

**TOWN OF CHARLOTTE**  
**APPLICATION FOR USE OF TOWN FACILITIES**

Approved for Use: September 22, 2014

**Name of Organization/Event:** UVM Cycling road race 2016

Date(s) of Event: 04/24/15

Organization's Address: Cycling team 311 Dudley H. Davis Center, 590 Main St. Burlington, VT 05405

Non-Profit  For Profit

If non-profit, briefly explain the benefit fund: \_\_\_\_\_

**Contact information for Organization/Representative:**

Name of Event Manager/Title: Charles Mandel

Email address: cmandel@uvm.edu

Telephone number: 303-818-3185

Mobile telephone number: 303-818-3185

**Location**

**Town highways** Mt. Philo Rd, Hinesburg Rd, Spear St, State Park Rd

Town Beach  Senior Center  Town Hall  Other Mt. Philo parking lot, Charlotte Central School

Brief description of requested use of facility: Cycling race on town highways, possibly finishing at Mount Philo parking lot or summit, starting at either Mt. Philo lot or Charlotte Central School

Event Start Time: 7 a.m. Event End Time: 4 p.m.

**Anticipated Attendance**

Participants 250 Staff/Volunteers 30 Vendors/Caterer \_\_\_\_\_ Total 280

Will food be served?  (yes)  (no)

Will alcohol be served:  (yes)  (no).

**If yes, include copy of the caterer's license and certificate of insurance.**

**Safety Arrangements:** (attach additional sheet if needed)

(Parking, course monitors, water and aid stations, traffic control)

Sheriff, lead/follow cars, course marshals, EMT's at base of Mt. Philo, trash bins in start/finish/parking area (at elementary school or base of Philo), 5 porta-johns, no aid stations (racers will provide own food/water)

Has the Charlotte Fire & Rescue been notified? Yes  No

Are State of Vermont permits required? Yes \_\_\_\_\_ No

Is a port-o-let proposed? Yes  No \_\_\_\_\_

Has this event been held in Charlotte before? Yes  No \_\_\_\_\_

If yes, please list years: 2002-2008, 2013-2014

Is this event open to Charlotte residents? Yes  No \_\_\_\_\_

**Please attach an event map, if applicable.**

**Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an "additional insured" for general liability coverage.**

## Waste Management

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with [VT ACT 148 Universal Recycling Law](#) and [CSWD's Solid Waste Management Ordinance](#).

### Please see Recommendations for Waste Reduction in the attached addendum. (Live link)

Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

### Event Person in Charge of Waste Management (if not event manager):

Charles Mandel

Email address: cmandel@uvm.edu

Telephone number: 303-818-3185

Mobile telephone number: 303-818-3185

### Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

Number of buckets needed NA (not serving food)

Compostable materials:     food scraps only;     food scraps and other organics

Compost management plan:     will use onsite compost bin:     will take to CCS Compost Shed;     will drop off at CSWD facility:     will hire compost or three-stream hauler

### Plan for recyclables and trash (check one)

    Will use Town's existing recycling and trash infrastructure. Fee may apply.

    Will contract for three-stream pick-up by hauler

Will drop off at CSWD facility

### Waste Stations

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal



Symbols.

See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Number of waste stations needed for event 4

Plan for assisting participants with sorting streams Volunteers

Plan for decontaminating streams Volunteers

In consideration of this request to use town highways and/or town-owned property and facilities UVM Cycling/ECCC (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative

A handwritten signature in black ink, appearing to read 'Charles Mandel', is written over a horizontal line.