

**CHARLOTTE SELECTBOARD
MINUTES OF MEETING
TOWN HALL
FEBRUARY 11, 2013**

APPROVED

SELECTBOARD MEMBERS: Charles Russell, Chair; John Owen, Winslow Ladue, Ed Stone, Dennis Delaney.

ADMINISTRATION: Dean Bloch, Selectboard Clerk.

OTHERS: Robin Pierce, Heather Manning, Thomas Nola, Brian Thompson, Moe Harvey, Peter Trono, Rayne Herzog, John Snow, Mary Mead, Robert Mack, Mike Cook, Ellie Russell, Stephen Brooks, David Miskell, Claudia Mucklow, Bill Fraser-Harris, Jenny Cole, Sue Smith, Carrie Spear, Sharron Balaban, Matthew Hough, Jennifer Chiodo, David Speidel, Terri O'Brien, Mike O'Brien, Gary Alpeter, Lily Harris, Ed Sulva, Dona Smith, Michelle Lussier, Dale Hyerstay, Lambert Lussier, George Robatough, Jacob Edgar, David Kerr, Hugh Lewis Jr, Patrice Machavern, Carol Casey, Charlotte Citizen, John Hammer, Charlotte News, and others.

CALL TO ORDER

Mr. Russell, Chair, called the meeting to order at 6:45 p.m.

ADJUSTMENTS TO AGENDA

None.

PUBLIC COMMENTS

Mr. Mack, resident, expressed concern related to how the Selectboard communicates with the general public, the Fire and Rescue budget process and discussions, and the process on how the Town Meeting Warning was built as well as how Town committee reports were added to the Town Report. He had questions on the amount of Town funds the Selectboard spent on the Hinesburg Road solar array project, said Mr. Mack.

Mr. Ladue explained that the Selectboard chose a course of action that lessened the costs of a legal defense on the solar farm issue. Mr. Mack stated that the Selectboard spent \$22,000 early on in the process, and then fell out of the proceedings at the end. Mr. Russell pointed out that Mr. Mack said that the Town shouldn't spend a dime early in the PSB process. Now Mr. Mack was saying the Town should have spent more. The Town spent \$35,000 to \$40,000, which was discussed at a Selectboard meeting, said Mr. Russell.

Mr. Mack asked if Fire and Rescue have implemented the audit recommendations yet. Now we hear that a consolidated Fire and Rescue budget has been pushed back to FY2014-2015. Mary Mead took over the Fire and Rescue books last February 1st at Charlie Russell's request. Charlie didn't help facilitate the process and was a detriment to the process. The issue was how Charlie dealt with Town staff. When in the budget

process is there time for public input. The Selectboard cut funding for the Land Trust and other line items at the last meeting, but there should be public comment, stated Mr. Mack.

Mr. Mack said that the taxpayers were looking at a \$177,000 per \$100 in value increase in the Town and school budgets. Mr. Russell corrected that the municipal budget tax rate was going from 11 cents to 16-17 cents.

Mr. Thompson, Spear Street resident, expressed concern that there were big increases in the taxes, and questioned what the taxpayer was receiving in return. The increase would add 10 percent to his tax bill. He didn't receive a 10 percent increase in salary. He would vote 'no' at Town Meeting, stated Mr. Thompson.

Mr. Brooks, resident, reviewed that he paid particular attention to the events at Selectboard meetings. Regarding the Fire and Rescue discussions last February and turning the Fire and Rescue books over to the Town Treasurer, everyone was OK with that. The books would be done by a known quantity and quality person. Special Funds still are not accounted for, and now Fire and Rescue was proposing a \$30,000 increase to take back the bookkeeping. How can one follow the proceedings and what will happen at Town Meeting. This creates distrust, said Mr. Brooks.

Ms. Manning, resident, said that increases to the municipal taxes aren't income sensitive. You can't place blame for all the increases on the school budget. We are going into a confrontational Town Meeting. The budget process could have been handled differently. We heard last February that Mary Mead took over Fire and Rescue books and we don't want to go there again. Ed Stone was the only Selectboard member to vote no on the budget, said Ms. Manning.

