

Charlotte Trails Committee Meeting Minutes 9/9/2014

Present: Stephany Hasse, David Ziegelman, Jeremy Brault, Lisa Barnes, John Limanek, Jordan Blucher.

Recording secretary: Jeremy Brault.

Action Items from last meeting:

- Kevin to write up Raven Ridge trail description. Jordan to post on Local Motion site.
- At Sept. Meeting will set date for hiking of mowed path on Russell land for CTLT.
- Stephany to clarify when minutes need to be approved.
- Sign prototype – Jeremy & Lisa to prepare prototypes.
- Margaret – call John Pane to see if interested in attending future trails committee meetings.
- John to check Plouffe Lane brush hogging to make sure was done properly.
- Laurie and Margaret – will meet on July 18th to begin writing grant for CTLT State Park Road section.

Discussion —

Rules for the minutes:

Minutes need to be submitted 5 days after the meeting takes place. They will be emailed to the entire committee for corrections and approval in advance of the deadline.

Summary from the Town Party:

It went well, there was a very favorable response to the booth. Overall good support in the community.

Sign prototypes:

Jeremy and Lisa showed a cut MDO panel and reviewed the plan to create a set of sign prototypes.

Plouffe Lane:

John talked with Dean to verify the recent mowing of the trails.

Tracking volunteer hours:

Any volunteer hours that have been done on the Link Trail need to be logged for the purposes of Vermont Parks and Recreation grant. Stephany explained the forms. One of the volunteer tasks involves creating a barrier at Rt 7 where the new section of the trail is being completed. Opportunity for volunteers the week of September 15th.

The committee is planning on having a volunteer day on Saturday, September 20th. David to confirm with Josh Ryan and see what tasks can be completed.

Signage plan list:

- “End of Trail” to go on the temporary barrier at the end of the new construction.

- “Private Property, No Swimming Please” at the pond on the Town Link Trail.
- Larger “Parking” sign at the parking area at Co Housing.
- “Dogs must be leashed” add to Co Housing trail head.

Jorden will lead this effort.

Easement Discussion:

The committee discussed concerns of owner from the property behind the Charlotte Family Health center. Additionally, the committee decided to create a list of easements along the trails by setting up a spreadsheet to track contacts with the land owners.

Action Items for Next Meeting—

- Stephany will follow up with Dean on the status of the Vermont Parks and Recreation grant money.
- Stephany to set up the Trails Committee mailbox.
- David to contact Josh Ryan to determine best times for volunteering, and process for tracking time. Will ask about the tentative volunteer day on September 20th.
- Lisa to create a spreadsheet on the Google Drive for the committee to track the easement information. Jorden to contact Dean and find information about existing easements along the Town Link Trail.
- Jeremy and Lisa to continue work on the signage prototypes.
- Jorden to create the signage and barrier for the Town Link Trail.
- Jeremy to walk the Pease Mountain Trail to look for blow down.
- Stephany to contact Margaret for trail completion get together plans.
- John to check the brush hogging at Plouffe Lane.
- Set date for hiking of mowed path on Russell land for CTLT.
- Kevin to be recording secretary next meeting.

Next meeting is set for October 14th.