

**CHARLOTTE SELECTBOARD  
MINUTES OF MEETING  
TOWN HALL  
September 29, 2014**

**APPROVED**

**SELECTBOARD MEMBERS:** Lane Morrison, Charles Russell, Fritz Tegatz, Ellie Russell

**STAFF:** Dean Bloch, Town Administrator

**OTHERS:** Peter Trono, Robert Mack

**ITEMS TAKEN UP:**

- Wage Classification plan and policy (*discussion only*)

**CALL TO ORDER**

Lane called the meeting to order at 9:00 AM.

Peter Trono asked to make a public comment. Lane asked Peter if he could make it short, since this is a work-session and not a regular meeting. Peter said that he would keep it short.

Peter said that Sharron Balaban is returning to Vermont from California in October to help out in the Town Clerk's/Treasurer's Office since Mary will be on vacation and Christina just started today. Peter said Sharron's cost will be \$1,700--\$1,800. Peter said it would be great if the Selectboard would cover her expenses, since her wages during this period would be just covering her costs but nothing more.

Lane stated that the Selectboard would want to receive such a request from an employee's supervisor.

**WAGE CLASSIFICATION PLAN**

Ellie distributed the draft policy for evaluating employees' prior experience, as revised based on comments from the last meeting. Ellie also distributed the Town of Richmond's Implementation Policy.

The table determining current employees' prior experience and step placement was discussed. Ellie will make edits to the table as requested. There are some questions regarding how to treat prior experience that Ellie has asked Frank Sadowski to provide input on.

No action was taken.

**SCHEDULING**

Lane asked if other Selectboard members would be ok with changing the Selectboard meeting scheduled on October 13 to October 6, as he has a personal conflict on the 13<sup>th</sup>. The change was approved.

**BUDGETING PROCESS FOR FY16**

Dean said that he will be sending out budget packets to committees in the next week or two. The format of the packet and direction to be provided to committees was briefly discussed.

**ADJOURNMENT**

**MOTION by Charles, seconded by Ellie, to adjourn the meeting.**

**VOTE: 4 ayes; motion carried.**

The meeting was adjourned at 10:45 AM.

Minutes respectfully submitted: Dean Bloch