Mr. Mack asked if the Selectboard members had read the signed audit. Mr. Delaney and Mr. Russell said that they had just received it. Mr. Owen said yes. Mr. Ladue and Mr. Stone said that they had been able to read some of it.

Mr. Mack asked if the Selectboard felt that Fire and Rescue should still take over the books after reading the audit. Mr. Russell said that there were options to consider.

Mr. Mack asked the Selectboard if they had confidence in the Town Treasurer. Mr. Russell replied yes. However, he would like to see what the new Corporate Board does, said Mr. Russell.

Mr. Nola, resident, expressed concerns related to the effects of increasing Town and school taxes. He felt the increases would tax people out of Town. The Town would end up with only the mega-wealthy residents. He spoke against a proposed solar farm that would affect the value of his property. He felt abandoned by the Selectboard and that the Board took a back seat in the PSB proceedings. He would vote no at Town Meeting, said Mr. Nola.

Ms. Mucklow, resident, said that a proposed \$30,000 Fire and Rescue budget increase for an administrator was \$25,000 more than was paid currently for the Town Treasurer. If Fire and Rescue wants the luxury of its own accountant, then they should pay it out of Special Funds. They should go with the Town Treasurer who does a good job, said Ms. Mucklow.

Mr. Mack asked what the total Fire and Rescue Capital and Operating budgets increase was. Mr. Russell replied \$138,000. The Capital budget was \$180,000 last year and was \$180,000 this year. Regarding the budget, the Town didn't fund the Conservation Fund for two years in a row. This year the Selectboard cut the funding down from one and one-half cents to one-half cent on the tax rate. To say that the Selectboard was not conscious of how Town money was spent was unfair. The Town tax rate had been doing down the last few years. It was going up this year due to the proposed Fire and Rescue and Library budgets, clarified Mr. Russell.

Mr. Harvey asked if the Selectboard knew what the total Fire and Rescue Capital expenses were. It was \$891,000, and almost pushing one million dollars. That was \$240 per person cost in Charlotte. In Shelburne it was a \$35 per person cost. He has done his homework, said Mr. Harvey. Ms. Cole said that the same type of fire/rescue departments should be compared. For example; 24 hour coverage, or if it was an outside contracted service versus volunteers or staffed service, said Ms. Cole.

Mr. Trono said that it was disturbing that the public did research that the Selectboard should do.

Mr. Mack said that last June at a Fire and Rescue meeting there was discussion on how to unify a budget, and get policies/procedures in place. Neither has been done to now. When he asks about it there is no response. His comment to Fire and Rescue and the Selectboard has been to hire an outside professional to pull those documents together. When would there be money in the budget to do some of those projects, asked Mr. Mack.

Ms. Machavern noted that the effective tax rates for Shelburne was 32 cents versus 16 cents for Charlotte.

Mr. Brooks said that there were only three weeks more before Town Meeting and suggested that Mr. Russell step down as Selectboard Chair during those weeks. Mr. Stone asked Mr. Russell if he would consider stepping down as Chair for the next three weeks and that Mr. Delaney assume the Chair.

MOTION by Mr. Stone, seconded by Mr. Delaney, to appoint Dennis Delaney as Selectboard Chair in place of Charles Russell for the next three weeks.

DISCUSSION:

Mr. Delaney said that he would like to think about it. He hears the angst and anger from Charlotte citizens who come in and talk to their government and want accountability. This is good government. He would like the next Selectboard to be

spiffier than this one. The public makes their feelings known during meetings and at Town Meeting. He thanked everyone, said Mr. Delaney.

Ms. Manning asked for comments from the other Selectboard members.

Ms. Cole suggested limiting time for this discussion since it was a scheduled agenda item.

Mr. Harvey said there was time to follow up with comments. There was a Selectboard Chair that takes comments at meetings, but doesn't say anything. Then he comes in to the Town staff next day and harasses them until they cry. Mr. Russell should step down, said Mr. Harvey. Mr. Russell explained that he did discuss things with the Town Clerk and Assistant Town Clerk. He felt he was not harassing them, said Mr. Russell.

