doesn't put money into maintenance costs. The  
236 Trails Committee fund raises. Our mandate is to connect trails, said Ms. Cowart.

237

238 Mr. Joslin, neighbor and Planning Commission member, said he lives across the road  
239 from the proposed trail. He sees the beauty of the valley every day. It is a spectacular part  
240 of Town. He would urge the Selectboard not to hinder conserving the land. He would like  
241 it to remain open. It is a wonderful thing Clark is doing and the land will continue to be  
242 farmed. He was not opposed to the trail layout. He would want people to share in this  
243 spectacular space. Knowing the Selectboard has control of the easement means there is  
244 no need to stop the project. As a 12-year Planning Commission member he would like  
245 more structure to the process in the future, said Mr. Joslin.

246

247 Ms. Clay explained that her favorite trails are in Hinesburg where farmers and large  
248 landowners conserve lands and create trails. Mr. Krasnow should talk to the Russell's or  
249 James Donagan why it works well in Hinesburg. This project does have conditions and  
250 the Town should make it work, said Ms. Clay.

251

252 Mr. Morrison said that the motion says the trail must be defined prior to the closing. Mr.  
253 Krasnow should trust the process and make a decision to precede, said Mr. Morrison. Mr.  
254 Krasnow said he has a different view of the process. In the VLT/Hinsdale document,  
255 Condition 7, it means signing the agreement prior to closing, pointed out Mr. Krasnow.

256

257 Ms. (Margaret) Russell stated that we use a standard land trust document. Ms. Russell  
258 asked Dylan Preston what the specific problem is. Mr. Krasnow replied that for him, it is  
259 what he feels comfortable using. He can not vote for it, said Mr. Krasnow. Mr.

260 Limenaneck said it sounds like Mr. Krasnow has a personal problem with the project.

261

262 Mr. Hinsdale asked for a point of order. If the easement has to be finalized prior to  
263 closing, then he is not sure the Town Attorney could review it before next week. If the  
264 Selectboard holds back the project to work on a policy that could mean it will not happen.  
265 It will be almost impossible to draft language, pass it to his attorney, then to the Town  
266 Attorney and try to propose final language for a yes or no vote by Monday. Now we have  
267 two months to do it. He would be glad to see the Town mark up the document and have  
268 the respective attorney's review it within the next two months, said Mr. Hinsdale.

269

270 Ms. Lampton said easements always get passed back and forth between parties. Why are  
271 you (Mr. Krasnow) asking for something different. There has been a process used by  
272 VLT, Clark's attorney and the Town, said Ms. Lampton.

273

274 Mr. Morrison said he didn't think it could be done in one week between all parties. The  
275 Selectboard doesn't have to take action, and he doesn't want to rescind the June 13<sup>th</sup>  
276 motion, said Mr. Morrison.

277

278 Mr. (Charles) Russell said that Condition #4, says that the trail easement will contain  
279 protocols. That will make sure that Dylan will be happy, said Mr. Russell.

280

281 Mr. Morrison reiterated that the Selectboard approved a motion in June. The Selectboard  
282 will take no action and the process will continue and expedite the approval. The  
283 Selectboard should trust the process, said Mr. Morrison.

284

285 **MATTHEW BURKE—INTERVIEW FOR APPOINTMENT TO THE ENERGY**  
286 **COMMITTEE FOR A TERM ENDING IN APRIL, 2019**

287 The Selectboard reviewed the candidate's qualifications.

288

289 **MOTION by Mr. Krasnow, seconded by Mr. Spell, to appoint Matthew Burke to**  
290 **the Energy Committee for a term ending in April, 2019 as presented.**

291 **VOTE: 5 ayes; motion carried.**

292

293 **SERGEANT MATTHEW DALEY, VT STATE POLICE—BI-ANNUAL UPDATE**  
294 **AND DISCUSSION OF TRAFFIC ORDINANCE ENFORCEMENT**

295 Vermont State Police Sergeant Matthew Daley reviewed traffic issues related to the  
296 Route 7 reconstruction project, break-ins at Mt Philo State Park and speeding. Better  
297 signage was needed on roadways. Spear Street is one. He did an informal survey of speed  
298 zones and signage, said Sergeant Daley. Mr. Morrison suggested contacting the Charlotte  
299 Road Commissioner regarding signage issues.

300

301 Ms. Spear asked to have morning drive time patrols on Mt Philo Road, Spear Street and  
302 Greenbush Road at the southern ends.

303

304 Mr. Spell asked what could be done to lower the number of break-ins at the State Park  
305 and speeders, or should the Town explore alternatives, such as increased patrol hours.  
306 Sergeant Daley explained that increasing hours would still be at the mercy of available  
307 time as per the contract. Regarding break-ins, it goes in spurts and happens everywhere.  
308 Information from the public is always needed, said Sergeant Daley.

309

310 There was further discussion regarding additional resources, alternative routes on the  
311 north-south side roads during the Route 7 construction project, and additional traffic  
312 enforcement by Josh Flore, Charlotte Constable. Mr. Krasnow suggested that the VSP  
313 and Mr. Flore coordinate schedules.

