

TOWN OF CHARLOTTE
APPLICATION FOR USE OF TOWN FACILITIES

Approved for Use: September 22, 2014

Name of Organization/Event: Kelly Brush Foundation
Date(s) of Event: September 10, 2016
Organization's Address: 7 Aspen Drive Suite 1 So. Burlington VT 05403
Non-Profit **For Profit**
If non-profit, briefly explain the benefit fund: Maryfree fundraising event for the KRF. Raises funds to help people w/ spinal cord injury + ski racing safety - throughout country.
Contact information for Organization/Representative:
Name of Event Manager/Title: Elizabeth Langfeldt, Director of operations
Email address: elizabeth@kellybrushfoundation.org
Telephone number: 802-846-5298
Mobile telephone number: 602-578-9759

Location

Town highways Mt. Philo Rd., Hinesburg Rd, Spear St.
Town Beach **Senior Center** **Town Hall** **Other**
Brief description of requested use of facility: _____

Event Start Time: _____ **Event End Time:** _____
Event - 7AM - 5pm, Riders through Charlotte 10AM - 3pm (earliest to latest)

Anticipated Attendance

Participants **Staff/Volunteers** **Vendors/Caterer** **Total** _____
700 riders, 100 maybe up to Charlotte, 75 total volunteers, 12 in Charlotte.
Will food be served? (yes) (no)
Will alcohol be served: (yes) (no).
If yes, include copy of the caterer's license and certificate of insurance.

Safety Arrangements: (attach additional sheet if needed)

(Parking, course monitors, water and aid stations, traffic control)

Roving staff + volunteers monitoring safety of riders a long bike route.

Has the Charlotte Fire & Rescue been notified? Yes _____ No

Are State of Vermont permits required? Yes _____ No

Is a port-o-let proposed? Yes No _____ on private property, Bobba Residence Mt. Philo Rd.

Has this event been held in Charlotte before? Yes No _____

If yes, please list years: 2006-2015, 10 years

Is this event open to Charlotte residents? Yes No _____

Please attach an event map, if applicable.

Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an "additional insured" for general liability coverage.

Waste Management

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with VT ACT 148 Universal Recycling Law and CSWD's Solid Waste Management Ordinance.

Please see Recommendations for Waste Reduction in the attached addendum. (Live link)

Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Abby Foulk: afoulk@gmavt.net

Event Person in Charge of Waste Management (if not event manager):

Email address: _____
Telephone number: _____
Mobile telephone number: _____

*We have out all trash.
Only possibility of trash
would occur on private
property.*

Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: afoulk@gmavt.net

Number of buckets needed _____ *n/A*

Compostable materials: _____ food scraps only; _____ food scraps and other organics

Compost management plan: _____ will use onsite compost bin; _____ will take to CCS Compost Shed; _____ will drop off at CSWD facility; _____ will hire compost or three-stream hauler

Plan for recyclables and trash (check one)

_____ Will use Town's existing recycling and trash infrastructure. Fee may apply.

_____ Will contract for three-stream pick-up by hauler

_____ Will drop off at CSWD facility

n/A

Waste Stations

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal



Symbols.

See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

n/A

Number of waste stations needed for event _____

Plan for assisting participants with sorting streams _____ *n/A*

Plan for decontaminating streams _____ *n/A*

In consideration of this request to use town highways and/or town-owned property and facilities Kelly Brush Bookstore (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative _____ *[Signature]*