

include Workers Compensation Insurance, unless the selected bidder has no employees, in which case a Non-Employee Work Agreement will need to be signed.

Proposal Submissions

Consultants may submit proposals either by paper copy or by e-mail (in pdf) to:

Dean Bloch, Town Administrator
PO Box 119
159 Ferry Road
Charlotte, VT 05445
Telephone: (802) 425-3071 ext. 5
Email: dean@townofcharlotte.com

To be considered, a proposal must be received by **4:00 PM on Thursday August 20, 2015.**

Contract

The selected contractor will be expected to sign a document attesting that he/she agrees to perform all work in accordance with both the contractor's proposal and with this Request for Proposals unless otherwise agreed to by the Town.

Form for Proposal Submission

Please submit the following information for your Cost Proposal:

Name of firm submitting proposal: Vermont Roads + Fields

Cost for completing repair (all inclusive): \$ ~~8~~750.00

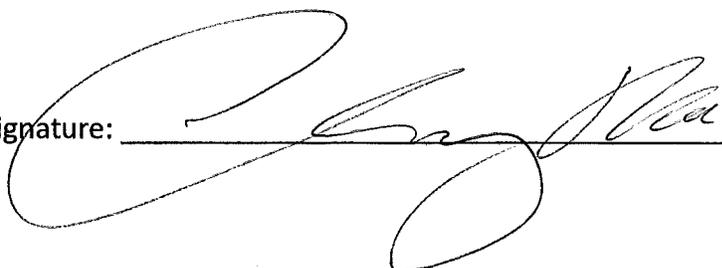
Date for completing repair: October 1st 2015

Name and phone number for three references:

1. Mike Brantelin 316-7428

2. John Saar 917-742-0016

3. Jason Harvey 316-1169

Signature:  Date: 8-19-15

RECEIVED

AUG 19 2015

CHARLOTTE
PLANNING & ZONING

**Request For Proposals
For Trail Repair
Issued by the Town of Charlotte
August 11, 2015**

Project

The Town of Charlotte seeks cost proposals to repair a portion of the Town Link Trail that has experienced a wash-out. The repair is to conform with the following:

- A plan by Civil Engineering Associates, Inc. for the Town of Charlotte, Recreation Path Drainage Improvements, entitled "Proposed Conditions Site Plan" Drawing Number C1.0 dated July 22, 2015, no revisions;
- A sheet by Civil Engineering Associates, Inc. for the Town of Charlotte, Recreation Path Drainage Improvements, entitled "Details & Specifications" Drawing Number C2.0 dated July 22, 2015, no revisions;
- Contractor shall reconstruct the washed-out portion of the trail with the same type of materials used for the original trail. Some crushed stone for surfacing is available at the site.
- Contractor shall grade and compact the reconstructed portion of the trail, as well as the portion of the trail used to access the repair site.

Access to Trail

Access to the trail is via the Charlotte Berry Farm and Charlotte Little League properties, off of Route 7. This access will involve crossing graveled and grassed areas. These areas must be returned to their current condition. Contractor will be held strictly responsible for any damage to these properties.

Deadline for Proposal Submission: Thursday August 20, 2015 @ 4:00 PM.

Proposal Selection

- The Selectboard intends to select a contractor at its meeting on August 24, 2015.
- The town reserves the right to select any bid for any reason, and to reject any or all bids for any reason.

Schedule

The project is to be completed in 2015. The contractor's ability to schedule and complete the project in the near future, i.e. late summer or early fall, may be a consideration in the selection of the contractor.

Insurance

Prior to starting work the selected bidder will be required to provide a Certificate of Liability Insurance with liability coverage of no less than \$1,000,000 per occurrence and \$1,000,000 per aggregate, naming the Town of Charlotte as an additional insured. The Certificate must also