



To: Members of the Vermont League of Cities and Towns

From: Maura Carroll, Executive Director

Re: Warning of VLCT Special Membership Meeting, Wednesday, Feb. 15, 2017

Date: January 10, 2017

Following our annual meeting at Town Fair last October, the VLCT Board of Directors discussed how the conduct of the meeting might be improved so as to make the adoption of the Municipal Policy less confusing. This has been a recurring issue for several years, and the Board has now decided to ask the membership to address it.

Enclosed with this memo is a warning for a special meeting of the VLCT membership on Wednesday, February 15, 2017, at the Capitol Plaza Hotel and Conference Center, 100 State Street, Montpelier, Vt., at 1:30 in the afternoon. The special meeting is called by the VLCT Board of Directors pursuant to Article VI, Section 2, of the Bylaws of the Vermont League of Cities and Towns. The purpose of the meeting is to vote upon a proposal to amend the VLCT Bylaws as they pertain to adoption of the VLCT Municipal Policy.

Also enclosed is a voting delegate form for the special meeting. Please take time to appoint a current local official as voting delegate, and then return the form to info@vlct.org.

Pursuant to Article VI, Section 3, of the Bylaws, the presence of representatives from ten percent of the full member towns and cities shall constitute a quorum at any meeting of the Vermont League of Cities and Towns.

The special membership meeting will take place as part of Local Government Day in the Legislature. Should your voting delegate plan to attend only the special meeting, please inform us at info@vlct.org or by calling the VLCT offices at 800-649-7915.

If you have any questions regarding the amendment itself, please contact me at mcarroll@vlct.org. We look forward to seeing you at the special meeting.

Sponsor of:

VLCT Employment
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VLCT Property and
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Fund, Inc.

enclosures

Serving and Strengthening Vermont Local Governments

**VLCT SPECIAL BUSINESS MEETING
Local Government Day in the Legislature
Wednesday, February 15, 2017
Capitol Plaza**

1:30 - 2:00 p.m. (*immediately following luncheon speaker*)

DELEGATE DESIGNATION FORM

**We, the Selectboard/City Council of _____,
designate the following individual as the voting delegate for our city/
town at the 2017 Special Business Meeting for the purpose of
amending the VLCT Bylaws:**

Name (please print)	Position
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**We understand that the above individual will represent the city/town
as a voting member of the VLCT membership.**

Signed,

Chairperson

Date

**Please complete and return by Friday, February 10, 2017, to VLCT, 89 Main Street,
Suite 4, Montpelier, VT 05602 or email to info@vlct.org. If you prefer, you may fax it to
us at 802-229-2211 or submit it at the special meeting on Local Government Day.**

**Please note that this is not a Local Government Day registration form. Visit our
website, www.vlct.org/eventscalendar/, to register on-line.**

**If you plan to attend only the VLCT Special Meeting please check below. There is no
charge to attend just the special meeting.**

I will *only* be attending the VLCT Special Meeting.

WARNING
VERMONT LEAGUE OF CITIES AND TOWNS
SPECIAL MEETING
1:30 PM, Wednesday, February 15, 2017
Capitol Plaza Hotel and Conference Center
100 State Street, Montpelier, Vt.

Pursuant to Article VI, Section 2, of the Bylaws, the Board of Directors of the Vermont League of Cities and Towns (VLCT) hereby warns and notifies the VLCT town and city members to meet at the Capitol Plaza Hotel and Conference Center, 100 State Street, Montpelier, Vermont, on Wednesday, February 15, at 1:30 in the afternoon, to act upon the following amendment to the VLCT Bylaws, which concerns the method of adopting the Vermont Municipal Policy. No other business shall be considered at this special meeting.

ARTICLE X
LEGISLATIVE POLICY

SECTION 1. VERMONT MUNICIPAL POLICY – The broad outline of policies to be supported by the Vermont League of Cities and Towns during the ensuing legislative session will be developed by the legislative committees; reviewed, amended as needed, and approved by the Board of Directors; and adopted at ~~the~~ an annual or special meeting. Suggested policy amendments may also be presented by full members in writing prior to the meeting; or on the floor at the meeting. ~~The existing language of the Municipal Policy shall remain unchanged from year to year unless amended by two thirds of the votes cast at a meeting. The draft policy shall be presented at a duly warned meeting of the membership and shall become the legislative policy of VLCT if approved by a majority of votes cast at the meeting.~~

SECTION 2: ~~SPECIFIC LEGISLATION.~~ – ~~The Legislative-legislative Committees-committees~~ may recommend specific proposals of legislation within the adopted Vermont Municipal Policy for consideration by the Board of Directors.

SECTION 3: ~~POLICY CHANGES.~~ – The Board of Directors may, from time to time during the ~~Legislative-legislative~~ session, modify the Vermont League of Cities and Towns' Municipal Policy within the guidelines adopted by the membership; determine which legislative proposals are consistent or counter to the Policy; adopt positions on issues not addressed in the Policy; resolve apparent conflicts within the Policy; and adopt positions on pieces of legislation that contain both proposals consistent with the Policy and proposals that are counter to the Policy. The Board may only take such actions when it finds that it would result in improving the ability of municipal government to serve its citizens.