314

315 **FY18 BUDGET REVIEW**

316 **ENERGY COMMITTEE**

317 Suzi Hodgson, Energy Committee representative, reviewed a proposed budget and  
318 explained goals as per the Town Plan. The committee understands the Purchasing Policy  
319 that applies to any amount over \$1,000, said Ms. Hodgson.

320

321 Mr. Tegatz clarified that he would like to see the Purchasing Policy followed to identify  
322 specific projects. He had a problem putting money in a budget on a “just in case” basis,  
323 said Mr. Tegatz. Ms. Hodgson explained that an environmental audit for the Fire Station  
324 will be done the same way it was done for the Town Hall and Library. There is a specific  
325 cost, and it may require two blow-door tests at the Fire Station. Regarding a possible  
326 Library addition, the intention is to have a building architect design consultant at an  
327 estimated cost of \$130 per hour for 6 hours, explained Ms. Hodgson.

328

329 Mr. Snow said that the Corporate Board is supportive of an audit, which the Fire  
330 Department could do itself. The department has paid for energy efficiency by donated  
331 funds in the past, said Mr. Snow. Ms. Hodgson replied that the committee didn’t expect  
332 the Fire Department, or Library to self-fund an audit. Audits are the Energy Committee’s  
333 top priority. Once a project is identified the committee locates resources for rebates, etc.  
334 It is a suite of options, said Ms. Hodgson.

335

336 *CHANGES:*

- 337 • Audit line item: change to \$2,780
- 338 • Total proposed budget of \$4,030

339

340 *TOWN CLERK*

341 Mary Mead reviewed a proposed budget for the Town Clerk’s office, dated December 9,  
342 2016, and time stamped 1:21 p.m.

343

344 *CHANGES:*

- 345 • Court Fines line item: change from \$26,000 to \$20,000
- 346 • Audit expense – Town Administrator to check the contract at \$14,500
- 347 • Town Report Printing/postage line item – change to \$5,500
- 348 • Expense-Employee Benefits – change 5 percent to 9 percent for a total of  
349 \$142,000 versus \$141,700
- 350 • Donations,- Hope Works request (Town Administrator will provide); Chittenden  
351 Food Shelf (no donation request received at this time); Front Porch Forum \$200;  
352 Charlotte News \$500;
- 353 • Expense – town Hall: add \$800 for water testing by Lincoln Applied Geology and  
354 \$820 for UV lights, change to \$12,000 versus \$10,500
- 355 • Library line item – change to \$5,850 versus \$5,000
- 356 • Expense Town Hall – Equipment: Town Administrator to provide amounts for IT,  
357 server, new computer and e-mail migration (\$4,250 for e-mail migration, \$8,550  
358 for labor for server install and service calls)
- 359 • Expense Government Taxes/Dues – County Tax is pending receipt

360

361 *TASKS:*

- 362 • Monday January 9, 2017, at 6:00 p.m. Selectboard meeting to review Policy  
363 language, Cost of Living, and Palmer Analysis- Town Administrator and Town  
364 Clerk/Treasurer

365

366 CVFRS—BUDGET AND PROSPECTIVE PUMPER PURCHASE

367 John Snow and Dick St George, CVFRS Fire Department representatives, reviewed a  
368 proposed FY2018 Management Financial Operating budget and a proposal to bond for  
369 the purchase of a new Compressed Air Foam pumper truck (CAF truck).

370

371 There was lengthy discussion regarding paid full time staffing, issues of volunteer  
372 storages, and Paramedic coverage requirements.

373

374 Mr. St George explained that the fire station will prepare and send out RFP's for a new  
375 CAF pumper truck that will replace a 2004 pumper truck. A preliminary figure is  
376 \$625,000. The Fire Department was exploring purchasing the new CAF with Shelburne's  
377 new truck purchase for the better deal, explained Mr. St George.

378

379 Mr. Bloch said a question is if the purchase should be a combination of Town funds and a  
380 bond to finance the purchase.

381

382 There was further discussion regarding drafting an article for the CAF Truck purchase  
383 and how it would be voted on with the Charter change to the process. Ms. Mead  
384 suggested that it is a pay-related item that should be discussed at Town Meeting and  
385 voted on by Australian ballot in April. Mr. Morrison noted that articles needed to be  
386 printed by the second week of January for the Town Report. Mr. St George stated that the  
387 final numbers in January would not exceed \$625,000.

388

389 Mr. Krasnow read Section 3 of the Charter into the record. A Town Meeting floor vote  
390 would be for "a" number, and then an Australian ballot vote on the article at least 20 days  
391 after Town Meeting, said Mr. Krasnow.

392

393 Mr. Hammer, former Town Meeting Solution Committee member, recalled that bond  
394 issues were not discussed or voted by a floor vote, but by Australian ballot.

