



P.O. Box 253 Richmond, VT 05477
802.434.2616

PROPOSAL SUBMITTED TO:

Name: Town of Charlotte
Street: PO Box 119 Date: October 6, 2015
City: Charlotte
State: Vermont
Zip: 05445 Phone: _____

We hereby submit bid for servicing and performing annual preventative maintenance for the oil fired heating equipment in the Charlotte Town Hall, The Charlotte Senior Center, and the Charlotte Library.

We will perform preventative maintenance on an annual basis in all three facilities. Preventative maintenance will be in accordance with manufactures recommendations, conform to applicable local, state, and national codes, as well as good trade practices.

During normal business hours, we will reduce our first hour labor rate from \$110.00 for these facilities to \$85.00 and \$85.00 per hour there after. After the first hour, the labor will be billed in quarter hour increments. We charge a minimum of one hour.

We have service technicians available 24 hours per day, 365 days per week. If service is required after normal business hours, our after hours rate is billed at \$165.00 for the first hour and \$127.50 per hour thereafter in quarter hour increments. We charge a minimum of one hour. After hours service calls are also billed a \$75.00 trip charge.

We will apply a 10% discount from our regular price on all parts and materials used on these facilities. This discount will apply whether the material was used during annual preventative maintenance, or during any service call.

This contract is valid thru October 31, 2016.

Authorized Signature _____ Gerry Hartley

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which I agree to pay the amount mentioned in said proposal and according to the terms thereof.

Signature

Date