Mr. Ladue asked Mr. Russell if he was willing to carry on as Chair. Mr. Owen said that he was surprised to hear comments that issues were due to Charles. There have been many discussions on the budget and cuts, noted Mr. Owen.

Mr. Ladue asked if Mr. Delaney had the time to assume the Chair position. Mr. Delaney replied that he has lived in Town for 40 years. He could act as Chair for three weeks if there would be more conversation, said Mr. Delaney.

Ms. (Sue) Smith said it was inappropriate that a few people could change the course of a Selectboard meeting. There should be a warned and noticed meeting to allow more people an opportunity to participate, suggested Ms. Smith. Ms. Russell said she agreed with Sue Smith that there should be more public opportunity. This meeting was not the place. There was time for a published agenda and warned meeting before Town Meeting if the public wanted to discuss the Chair position, said Ms. Russell.

Mr. Nola said that a group, committee, or organization was all under the direction and leadership of an individual Chair. He had concerns and reservations of this Chair. If the seat was too hot then Charles should have the courage to look at himself and do the right thing, stated Mr. Nola.

Mr. Russell stated that he was comfortable with how he has acted as Chair of the Selectboard. He does have disagreements regarding policy issues with Fire and Rescue. It was surreal how personal accusations were being thrown about. Would a Board member call the question, asked Mr. Russell.

Mr. Trono asked the Selectboard members to speak to the fact that one year ago in January three Corporate Board members used the word "embezzlement". Mr. Owen said that he learned of that a long time ago. Mr. Russell explained that at that meeting someone from the Corporate Board brought that issue up. He made sure all

four Selectboard were informed and the Selectboard engaged the Town Attorney, said Mr. Russell.

Mr. Trono asked Ed Stone if he would have voted for an audit had he known earlier. Mr. Russell stated that Ed knew. Mr. Ladue stated that he sat through many meetings with Charles, the Corporate Board, in Executive Session and with Fire and Rescue. The best course of action was taken. The Selectboard looked at options, risks, and legal costs to Town. The Selectboard did the same regarding the solar farm issue, said Mr. Ladue.

Mr. Trono said that there were 12 recommendations laid out by the auditor. He didn't think they were implemented yet. It was frustrating that the taxpayers money was at jeopardy, stated Mr. Trono.

Ms. Balaban read written statements of events that she said she wrote out for self-clarity that included fiduciary duty of the Selectboard, and Fire and Rescue concerns related to the word 'embezzlement' spoken at a January meeting. Ed and Charles came in and shared their concerns to Town staff. They supported Mary Mead taking over the Fire and Rescue books. A full audit was done. No embezzlement found. The auditor made written recommendations/changes to put in place. The auditor's recommendations should be done. The Fire and Rescue Town Meeting report says they would 'consider' the recommendations, and that was a concern, stated Ms. Balaban.

Mr. Delaney suggested that the Town would have a new Selectboard in three weeks following Town Meeting. It would make more sense to reorganizing the Selectboard then. His answer to taking over the Chair seat was yes, but he was not sure it was the smartest way to reorganize the Board, said Mr. Delaney.

VOTE: 2 ayes (Mr. Stone, Mr. Delaney), 3 nays (Mr. Russell, Mr. Owen, Mr. Ladue); motion failed.

MINUTES

Approval of the Selectboard 01/14/2013 and 01/28/2013 minutes were tabled until the next meeting of the Selectboard.

RAYNE HERZOG –RACEVERMONT.COM – COVERED BRIDGES HALF MARATHON – action item

MOTION by Mr. Ladue, seconded by Mr. Owen, to approve a request by RaceVermont.com to use Town roads for a Covered Bridges half-marathon on September 14, 2013, as presented.

DISCUSSION:

Ms. Manning pointed out that Mr. Herzog has appeared before the Selectboard at the last three meetings for approval of races. Why not do all approvals at one time, asked Ms. Manning. Mr. Bloch replied that there were two separate races and separate applications were submitted.

Mr. Fraser-Harris said that the applications were reviewed by the Recreation Committee. The half marathon was a re-application for a past race.

Mr. Herzog explained that additional police presence during the race was requested for safety reasons.

