

*Energy Committee Meeting Minutes*

**Wednesday, September 8, 2010**

**7 PM – 8:15 PM**

**Town Hall**

Attendance: Anne, Catherine, Jennifer, Suzy, Winslow, David , Hans and Charles

August minutes approved.

Reviewed minutes from 9/4 meeting. They will be amended and voted on at October meeting.

**Town Hall Project**

Question whether insulating the foundation is needed, but it is not in the scope of the grant and too expensive. Also whether the ERV could be vented using existing ductwork; also too expensive and not necessarily effective.

Suzy will email draft contract to Winslow. David agreed to be the point person and General Contractor.

Discussion on whether there is enough contingency.

No extra insulation will be added as there are not enough funds.

Coordination needed with contractor doing exterior work. David will schedule a meeting with help from Charles and Winslow. They will discuss what happens if NE Construction discovers more work to be done during construction; who will do the work, when, added cost. Will also discuss how to accommodate displaced staff. Reminder to protect computers during construction.

Discussed giving Charles authority to spend 20% above if necessary for contingency.

Town has already spent \$1,000 on the energy audit.

Draft contract to be signed by Selectboard on Monday. Northeast Construction is ready to start work.

The Committee said they would be interested in receiving information on additional grants for energy work.

Selectboard wants to discuss within the next month before budget is due committee's future goals.

Discussed roles of committee members.

Will consider the PACE program at our next meeting on October 13.

Motion to approve draft proposal was unanimous.