

**TOWN OF CHARLOTTE**  
**SCOPE OF POLICE SERVICES REQUESTED**

DRAFT-5/19/14

The Town of Charlotte desires to contract for police services to forge safer roadways and to increase the likelihood of criminal deterrence. The goal is to maximize public safety by patrolling areas prone to speeding, accidents, and criminal activity and to ensure the proper and safe use of roads by non-vehicular users (i.e. bicyclists, walkers, equine, etc).

The following will be the general guidance for the police department's scheduling of and assignments to officers, as well as other contract expectations:

1. Provide police services for up to twenty (20) hours per week with an annual average of 8.5 hours per week. The length of daily service will vary between 2 and 8 hours. The number of hours and times will be determined from monthly or quarterly meetings between the Charlotte Selectboard liaison and the police department liaison.
2. Focus patrols on the roads most heavily used for school and work commutes, to include:
  - Hinesburg Road, Greenbush Road, Mt. Philo Road, Spear Street, Route 7, and Ferry Road.
3. Patrol parking areas where burglaries are most often reported, to include:
  - Mt. Philo State Park, Charlotte Beach, Charlotte Park & Wildlife Refuge, CCS, Charlotte Whale pull-off, railroad station parking lot, Williams' Woods, Plouffe Lane Trailhead, Flea Market.
4. Allocate more police service hours per week during spring, summer and fall, and fewer in the winter, while maintaining the annual average of 8.5 hours per week.
5. Meet with the Selectboard at the end of the 1<sup>st</sup> and 3<sup>rd</sup> quarters of each fiscal year starting July 1 to discuss the efficacy of the policing services.
6. Provide reports when the town is invoiced for services rendered to include:
  - The date, hours and location of patrols, tickets issued, violation and ticket details, as well as any criminal incidents investigated and/or cited.
7. All revenue generated from tickets written in Charlotte shall be due to Charlotte.

END OF SCOPE