VOTE: 4 ayes, 1 nay (Mr. Stone); motion carried.

ROBIN PIERCE – INTERVIEW FOR THOMPSON’S POINT DESIGN REVIEW COMMITTEE FOR TERM ENDING IN APRIL, 2015 – action item

MOTION by Mr. Owen, seconded by Mr. Ladue, to appoint Robin Pierce to the Thompson’s Point Design Review Committee for a term ending in April, 2015.

VOTE: 5 ayes; motion carried.

ENERGY COMMITTEE –REQUEST TO CREATE ADDITIONAL SEAT WITH ONE-YEAR TERM FOR CVU OR COLLEGE STUDENT – action item

Jennifer Chiodo, Energy Committee member, explained a proposal to add a student committee seat as a one-year term with voting privileges. The Energy Committee did not have a concern with an 8 member committee, said Ms. Chiodo.

MOTION by Mr. Owen, seconded by Mr. Stone, to approve a request by the Energy Committee to create an additional seat with a one-year term for a CVU, or college student.

DISCUSSION:

Mr. Delaney asked if an 8 member committee was a normal number for a committee. Ms. Chiodo replied that the Energy Committee has a lot of tasks and more hands would be advantageous. The committee would like to permanently have a one-year student member term. The committee didn’t vote on many items, said Ms. Chiodo.

In response to a question, Ms. Chiodo reviewed current projects that included a feasibility study for a central heating plant for the Town buildings. Students would be selected from Charlotte, said Ms. Chiodo.

AMENDMENT to the motion by Mr. Owen, seconded by Mr. Stone, that a Charlotte student would be selected from CVU or college.

VOTE on the motion as amended: 4 ayes, 1 abstention (Mr. Delaney); motion carried.

LILY HARRIS – INTERVIEW FOR STUDENT POSITION ON THE ENERGY COMMITTEE – action item

MOTION by Mr. Ladue, seconded by Mr. Owen, to appoint Lily Harris, a CVU Senior, to the Energy Committee for a one-year term ending September, 2013.

VOTE: 5 ayes; motion carried.

PAUL LUCIANO, EMERGENCY MANAGEMENT PLANNER, CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION – DISCUSSION ON EMERGENCY PLANNING – discussion only

Paul Luciano, Emergency Management Planner for the Chittenden County Regional Planning Commission (CCRPC), said that he would work with towns in Chittenden County regarding emergency management at a local level. He encouraged towns to pre-plan an emergency network, said Mr. Luciano.

Ms. Manning asked Mr. Luciano if he would hold planning sessions in a public forum outside of Selectboard meetings. Mr. Luciano replied yes.

RICHARD AND PATRICIA WATERS – REPAIR OF SEAWALL, 908 FLAT ROCK ROAD, THOMPSON’S POINT - action item

Norm LeBoeuf, H. J. LeBoeuf and Sons, Inc., agent for Richard and Patricia Waters, submitted a written statement from the Waters and read the statement into the record.

Mr. LaBoeuf reviewed a proposal that reduced a scope of work to repair an existing seawall as follows:

- The west section of the seawall would be eliminated.
- A middle 50’ section of the seawall would be retained in front of the existing cottage, and would be reduced in height from 5’ to 3’, and made of stone similar to stone on the shore line.
- An east section of seawall would be made from natural riprap stone and natural vegetation would grow over the seawall.

Mr. Delaney noted that the Selectboard had conducted a site visit last year, and asked if a new site visit should be done. If a new site visit was scheduled how would that affect the work schedule, asked Mr. Delaney. Mr. LaBoeuf replied that stabilization work was scheduled for the summer season. Thompson’s Point had a moratorium on construction work in July and August. The applicant would be happy to meet with the Selectboard again. Repair should take about a month, said Mr. LaBoeuf.

Mr. Russell said there was no need to revisit the site.

MOTION by Mr. Owen, seconded by Mr. Ladue, to authorize a Conditional Use review application to the Zoning Board of Adjustment for a repair of the Richard and Patricia Waters seawall, located at 908 Flat Rock Road, Thompson’s Point. VOTE: 4 ayes, 1 nay (Mr. Delaney); motion carried.

