

**Charlotte Park and Wildlife Refuge Oversight Committee**  
**Meeting Minutes**  
**January 13, 2016**  
**5:00 p.m.**

**Members Present:** Jessie Bradley, Jenny Cole, Larry Hamilton, Dorothy Hill, Matt Krasnow, Sue Smith

**Others:** none

**Adjustments to Agenda**

The group discussed Park Committee membership, terms and by-laws—and concluded that the topic would be considered with the Park Management Plan revision.

**Approval of minutes: December 2**

No corrections were made and there was no objection to approval as drafted.

**Update on park work**

Jenny contacted Church Hill Landscapes and Ward Preston about winter work in Unit N. Jessie suggested contacting Chris Fortin as well. Later in the meeting, a motion was made by Larry (seconded by Jessie) authorizing Sue and Jenny to make the final decision on the contractor for the work. The motion was passed unanimously.

**Park Management Plan revision**

The Committee discussed how to approach the revision the Park Management Plan. It has not been revised since it went into effect in 1999. In 2010, the Committee came up with a draft revision, but Selectboard members preferred that the information be presented to them in a different way. The Plan was not approved at that time.

Sue listed several areas where the Plan should be brought up to date with current management. Others were added to the list:

1. Agricultural practices and lease
2. Day-to-day management, including trail patrol
3. Park budget
4. Designation of “clover trails” and mowing recommendations
5. Index
6. Appendices
7. Management of hedgerows and riparian buffers
8. Grassland bird management area
9. VELCO corridor easement

After discussion, Committee members decided to meet on Tuesday, January 26 at 5:00 pm to work on the Management Plan, beginning with the following sections:

- (A.) Overview of the Park

(B.) Management Structure

(C.) Management Issues

Matt will recreate the 1999 Plan in a workable format to track changes. Jenny will make copies of the 2010 draft for anyone wanting a copy. Committee members felt it would be best to present the revised draft to the Selectboard incrementally after Town Meeting. Members also agreed that all Selectboard members should visit the Park.

### **Access at Varney Farm**

The Committee reviewed Jenny's notes from meetings she attended with Jeannine McCrumb and Mike LaClair, and Jeannine and Cara Montgomery from the Vermont Land Trust. After discussion, Park Committee members did not agree on a preferred option for the access.

Matt made a motion (seconded by Dorothy) that the Committee will wait to decide on the preferred option for Town access to the Park until the current application to the Zoning Board reaches its conclusion. The motion was approved unanimously.

The meeting adjourned at 6:30 pm.