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**TOWN OF CHARLOTTE  
PLANNING COMMISSION  
DECEMBER 18, 2014**

*Minutes are subject to correction by the Charlotte Planning Commission. Changes, if any, will be recorded in the minutes of the next Planning Commission meeting.*

**MEMBERS PRESENT:** Jeff McDonald, Chair; Gerald Bouchard, Linda Radimer, Marty Illick, Donna Stearns and Paul Landler. **ABSENT:** Peter Joslin.

**ADMINISTRATION:** Jeannine McCrumb, Town Planner/Zoning Administrator.

**OTHERS:** Carrie Spear

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**AGENDA:**

- Call to Order
- Approval of Regular / Consent Agenda
- Public Comment
- Review of Minutes from 12/4/14
- Deliberative Session
- Town Plan Worksession
- Adjournment

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**CALL TO ORDER**

23 Chairman Jeff McDonald called the meeting to order at 7:03PM

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**APPROVAL OF AGENDA**

26 There were no changes to the agenda; however, Ms. McCrumb asked to bring the  
27 Commission up-to-date on the following other items / correspondence:

- 28 • Receipt of proposed Shelburne zoning amendment change – receipt acknowledged by  
29 Commission.
- 30 • Waiver to sketch plan review for proposed senior center addition of ~350 square feet.
- 31 • Stormwater meeting tomorrow with State Watershed Planner.
- 32 • Receipt of invite to DRB summit – email receipt acknowledged by Commission.

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34 Ms. Illick asked what the Commission thought of the Shoreland Act and thoughts on  
35 Town taking over delegation. Ms. McCrumb opined that she did not think it would be  
36 advantageous to do this at this time. She felt that the Town did not have staff to do the  
37 work associated with the program and also indicated her comfortability with how things  
38 were working thus far.

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**PUBLIC COMMENT**

41 There was no comment for items not already on the agenda.

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**REVIEW OF MINUTES**

44 The following changes were made to the draft minutes for 11/20/14:  
45 Page 1, Line 21 – 7:15 PM for Hardy application should be 8:15 PM  
46 Page 1, Line 17 – Added date for continuance which was 1/15/15  
47 Page 3, Lines 111-113 were removed as did not make sense and issue of concern was  
48 addressed in paragraph above  
49 Page 3, Line 116 - the words “up to” were struck and the words “or more” were added  
50 after 50 percent  
51 Page 3, Line 117 – Sentence reworded to begin with Mr. McDonald asked...  
52 **Motion by Illick, Second by Radimer to approve minutes as amended above. Vote:**  
53 **4-0-1(Landler), approved.**

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55 **DELIBERATIVE SESSION**

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57 **TOWN PLAN WORK SESSION**

58 The Commission reviewed the matrix of email comments prepared by Ms. McCrumb for  
59 the following chapters: 1- Introduction, 2 – Vision, 3- Demographics and Housing. The  
60 Commission is formulating a responsiveness summary which will be published once the  
61 review is completed. The next session will focus on Chapter 4 – Natural Resources  
62 which was not addressed at the meeting due to time constraints.

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64 **ADJOURN**

65 **Motion by Bouchard, second by Stearns to adjourn at 09:15PM. Vote: 6-0 in favor.**  
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