CVFRS AGREED UPON PROCEDURES REPORTS (5-YEAR FINANCIAL AUDITS) – action item

MOTION by Mr. Ladue, seconded by Mr. Owen, to accept CVFRS Agreed Upon Procedures Reports of 5-year financial audits.

DISCUSSION:

Mr. Harvey asked the Selectboard to delay action until the February 25th Selectboard meeting so that the public could read the reports. Mr. Russell explained that the audit reports were signed by Bonnie Batchelder.

Mr. Ladue noted that he had just received the signed reports and asked to wait for a CVRFS discussion at the February 25th meeting.

Mr. Delaney said that he had not read the reports.

Ms. Manning said that it was not appropriate to accept the reports if not all Selectboard members have reviewed them. Tabling action for two weeks was not inappropriate, suggested Ms. Manning.

Mr. Ladue asked Mr. Sulva if it would be appropriate for him to discuss the reports at the February meeting. Mr. Sulva replied yes. Action on the motion was tabled.

BRIDGES 14, 30 AND 31 ON SPEAR STREET, CARPENTER ROAD AND DORSET STREET (respectively) – PROPOSED REPAIR AND/OR REPLACEMENT – UPDATE AND PUBLIC COMMENTS – discussion only

Mr. Russell briefly reviewed a proposal to repair, or replace the Dorset Street bridge that could include widening the span.

Mr. Nestork, Dorset Street resident, spoke against widening the bridge, or paving the road. There has been increased traffic flow with resulting accidents due to speeding. The bridge span has not been the cause of accidents. A 35 mph speed limit was not effective. There was no enforcement of the speed limits, said Mr. Nestork.

Mr. Bloch noted that e-mails from Joanne Dennee, Bill Nestork, Anne and Ted Castle, Jeffrey Davis, Bill Kellner, Norman Pellett, Gillian Randall, Ed Davis, Ruby Houston, Frank Woytowich, Kathleen Luce, Daniel Luce, Eric Richter and Dale Hyertay were received. The e-mails did not support proposed bridge widening, or road paving, said Mr. Bloch.

Mr. Russell reviewed traffic and speeding issues. Mr. Owen was working with the Shelburne Police Department regarding traffic enforcement efforts, said Mr. Russell.

Mr. Brooks, resident, asked if the necessity to widen the bridge was due to increased traffic flow. A single lane, or a covered bridge acted as a traffic calming device, pointed out Mr. Brooks. Mr. Russell replied that there were safety issues and for farm vehicles.

Mr. Brooks asked if there was language specific to provide a deck design accommodation for a bridge superstructure. Mr. Ladue explained a scope of work to examine the bridge so that an estimated cost to repair or replacement could be done. A scope of work would include looking at one, or two lanes, or necessary supports for a superstructure as a first step, said Mr. Ladue.

Ms. Manning asked if e-mailed comments would be a part of the permanent record. Mr. Bloch replied yes.

There was further discussion regarding a scope of work, an estimate of \$700,000 to repair the Dorset Street bridge, and possible federal grants to replace the bridge.

Mr. Nola spoke against using federal money that might be awarded versus firm money that could be expected.

Mr. O'Brien, Dorset Street resident, spoke against a two lane bridge.

Mr. Speidel, Spear Street resident, said he lived next to the Spear Street bridge and that the bridge was fine as is. An 'interstate design' was not wanted, said Mr. Speidel.

In response to questions, Mr. Bloch explained that the Town has signed a contract with Stantec, Inc in a competitive bid process for a scope of work to include study for engineering for repair or replacement of the Dorset Street bridge. The bridge was in poor condition as per a state bridge report. He has not heard if there were any strings attached to federal dollars, said Mr. Bloch.

Ms. Manning asked if the public would have input in the Town budget line item, Bridges, or was it strictly to start a reserve fund. Mr. Bloch explained that an article in the Town Warning was for \$200,000 to begin a reserve fund to save money. It was up to the Town whether to repair, or replace the bridge, clarified Mr. Bloch.

