

WEST CHARLOTTE VILLAGE WASTEWATER COMMITTEE

Approved MEETING MINUTES

OCTOBER 2, 2017

CHARLOTTE TOWN OFFICE, 159 FERRY ROAD

Members Present: Dave Marshall, Kate Lampton, Christina Booher, Planning Commission Liaison Peter Joslin.

Other active participants in the meeting; None

All motions, proposals, and resolutions made, offered, and considered, and what disposition is made of same;

Agenda Items:

1. Additions to or deletions from the agenda –
 - a. Dave Marshall spoke briefly on conflict of interest issues and was asked to elaborate in more detail when all of the Committee members were present.
 - b. It was recommended that the Committee have another meeting with the Planning Commission in the future.
 - c. It was agreed that we should begin marking up the 2016 Committee report in order to document the Committee's position on the background and policy items. We will begin marking up the Draft Sewer Ordinance to reflect the Committee's positions and recommendations to the Selectboard.
2. Review/Approve Meeting Minutes from August 21, 2017 Meeting - Approved as submitted.
3. Review of Policy Items from 2016 Committee Report
 - a. Policies on metering, operating, and maintaining expectations for the wastewater facilities
 - i. There was a discussion on costs sharing for the physical improvements required to enable a new property to connect to the collection system. Upfront cost versus recovery of costs. It was recommended that an example be included.
 - ii. Meter section was deemed acceptable as written.
 - b. Connection Fee Policies
 - i. Reviewed existing system cost recovery. Agreed that this should be a component
 - ii. Discussed the physical system expansion cost recovery and whether this should be driven by a per gallon basis or by a per lot basis.
 - a. We would need a plan showing the expansion limits to in turn identify how many lots would be used to determine the per lot approach. No final determination made.
 - iii. Discussed policy on location/alternates to satellite system use. How can we address tie-ins to satellite systems.. No final determination made

- iv. Easement Fee: Christina will check with Betsy on Lister/assessor approaches..
4. Next Meeting date was set for October 16, 2017.

Results of any votes, with a record of the individual vote of each member if a roll call is taken.

1. No vote on the meeting minutes was undertaken.