

**Approved  
Minutes  
CHARLOTTE TOWN AUDITORS Meeting  
January 6, 2016 at 4:00pm**

Town Auditors Present: Jenny Cole, Peter Trono, Jason Pidgeon

Others: Lane Morrison, Jacob Spell, Robert Mack, Stephen Brooks

The Meeting was called to order at 4:05pm.

Peter T.: Motion to accept the report to Town from Town Auditors.

Second: Jason P.

Vote: 3-0 (Pass)

Jenny C.: Dean indicated to Jenny C. that it is up to the Town Auditors to review the Selectboard salaries. In lieu of the Auditors, it can be set by Town at annual meeting, in a "line by line" vote.

It was discussed by the auditors that the current level of compensation for the Town Selectboard is in-line with other towns in Chittenden County with similar population. Compensation will stay at the current level of \$9,000.

Peter T.: Motion to approve compensation for Selectboard members remain at levels of 2015. (\$9,000)

Second: Jenny C.

Vote: 3-0 (Pass)

Stephen Brooks: follow-up regarding communication with the Town's Attorney. Attorney approved sample deed language, but has not provided a letter of legal opinion, indicating the deed language is acceptable and that the sale of cemetery plots by Stephen can be recorded.

Peter T.: The board of auditors are disappointed that it has taken nearly 5 months to receive an update from Stephen. Peter requested that no more plots be sold and the Selectboard consider not providing additional funding to the Cemetery Commission, until the issue is resolved. The Board has requested that Stephen provide an annual report showing transactions for the fiscal year 2015, in compliance with 18 VSA 5374. In addition, we would like to be in receipt of a letter from the Town's Attorney indicating the Town's freedom from liability. The aforementioned items shall be received by the Town Auditors no later than 1/16/16.

Employee Pay Chart:

Discussion on compensation, with questions regarding the process and handling of the adjustment in pay, specific to Mary. Questions as to why the chart indicated 35

hours, but was switched to 40 hours. What was the history? No one present was able to provide a history of the change. Lane indicated that the position is not an hourly position, and the number of hours is irrelevant.

Peter T.: Expressed disappointment and would like Mary's pay be adjusted to put Mary's troubles to rest.

Jason P.: indicated that it can be dangerous to put people on a grid, and using that as a sole indicator of compensation, may not be applicable to all situations.

Jenny C.: Questioned whether it's our role as Auditors to deal with employment issues.

Peter T: Move to Adjourn

Second: Jason P.

Vote: 3-0

Adjourn: 6:50pm