

TOWN OF CHARLOTTE  
APPLICATION FOR USE OF TOWN FACILITIES

Approved for Use: September 22, 2014

Name of Organization/Event: VERMONT MOZART FESTIVAL - AT THE BEACH  
Date(s) of Event: 7/21, 7/28, 8/4  
Organization's Address: 3085 Spear Street, Charlotte  
Non-Profit  For Profit   
If non-profit, briefly explain the benefit fund: \_\_\_\_\_

Contact information for Organization/Representative:

Name of Event Manager/Title: BILL FRASER-HARRIS - CHARLOTTE RECREATION  
Email address: BILLANDERVA@GMAIL.NET FOR VERMONT MOZART  
Telephone number: 802-343-7038 FESTIVAL : MICHAEL DABROSKI  
Mobile telephone number: \_\_\_\_\_

Location

Town highways \_\_\_\_\_  
Town Beach  Senior Center \_\_\_\_\_ Town Hall \_\_\_\_\_ Other \_\_\_\_\_  
Brief description of requested use of facility: 10-15 chairs in the green at the beach - Concert on the Green  
Event Start Time: 7pm Event End Time: 8pm

Anticipated Attendance

Participants 100 Staff/Volunteers 15 Vendors/Caterer \_\_\_\_\_ Total \_\_\_\_\_

Will food be served? \_\_\_ (yes)  (no)  
Will alcohol be served: \_\_\_ (yes)  (no).

If yes, include copy of the caterer's license and certificate of insurance.

Safety Arrangements: (attach additional sheet if needed)

(Parking, course monitors, water and aid stations, traffic control)

Has Charlotte Fire & Rescue been notified? Yes \_\_\_\_\_ No \_\_\_\_\_

Signature of Fire or Rescue Chief or Ass't. Chief  
contact: 425-3111 or admin@cvfrs.org

Is a standby ambulance needed? Yes \_\_\_\_\_ No

Are State of Vermont permits required? Yes \_\_\_\_\_ No

Is a port-o-let proposed? Yes \_\_\_\_\_ No

Has this event been held in Charlotte before? Yes \_\_\_\_\_ No

If yes, please list years: \_\_\_\_\_

Is this event open to Charlotte residents? Yes  No \_\_\_\_\_

Please attach an event map, if applicable.

Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an "additional insured" for general liability coverage.

OVER

**Waste Management**

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with VT ACT 148 Universal Recycling Law and CSWD's Solid Waste Management Ordinance.

**Please see Recommendations for Waste Reduction in the attached addendum. (Live link)**

Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

**Event Person in Charge of Waste Management (if not event manager):**

EVENTS MANAGER - BILL FRASER HARRIS - CHARLOTTE RECREATION

Email address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Mobile telephone number: \_\_\_\_\_

Plan for Compostables NONE - PICNICS - CARRY IN / CARRY - OUT

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: [afoulk@gmavt.net](mailto:afoulk@gmavt.net)

Number of buckets needed: \_\_\_\_\_

Compostable materials: \_\_\_\_\_ food scraps only; \_\_\_\_\_ food scraps and other organics

Compost management plan: \_\_\_\_\_ will use onsite compost bin; \_\_\_\_\_ will take to CCS Compost Shed; \_\_\_\_\_ will drop off at CSWD facility; \_\_\_\_\_ will hire compost or three-stream hauler

Plan for recyclables and trash (check one)

Will use Town's existing recycling and trash infrastructure. Fee may apply.

\_\_\_\_\_ Will contract for three-stream pick-up by hauler

\_\_\_\_\_ Will drop off at CSWD facility

**Waste Stations**

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal



Symbols.

See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Number of waste stations needed for event \_\_\_\_\_

Plan for assisting participants with sorting streams \_\_\_\_\_

Plan for decontaminating streams \_\_\_\_\_

In consideration of this request to use town highways and/or town-owned property and facilities VERMONT MOZART FESTIVAL (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative Bill Fraser Harris