

Tuesday August 8, 2017, 6pm - Charlotte Town Hall - Regular Meeting -- Minutes

- 1.0 Meeting was called to order at 6:05 P.M. Bill Fraser-Harris, Craig Reynolds, Rich Ahrens, Rodney Centeno and Judy Hill were in attendance. A quorum was present. Recreation Director, Nicole Conley and Select Board Member Matt Krasnow were also present.
- 2.0 Adjustments to Agenda - Move Rec Director report/budget to end of meeting
- 3.0 Public Comments and Communication - none
- 4.0 7/11/17 minutes were presented and approved unanimously.
- 5.0 Discussion/ Action Items
 - 5.1 Chairman's Report
 - 5.1.1 Mozart Festival at the town beach was a success. Senior Center was used July 28 due to inclement weather. Adams Berry Farm Barn was offered as an alternate location on Aug 3. Concerts were free to community members and donations were collected for the musicians.
 - 5.1.2 Town beach party was also a success. Donated chicken and beef, salad, berry popsicles, were all well received. Suncommon bouncy house was well utilized. Donations for band were collected.
 - 5.1.3 Tennis courts were repaired by Advantage Tennis fixing cracks and third court was painted with pickleball lines.
 - 5.1.4 Cross lake swim on August 19 was approved by Select Board with more safety precautions put in place. Swim was scheduled earlier this year and concern was stated of dock and facility use interfering with beach patrons. Bill Fraser-Harris will attend event.
 - 5.1.5 Recreation brochure to be updated by Judy. Brochure to communicate mission statement, who we are and what we do.
 - 5.2 Vice Chairman's Report
 - 5.2.1 Pickleball on Mondays and Thursday at 5:30pm continues to be well attended. Organized adult tennis has been terminated due to lack of participation.
 - 5.2.2 Disc golf course up and running. Maintenance of course has been added to annual mowing contract. Course map on Town Rec Facebook page. Map to be added to Town Rec Web page. Commission discussed renting out discs for people to try out sport. Chairman will discuss with John Sudarsky who has run a couple of demo nights. Volleyball and horseshoe rental was also discussed as way to encourage use of facilities and as possible revenue for Town Rec.
 - 5.3 Beach Dock Repair and Gatehouse
 - 5.3.1 Wood planks on docks were professionally and expeditiously replaced by Jake Williams in time for Beach Party.
 - 5.3.2 Rich created drawings of proposed gatehouse for beach attendants. Plans were forwarded to Rotary Club who committed to buying \$1,000 worth of materials and providing volunteers to build structure. Structure designed with 2/3 of storage space and 1/3 attendant space. Commission discussed participating in completing project if Rotary needed additional help, potential vandalism of structure with the need to build gatehouse on skids so it can be relocated in winter months, either by bath house or at town hall parking lot.

continued next page...

Tuesday August 8, 2017, 6pm - Charlotte Town Hall - Regular Meeting -- Minutes

5.4 Rec Director's Report

5.4.1 Beach Coverage with beach attendants going back to school and lack of coverage August 28-September 3. Commission discussed opening bath house for patrons and not collecting parking fees for that time period.

5.4.2 Budget meeting with Select Board September 11th to give estimated figures for 18/19 Rec Budget. The following items were discussed.

- Beach Attendant wages increased to reflect cost of living and projected changes from State.

- Beach house- Toilet replacement in men's bathroom.

- Approaching Select Board to create a Capital Fund to amass enough funds to eventually replace tennis courts. Bill will get some estimates for tennis court replacement to present to Select Board.

- Funding for facility upkeep and future projects included:

1. Tennis court repair/replacement

2. Bath House repair/replacement

3. Playground repair/replacement

4. Gazebo/Bandstand

5. Make baseball field regulation size so field can be utilized

6. Installation of a Pay Station for parking revenue, decreasing attendant costs

7. Installation of a basketball hoop in tennis courts

- Commission is in a transition period with Rec Director and new members moving the commission in a positive direction

- Commission will create list of items they are responsible for in order to accurately forecast future upkeep costs

Commission discussed revenue options and the need to create capital funding in town budget. Historically there was an Impact Fee that funded Recreation. Commission has been operating revenue neutral for the past several years. The current capital budget is grossly underfunded to address infrastructure items that are going to need attention without going into a emergency spending scenario. Commission will work towards creating a 5-10 year capitalization plan.

- Commission decided to meet August 15 for the sole purpose of working on budgetary items

5.4.3 Soccer Jamboree rescheduled for September 16. Nicole will email schedule of shifts that need to covered to assist with parking, concession stand sales, painting of fields, etc.

5.5 Other.

5.5.1 Craig researched creating Safety Zone at beach. Commission discussed approaching Select Board to create town ordinance for no hunting at town beach. Residents can establish a 500' Safety Zone from their home. Craig will pursue contacting North and South neighbors to gauge interest in establishing Safety Zones on both sides of beach.

5.5.2 Weekly updates from Rec Director to Commission have been well received and appreciated.

7.0 Next Regular Meeting – September 12, 2017, 6pm; Budget Meeting August 15, 6pm.

8.0 Meeting was Adjourned at 7:55 p.m.

Minutes approval signature: _____

Bill Fraser-Harris, Chairperson