

**CHARLOTTE SELECTBOARD  
MINUTES OF MEETING  
TOWN HALL  
JULY 17, 2014**

**APPROVED**

**SELECTBOARD MEMBERS participating:** Lane Morrison, Chair; Charles Russell, Fritz Tegatz, Ellie Russell

**STAFF:** Dean Bloch, Town Administrator

**OTHERS:** Sharron Balaban

**ITEMS TAKEN UP:**

- Wage Classification plan and policy (*discussion only*)

**CALL TO ORDER**

Lane called the meeting to order at 9:00 AM.

Lane asked Ellie to talk to the towns that used the job evaluation manuals to find out:

1. Where did they get the Palmer & Associates, Inc. manual?
2. Did they pay for it?
3. How do we get in touch with Palmer & Associates?

Lane said that Margaret Woodruff (Library Director) would like to provide feedback and asked when she could do this. Charles and Ellie said that it needs to be coordinated, so it's fair to other employees.

Sharron Balaban commented that the Selectboard did not sit down with employees to go over job descriptions right at the start. Lane said that the Selectboard did in fact do this. After some discussion, Sharron left the meeting.

The market surveys were discussed.

Fritz left the meeting at 10:00 AM.

The next meeting will be next Thursday—the rating for the Assistant Town Clerk/Assistant Treasurer will be reviewed.

**ADJOURNMENT**

**MOTION by Charles, seconded by Ellie, to adjourn the meeting.**

**VOTE: 3 ayes; motion carried.**

The meeting was adjourned at 10:50 AM.

Minutes respectfully submitted: Dean Bloch