

**TOWN OF CHARLOTTE -- RECREATION COMMISSION  
APPLICATION FOR USE OF CHARLOTTE PUBLIC FACILITIES**

Date(s) of Event(s): 09/07/2014  
Name of Organization/Event: Lake Champlain Open Water Swim  
Address: P.O.Box 716

Non-Profit  For Profit

If non-profit, briefly explain benefit fund: LAKE CHAMPLAIN CLEAN UP FUND

**Contact information for Organization/Representative:**

Name of Event Manager/Title: Christophe Lissarrague / DIRECTOR

Email address: christophevermont@gmail.com

Telephone number: 802-985 5237

Mobile telephone number: 802-497 4549

Name of Event (& brief description): Swimming race between Essex NY, and Charlotte VT

**Please attach a certificate of insurance for the event, which shall name The Town of Charlotte as an "additional insured" on the event liability policy.**

Approximate number of participants: 50

Has this event been held in Charlotte before? Yes  No   
If yes, please list years: \_\_\_\_\_

Is this event open to Charlotte residents? Yes  No

**Safety Arrangements:** (attach additional sheet if needed)  
(Parking, course monitors, water and aid stations, traffic control, trash collection)

SOME TRAFFIC MONITORING ON SUNDAY, SEPTEMBER 7<sup>th</sup> BETWEEN  
1 AND 3 PM AT CHARLOTTE BEACH  
AND TRASH PICK UP ON MONDAY SEPTEMBER 8<sup>th</sup>.

Briefly describe and indicate numbers of employees/volunteers who will work the event:

DIRECTOR : CHRISTOPHE LISSARRAGUE  
COORDINATOR : DAWN MATHIE  
NICOLE ORRMAN

REFEREE : ROGER FRIEIS

FINISH JUDGE : DAN STAMANDLER

Has the Charlotte Fire & Rescue been notified? Yes \_\_\_\_\_ No X

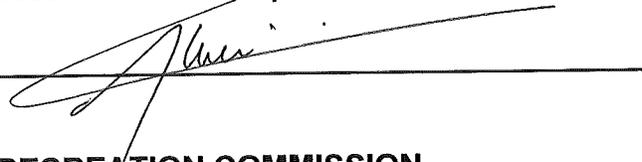
Will your event utilize CCS Facilities? The Town Beach? Please list: TOWN BEACH

Are State of Vermont permits required? Yes \_\_\_\_\_ No X

**Please attach a course map, if applicable.**

In consideration of this request to use town highways and/or town-owned property and facilities LAKE CHARLETTON OPEN WATER SWIM (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

**Signature of authorized representative** \_\_\_\_\_



### TOWN OF CHARLOTTE RECREATION COMMISSION

**Process:**

Outside organizations will contact the Recreation Office (425-6129) or use the Recreation link on the Town of Charlotte web site.

Event organizer(s) will fill out and submit a copy of the Application for Outside events to the Recreation Coordinator, who will refer it to the next regularly scheduled meeting of the Recreation Commission.

At the meeting, which may be attended by a representative of the outside event if they wish, the details of the event will be discussed by the commission. Based on commission recommendation, the application will be forwarded to the Selectboard with comments/recommendations. The Selectboard will then approve/disapprove the event as outlined on the application.

Copies of all event applications will be kept on file in the Recreation Office.

**Purpose:**

To review recreational events planned by outside organizations for Town of Charlotte venues by outside agencies. Information gathered by the review process will assist the Selectboard in making an informed decision regarding event approval.

To coordinate dates for events so that there are no conflicts. To provide an event calendar for the Town of Charlotte web site.

To insure that event safety planning is adequate and Insurance is provided by the organizer.

To assist with logistics and volunteers when appropriate.