

Energy Committee Meeting Minutes

Wednesday, August 11, 2010

7 PM – 8:15 PM

Town Hall

Present: Ann Bijur, Jennifer Chiodo, Catherine Hughes, Michelle Lussier, Hans Ohanian, and David Pill.

Suzy Hodgson gave her apologies and asked Anne Bijur to act as Chair in advance of the meeting.

Hans Ohanian was appointed as secretary for the meeting.

1. Minutes of June 25 meeting were approved.
2. The Committee revisited the following items in the proposed contract for weatherization work on the Town Hall drafted by the Town-Hall Project subcommittee which had been previously approved and agreed that final approval of project scope should be delayed pending the pricing on an energy recovery ventilation system. The committee agreed that the ERV is necessary in order to avoid creation of new problems resulting from air sealing.

ECM 1- Above Ceiling Air Barrier- \$18,404.00

ECM 2- Knee Wall Insulation- \$1,197.00

ECM 4-Retrofit 2 Light Fixtures/3 Exit Signs- \$556 (reduced scope/est)

This will involve the expenditure of \$22,707 (including a 10% contingency) from the AARA grant awarded to the Committee.

2. The subcommittee discussed using the remainder of the grant for the installation of two heat recovery units instead of ECM-5 (Documentation, Improvement, Testing, Adjusting, Commissioning of HVAC controls). The committee will seek

design/build pricing on this work in order to enable an informed decision on the final scope of work.

3. The Committee approved posting of the following items at the Committee website, for educational purposes:

a) Extracts from the EnergySavers.gov website on how to achieve energy savings by minor retrofits and procedures in homes with an added explanation at the beginning of the document.

b) A list of websites with useful advice on energy savings.

The Committee discussed different ways to obtain a modest amount of money for the purchase of books on ecology, energy, and environment for the Charlotte Library. It was reported that the Town is unlikely to have funds available for this, and the Committee therefore will try to obtain book money by donations from private individuals or foundations. The Library will be consulted on how to proceed. The Committee felt that a series of book reviews published in the *Charlotte Citizen* might be a good way to bring attention to energy issues. For this purpose and for acquisition by the library, the Committee will draft a list of desirable books, arranged by priority.

4. There was no other business, and the Committee adjourned.