

**TOWN OF CHARLOTTE  
APPLICATION FOR USE OF TOWN FACILITIES**

Approved for Use: September 22, 2014

**Name of Organization/Event:** Green Mountain Bicycle Club (GMBC)  
**Date(s) of Event:** July 9 and August 13 (each is a Thursday)  
**Organization's Address:** P.O. Box 492, Williston, VT 05495  
**Non-Profit**  **For Profit** \_\_\_\_\_

If non-profit, briefly explain the benefit fund:

The time trial (TT) series is free and open to all. No organization is benefiting. Its goal is to give an exercising opportunity to folks. See attached for additional information.

**Contact information for Organization/Representative:**

**Name of Event Manager/Title:** Kevin Bessett / GMBC President and TT Coordinator  
**Email address:** kevinbessett@gmavt.net  
**Telephone number:** 802-434-6398  
**Mobile telephone number:** 802-238-2950

**Location**

**Town highways:** Greenbush road, just south of intersection with East Thompson's Point Road, to Rt. 7. See attachment.

Town Beach \_\_\_ Senior Center \_\_\_ Town Hall \_\_\_ Other \_\_\_\_\_

**Brief description of requested use of facility:** \_\_\_\_\_

**Event Start Time:** 6:30pm **Event End Time:** Approximately 8:30pm

**Anticipated Attendance**

Participants Approx. 30 (weather dependent) Staff/Volunteers 5 Vendors/Caterer 0 Total 35

Will food be served? \_\_\_ (yes)  (no)

Will alcohol be served: \_\_\_ (yes)  (no).

**If yes, include copy of the caterer's license and certificate of insurance.**

**Safety Arrangements:** (attach additional sheet if needed)

(Parking, course monitors, water and aid stations, traffic control)

See attachment.

Has the Charlotte Fire & Rescue been notified? Yes  (pending approval) No \_\_\_\_\_

Are State of Vermont permits required? Yes \_\_\_\_\_ No

Is a port-o-let proposed? Yes \_\_\_\_\_ No

Has this event been held in Charlotte before? Yes  No \_\_\_\_\_

If yes, please list years: Approximately 1987 to 2014 (27 years)

Is this event open to Charlotte residents? Yes  No

**Please attach an event map, if applicable.** See attachment.

**Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an “additional insured” for general liability coverage.**

A request was been made for the certificate. I will forward a copy of it to Dean once I receive it.

### **Waste Management**

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with [VT ACT 148 Universal Recycling Law](#) and [CSWD's Solid Waste Management Ordinance](#).

**Please see Recommendations for Waste Reduction in the attached addendum. (Live link)**

Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

**Event Person in Charge of Waste Management** (if not event manager):

\_\_\_\_\_

Email address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Mobile telephone number: \_\_\_\_\_

**Please note:** I will verify that the parking and start/finish locations are void of trash. If I find any, it will be properly dispose. It is my opinion that the participation count (typically around 30 riders) does not warrant any other actions.

### Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

Number of buckets needed \_\_\_\_\_

Compostable materials: \_\_\_ food scraps only; \_\_\_ food scraps and other organics

Compost management plan: \_\_\_ will use onsite compost bin: \_\_\_ will take to CCS Compost Shed; \_\_\_ will drop off at CSWD facility: \_\_\_ will hire compost or three-stream hauler

### Plan for recyclables and trash (check one)

\_\_\_ Will use Town's existing recycling and trash infrastructure. Fee may apply.

\_\_\_ Will contract for three-stream pick-up by hauler

\_\_\_ Will drop off at CSWD facility

Waste Stations Symbols.



See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal Number of waste stations needed for event \_\_\_\_\_

Plan for assisting participants with sorting streams \_\_\_\_\_

Plan for decontaminating streams \_\_\_\_\_

In consideration of this request to use town highways and/or town-owned property and facilities ~~The Green Mountain Bicycle Club~~ organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

**Signature of authorized representative**      Kevin Bessett

## **Description of GMBC Time Trials**

This free weekly series runs from mid-April to early September. It has been around for over 35 years and visits approximately 10 different locations each season. Its purpose is to provide participants an opportunity to challenge themselves by riding a course as quickly as possible.

This is not a mass start event. One rider leaves the start area every 60 seconds, therefore minimizing the impact on traffic. Riders are required to ride as far right as safely possible.

### **Safety Arrangements: (Parking, course monitors, water and aid stations, traffic control)**

Parking: Dirt lot by the railroad tracks on south side of Thompson's Point Road, approx. 200m west of intersection with Greenbush. Robert Reid has kindly let us park there.

Signage: Bright yellow signs to warn motorists are placed at the following locations:

- Thompson's Point and Greenbush
- Stage Road intersection with Greenbush
- Rt. 7 Intersection and Greenbush

Safety: 8 to 10 traffic cones will be placed at the start area to separate traffic and riders. Cones are spaced approx. 5 feet apart and 1.5 ft from the west edge of Greenbush road. A dirt pull off near the start will be utilized, and that allow will allow for an additional buffer. Volunteers are responsible for keeping the road open for passage.

Trash: Any water bottles, energy bar wrappers, and clothing will be removed from the start/finish and parking areas prior to us leaving.

Warm-up/Cool-down: Riders are limited to warming up/cooling down on Thompson's Point Rd and Greenbush, south of the intersection with Thompson's Point Rd. There may be riders on Greenbush north of this intersection, but those are the riders who are riding to/from the event to get home.

Additional Info: Riders are strongly encouraged to share the road and to promote a positive image. Please note: there are cyclists on the roads that are not part of the event.

