

TOWN OF CHARLOTTE
APPLICATION FOR USE OF TOWN FACILITIES

Approved for Use: September 22, 2014

Name of Organization/Event: High School Graduation Party
Date(s) of Event: Sat July 11th - Rain date Sun July 12th
Organization's Address: Camp address: 198 Field's Farm Rd. Charlotte VT
Non-Profit For Profit
If non-profit, briefly explain the benefit fund: _____

Contact information for Organization/Representative:
Name of Event Manager/Title: Stacy Beaulieu (mom of Graduate)
Email address: k2as2@aol.com
Telephone number: (802) 893-3918
Mobile telephone number: N/A

Location
Town highways green up top
Town Beach Senior Center Town Hall Other
Brief description of requested use of facility: want to use green up by baseball field to have a b-b-q lunch w/ small group to celebrate son graduating 50 max - probably 40ish people
Event Start Time: 1:00 Event End Time: 4:00

Anticipated Attendance
Participants Staff/Volunteers Vendors/Caterer Total 40ish
Will food be served? (yes) (no)
Will alcohol be served: (yes) (no). will want to grill hot dogs/burgers. no caterer
If yes, include copy of the caterer's license and certificate of insurance.

Safety Arrangements: (attach additional sheet if needed)
(Parking, course monitors, water and aid stations, traffic control)

Has the Charlotte Fire & Rescue been notified? Yes _____ No

Are State of Vermont permits required? Yes _____ No

Is a port-o-let proposed? Yes _____ No

Has this event been held in Charlotte before? Yes No Yes we celebrated my daughters graduation here in 2012

Is this event open to Charlotte residents? Yes _____ No

Please attach an event map, if applicable.

Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an "additional insured" for general liability coverage.
Allen + Loretta Beaulieu - They are on Field's Farm Rd - for over 75 yrs.

N/A

OVER

Waste Management

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with VT ACT 148 Universal Recycling Law and CSWD's Solid Waste Management Ordinance.

Please see Recommendations for Waste Reduction in the attached addendum. (Live link)

Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Abby Foulk: afoulk@gmavt.net

Event Person in Charge of Waste Management (if not event manager):

Email address: _____

Telephone number: _____

Mobile telephone number: _____

** We will carry in/
carry out - no trash
left behind - we will bring
it home*

Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: afoulk@gmavt.net

Number of buckets needed _____

Compostable materials: _____ food scraps only; _____ food scraps and other organics

Compost management plan: _____ will use onsite compost bin; _____ will take to CCS Compost Shed; _____ will drop off at CSWD facility; _____ will hire compost or three-stream hauler

Plan for recyclables and trash (check one)

_____ Will use Town's existing recycling and trash infrastructure. Fee may apply.

_____ Will contract for three-stream pick-up by hauler

_____ Will drop off at CSWD facility

*- we will bring back to our
camp -
Jag - Field Farm
Rel - Charlotte -
we pay to have trash
recycled removed there -*

Waste Stations

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal



Symbols.

See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Number of waste stations needed for event _____

Plan for assisting participants with sorting streams _____

N/A

Plan for decontaminating streams _____

In consideration of this request to use town highways and/or town-owned property and facilities

Stacy Beaulieu (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative _____

Stacy Beaulieu
Stacy Beaulieu