REQUESTS TO CCRPC FOR THE FY14 UNIFIED PLANNING WORK PROGRAM (20% MATCH WILL BE REQUIRED TO BE COMMITTED TO BY APRIL 30TH) – action item

Mr. Bloch briefly reviewed a request to the CCRPC to add scoping work for bridge 30 and 31 to the CCRPC FY2014 Unified Planning Work Program. There was an April 30th deadline to apply for \$60,000 per bridge for the study. There was no obligation to spend the money. The Town would need to commit to make a request, or not, and later could decide to execute the agreement. The Town could decide not to pursue the match program up to April 30th, said Mr. Bloch.

There was lengthy discussion regarding a state bridge study report, which the Dorset Street bridge failed portions of the inspection; a proposal to apply for a state grant for 80 percent of engineering costs with a 20 percent Town match; and possible options to repair, or replace the bridge spans.

Mr. Nestork said that heavy construction trucks and dump trucks used the Dorset Street bridge, which did not do the bridge much good.

Mr. Brooks said that the Town would need to know what the engineers said about the bridges in order to have a discussion. Mr. Ladue agreed. Mr. Russell pointed out that it didn't cost the Town anything to get on the CCRPC queue.

MOTION by Mr. Owen, seconded by Mr. Ladue, to approve submission of a request to the CCRPC for the FY2014 Unified Planning Work Program for scoping (i.e. evaluating) replacement of Bridge 30 (Carpenter Road) and Bridge 31 (Dorset Street).

VOTE: 4 ayes, 1 nay (Mr. Stone); motion carried.

MOTION by Mr. Owen, seconded by Mr. Ladue, to approve submission of a request to the CCRPC for the FY2014 Unified Planning Work Program for scoping improvements at the intersection of Route 7 at Ferry Road/Church Hill Road to facilitate a pedestrian crossing.

DISCUSSION:

Ms. Manning asked if staff invited Bonnie Christie to this meeting to discuss the Route 7/Ferry Road improvements. Mr. Bloch replied yes. Ms. Christie was out of town, explained Mr. Bloch.

Mr. Russell reviewed that the proposal included a \$2,000 local match for a \$10,000 project.

In response to questions, Mr. Bloch explained that public input was a part of the process if the Town received the money.

Mr. Delaney asked what were the pluses or minus' of getting the money, could there be a relaxing of the funding requirements, and when was the best time for community input.

Ms. Cole asked if there was any benefit to tie the project into the Route 7 construction project. Mr. Bloch explained that this was a request to get on the Regional Planning calendar for this FY starting July 1st. It was a request to ask the CCRPC to look into a pedestrian crossing on Route 7 and Ferry Road, clarified Mr. Bloch.

Ms. Cole asked if the money could be applied for in a year, or two in order to get more community support. Mr. Bloch pointed out the request was for FY2014.

Following further discussion regarding a pedestrian crossing, public participation and delaying a request for a year the motion was tabled.

BURNS PROPOERTY PLANNING - discussion only

Kate Lampton reviewed a draft MOU by Gil Livingston, and a mapping of the 75 percent undevelopable-25 percent developable areas created by Ms. Lampton and Mr. Bloch.

Ms. Lampton pointed out three exceptions not feasible for development that included one 2.1 acre, and two 0.5 acre areas. Point 3 of the draft MOU said that there was “non-mound septic at grade,” which prohibited mound systems. Affordable housing and agricultural use structures didn’t count toward developable percentages. Point 4 talks about keeping the Greenbush Road field vista open, said Ms. Lampton.

Mr. Stone asked if the \$110,000 mortgage the Town had on the Burns property would be forgiven if the draft MOU recommendations were followed. Ms. Lampton replied yes. It would be recorded in the land records, said Ms. Lampton.

Ms. Lampton reviewed that the draft MOU was only saying what counted percentage wise. Mr. Livingston’s MOU did not address what was mapped, clarified Ms. Lampton.

Mr. Brooks suggested a strategy of leaving the property alone until there was a proposal.

Mr. Miskell explained he was involved in the purchase of the property. At the time, there were concerns regarding future uses for Town purposes and Town septic, which should be addressed in the draft MOU, said Mr. Miskell.