395

396 *CHANGES:*

- 397 • Add \$20,000 in FY17/18 for a bond payment

398

399 *TASKS:*

- 400 • Dick St George to provide a CAF truck description and price to the Town  
401 Administrator based on a proposed RFP for a Town Meeting article

402

403 **SELECTBOARD**

404 Mr. Bloch reviewed a proposed Selectboard budget.

405

406 *CHANGES:*

- 407 • Legal expense – change to \$45,000 versus \$30,000
- 408 • Unanticipated Expenses – keep at zero
- 409 • Town Party – zero
- 410 • Volunteer Recognition - \$3,000
- 411 • Advertising – keep at \$1,000

412

413 *TASKS:*

- 414       • Town Hall roof replacement – Mr. Morrison to get quotes for a standing seam  
415       metal roof
- 416       • A suggestion to consider hiring a specialist attorney for new project reviews  
417

418 **REVIEW DRAFT OF SELECTBOARD'S REPORT FOR TOWN REPORT**

419 A written draft Selectboard Report for the 2017 March Town Meeting was reviewed.

420

421 *TASKS:*

- 422       • Ms. Spear and Mr. Krasnow would forward edits and comments to the Town  
423       Administrator
- 424       • Mr. Spell would draft a paragraph regarding progress on the TDI New England  
425       cable project, railroad issues and siting of solar farms
- 426       • Mr. Tegatz to draft a paragraph regarding a West Charlotte Village Wastewater  
427       System report
- 428       • Two Charlotte residents were identified as Honorariums for the Town Report  
429

430 **LETTER OF SUPPORT FOR AN AHEAD OF THE STORM GRANT**  
431 **APPLICATION FOR THE CONSTRUCTION OF EROSION CONTROL IN THE**  
432 **CHARLOTTE PARK & WILDLIFE REFUGE**

433 **MOTION by Mr. Tegatz, seconded by Ms. Spear, to approve a Letter of Support for**  
434 **an Ahead of the Storm grant application for the construction of erosion control in**  
435 **the Charlotte Park and Wildlife Refuge, dated December 12, 2016, and to authorize**  
436 **the Charlotte Selectboard Chair to sign the document on behalf of the Town of**  
437 **Charlotte.**

438 **VOTE: 5 ayes; motion carried.**

439

440 Mr. Morrison signed the document.

441

442 **GRAND LIST ERRORS & OMISSIONS**

443 **MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve a Grand List**  
444 **Errors and Omissions report for FY2016/2017, regarding Lee and Zack Macik, 955**  
445 **Orchard Road, as presented.**

446 **VOTE: 5 ayes; motion carried.**

447

448 **ARTHAUD CLAIM (EXECUTIVE SESSION IS POSSIBLE)**

449 Mr. Morrison noted that the Valarie Biebuyck letter should be used as a basis for the  
450 Town's position regarding the Arthaud claim. Mr. Tegatz noted that a verbal agreement  
451 isn't a valid contract to begin with.

452

453 Ms. Booher said that Mr. Arthaud has not filed a claim yet.

454

455 **MOTION by Mr. Krasnow, seconded by Mr. Tegatz, for the Town Attorney to**  
456 **appeal a PAC-IF decision not to provide insurance coverage for the Town of**  
457 **Charlotte regarding the Arthaud claim.**

458 **DISCUSSION:**

459 **Mr. Tenney, Zoning Board of Adjustment Chair, asked what the actual claim is.**  
460 **There is a difference in values for a lease versus a real estate sale, said Mr. Tenney.**  
461 **VOTE: 3 ayes, 2 nays (Mr. Spell, Ms. Spear); motion carried.**

462

463 **MINUTES: November 28, 2016**

464 **MOTION by Mr. Spell, seconded by Mr. Krasnow, to approve the Charlotte**  
465 **Selectboard minutes of November 28, 2016, as written with edits:**  
466 **Globally correct the names: Margaret Woodruff and Dylan Preston.**  
467 **VOTE: 5 ayes; motion carried.**

468

469 **SELECTBOARD UPDATES**

470 Mr. Tegatz asked if the Wastewater Committee should draft an Advisory article for the  
471 March Town Meeting. Mr. Bloch said that it is a topic on the next Selectboard meeting  
472 agenda.

473

474 **EXECUTIVE SESSION**

475 **Personnel issue (executive session is possible)**

476 **MOTION by Mr. Krasnow, seconded by Ms. Spear, to recess the regular meeting**  
477 **and enter Executive Session for the purpose of discussing Personnel Matters, where**  
478 **premature knowledge would put the Town at a disadvantage.**

479 **VOTE: 5 ayes; motion carried.**

480

481 **MOTION by Mr. Krasnow, seconded by Mr. Tegatz, to invite the Town**  
482 **Administrator and the Charlotte Zoning Board of Adjustment Chair to attend the**  
483 **Executive Session.**

484 **VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.**

485

486 The regular meeting was recessed and the Selectboard entered Executive Session at 10:24  
487 p.m.

488

489 The Selectboard adjourned Executive Session and reconvened the regular meeting at  
490 11:00 p.m. No action was taken.

491

492 **APPROVE WARRANTS TO PAY BILLS**

493 The Selectboard reviewed and signed warrants to pay bills.

494

495 **ADJOURNMENT**

496 The meeting was adjourned at 11:01 p.m.

497 Minutes respectfully submitted, Kathlyn L. Furr, Recording Secretary.

498