Following further discussion Ms. Lampton summarized next steps:

- Involve the Planning Commission in discussions regarding development of the Greenbush Road field.
- Define what counts for development.
- Explore development exceptions and likely future uses that could include ‘no further development on the Greenbush Road field except agricultural uses/structures, or affordable housing’ in an area shown as a dotted line on a site map.
- Consider alternate percentages of what was developable versus non-developable on the 30 acre Greenbush Road field.
- Discuss the Burn’s property trail easement with the Trails Committee - Kate Lampton.
- Contact a professional to delineate the Clayplain Forest easement – Kate Lampton.

CERTIFICATE OF HIGHWAY MILEAGE - action item

MOTION by Mr. Owen, seconded by Mr. Ladue, to approve the Certificate of Highway Mileage as presented.

VOTE 5 ayes; motion carried.

The Selectboard members signed the Certificate of Highway Mileage documents.

PLANNING & ZONING FEES – action item

MOTION by Mr. Owen, seconded by Mr. Stone, to approve lowering the fee for a building permit for Accessory Dwellings from \$500 to \$250 (other fees still apply); and lower the fee for an appeal to the Zoning Board of Adjustment from \$500 to \$250, effective immediately.

VOTE: 5 ayes; motion carried.

SPEAR'S CORNER STORE, INC. – APPLICATION TO RENEW SECOND CLASS LIQUOR LICENSE AND TOBACCO LICENSE;

RIPPLE IN STILL WATER, LLC – APPLICATION TO RENEW SECOND CLASS LIQUOR LICENSE – action items

MOTION by Mr. Stone, seconded by Mr. Ladue, to recess as the Charlotte Selectboard and convene as the Charlotte Liquor Control Board.

VOTE: 5 ayes; motion carried.

MOTION by Mr. Ladue, seconded by Mr. Owen, to approve applications by Spear's Corner Store, Inc, to renew a Second Class Liquor License and Tobacco License, and by Ripple in Still Water, LLC, to renew a Second Class Liquor License, as presented.

VOTE: 5 ayes; motion carried.

MOTION by Mr. Ladue, seconded by Mr. Stone, to adjourn as the Charlotte Liquor Control Board and re-convene as the Charlotte Selectboard.

VOTE: 5 ayes; motion carried.

The Board members signed the documents.

THOMPSON'S POINT LOT 18 AT 2657 THOMPSON'S POINT ROAD – action item

MOTION by Mr. Stone, seconded by Mr. Owen, to approve renewing a 20-year lease for Lot 18 to Anne P. Hurlburt, located at 2657 Thompson's Point Road.

VOTE: 5 ayes; motion carried.

APPOINTMENT OF DEPUTY HEALTH OFFICER – action item

MOTION by Mr. Ladue, seconded by Mr. Stone, to appoint Thomas Mansfield to the Deputy Health Officer position for a term of three years.

VOTE: 5 ayes; motion carried.

JONATHAN COUTURE'S APPEAL OF PLANNING COMMISSION'S DENIAL OF APPLICATION FOR A SUBDIVISION AMENDMENT – action item

MOTION by Mr. Ladue, seconded by Mr. Owen, to authorize the Town Attorney to enter an appearance representing the Town of Charlotte in the docket regarding Jonathan Couture's appeal of the Planning Commission's denial of Mr. Couture's application for a subdivision amendment.

DISCUSSION:

Mr. Bloch reviewed that the Planning Commission denied an application for a subdivision amendment to move a building envelope. Mr. Couture has appealed that decision. The Planning Commission's concern involved an easement granted by neighbors for a building envelope location. One neighbor has agricultural fields adjacent to the lot.

VOTE: 0 ayes, 5 nays; motion failed.

SELECTBOARD UPDATES – discussion only

None.

APPROVE WARRANTS TO PAY BILLS

The Selectboard members signed warrants.

ADJOURNMENT

MOTION by Mr. Stone, seconded by Mr. Ladue, to adjourn the meeting.

VOTE: 5 ayes; motion carried.

The meeting was adjourned at 9:54 p.m.

Minutes respectfully submitted, Kathlyn Furr, Recording Secretary.