

**CHARLOTTE SELECTBOARD
MINUTES OF MEETING
TOWN HALL
August 12, 2019**

APPROVED

SELECTBOARD MEMBERS: Chair Matthew Krasnow, Vice Chair Frank Tenney, Fritz Tegatz, Louise McCarren, Carrie Spear

ADMINISTRATION: Dean Bloch, Town Administrator

OTHERS: Scooter MacMillan, VCAM, Dave Marshall, Tad Cooke, Bill Frasier Harris, Patrice Machavern, Tom Cosinuke, Julian Kulski, Dick St. George, Peter Joslin, John Quinney, Rebecca Foster, Deirdre Holmes, Peter Trono, Mary Mead, Alexander Ford

AGENDA ITEM:

4:45 PM Site visit: 7427 Spear Street—for Highway Access Permit application
5:15 PM Site visit: Whalley Woods
6:00 PM Adjustments to the agenda
6:01 PM Open bids for cleaning Town Hall
6:05 PM Donna Stearns—application for a Highway Access Permit at 7427 Spear Street
6:15 PM Application for use of Town Beach for wedding on September 8, 2019
6:25 PM Philo Ridge Farm & Livestock, LLC d/b/a Philo Ridge Farm•Request for First Class Liquor License to serve beer and wine
6:30 PM CVFRS—4thquarter and end-of-year financial report
7:00 PM Public Comment
7:05 PM Town Plan—Selectboard’s 2ndpublic hearing for proposed amendment
7:20 PM Traffic calming study for East Charlotte village
7:35 PM West Charlotte village wastewater system
8:35 PM Plan site visits to Town properties
8:40 PM Minutes: July 22; August 1; August 5
8:45 PM Selectboard updates
8:50 PM Approve warrants to pay bills
8:55 PM Personnel issue—likely executive session
9:00 PM Adjournment

CALL TO ORDER

Chair Matthew Krasnow called the meeting to order at 6:08 p.m.

Adjustments to the agenda

None

Open bids for cleaning Town Hall

Matt opened the only bid that was submitted: from Michelle Nolan, \$700/month and \$35/hour.

MOTION by Carrie, seconded by Matt, to award the Town Hall Cleaning contract to Michelle Nolan for the remainder of the fiscal year with permission for the Chair to sign. VOTE: 4 ayes; 1 abstention (Fritz Tegatz); motion carried.

Donna Stearns—application for a Highway Access Permit at 7427 Spear Street

MOTION by Louise, seconded by Carrie, to approve Donna Stearns' application for a Highway Access Permit at 7427 Spear Street. VOTE: 5 ayes; all in favor; motion carried.

Application for use of Town Beach for wedding on September 8, 2019

Bill Frasier Harris said he was pleased about the proposed 45 person wedding event. The beach is officially closed on that date but the Recreation Department will be happy to help host a wedding at the beach, he said. The wedding is scheduled for 5:30 p.m. to 9 p.m. on Sept. 8. The green space will be used. Louise McCarren noted the area will still be open to the public. Dean Bloch said he needs a certificate of insurance from Vermont Tent Company. He also noted there has been vandalism at the beach and if something happens the Town is not responsible. Bill said parking might need to be monitored. A volunteer might be needed for the wedding party. It would be about 25 cars. The upper parking area can be opened. Bill referred to the current group fee schedule for the event.

Mary Mead said it might not be a good wedding venue because of the liability to the Town. She said once the Town opens the door for one wedding, more will come and this impacts families who live near the beach. Matt Krasnow discussed the difference between a 45 person birthday party and a wedding. He said any resident living near the beach would be allowed to have a wedding or a birthday party at their house and play music as late as they want. Matt said there has been an event application in place for a very long time. The fee schedule has been in place since 2015. The application process allows for SB approval. Any event can be denied. These are decided on a case by case basis.

The applicants said they have groups of friends and family in place who are in charge of clean up. They have parking volunteers and they will not be serving alcohol. Bill said the process has been established that recreation deals with event applications and then they come to the SB. That is a process that can address Mary's concerns individually, he said. Bill said the beach will become a more popular venue and he will come up with a policy. In the meantime, he said this is a wonderful start to an ongoing process. Bill said this is not the first wedding at the beach.

MOTION by Carrie, seconded by Louise, to approve a wedding at the Town Beach to happen on September 8, 2019.

ADDITIONAL DISCUSSION: Louise said this is a one-time approval. The Recreation Commission will be tasked with looking at the policies for future weddings. There will be no additional weddings until a policy has been approved. VOTE: 5 ayes; all in favor; motion carried.

Philo Ridge Farm & Livestock, LLC d/b/a Philo Ridge Farm— Request for First Class Liquor License to serve beer and wine

MOTION by Frank, seconded by Matt, to adjourn as the Selectboard and reconvene as the Liquor Control Board. VOTE: 5 ayes; all in favor; motion carried.

MOTION by Fritz, seconded by Carrie, to approve Philo Ridge Farm & Livestock, LLC d/b/a Philo Ridge Farm's Request for First Class Liquor License to serve beer and wine. VOTE: 5 ayes; all in favor; motion carried.

MOTION by Frank, seconded by Fritz, to adjourn as the Liquor Control Board and reconvene as the Selectboard. VOTE: 5 ayes; all in favor; motion carried.

CVFRS—4th quarter and end-of-year financial report

The CVFRS budgeted income was \$783,628, but the actual income was \$806,349. Unforeseen items that added to this quarter's expenses were narcotic safes, pump repairs, a failed washing machine, new mannequins for CPR training and a nitrous oxide purchase. Income exceeded original expectation due to an upgraded ambulance billing system. Budgeted expenses were also \$783,628, but actual expenses were \$800,099. Nevertheless, there is a \$6,000 surplus for the year (pre-audit).

Public Comment

none

Town Plan—Selectboard's 2nd public hearing for proposed amendment

Dean spoke about the energy amendment and gave background. There haven't been many changes since the last hearing, he said. The main focus is to address energy use and siting over the course of time. The maps have been updated. The SB has until Dec. 9 to have the special election. The remaining part of the process should be done in time for the vote on the first Tuesday in November.

Peter Joslin, Chair of the Planning Commission, stated that the Planning Commission hasn't been able to submit a statement regarding the changes, as required by statute. He hoped the Selectboard could continue the hearing to August 26th.

MOTION by Fritz, seconded by Frank, to continue the hearing for the proposed amendment to the Town Plan to August 26. VOTE: 5 ayes; all in favor; motion carried.

Traffic calming study for East Charlotte village

Peter Joslin said there have been many meetings about redrawing commercial village boundaries. One of the reoccurring issues continues to be speeding on Charlotte Hinesburg Road and Spear Street. Dean said the UPWP is something to apply for that will tell the SB what they need to know about traffic calming in Town. The deadline is

January. Application approval will be on the agenda in November. Megan Price said she would like to see the Ferry Road taken care of as well. She offered to help write grants to get the job done. Louise asked for a second traffic study. Megan said it would be great progress to have an expanded study.

MOTION by Fritz, seconded by Frank, to approve a Traffic calming study for East Charlotte village to include Ferry Road. VOTE: 5 ayes; all in favor; motion carried.

West Charlotte village wastewater system

Frank said he went through the zoning bylaws and that there are definitions in there not in the ordinance and vice versa. Having consistency with this would be beneficial, he said. For example, senior versus elderly housing and the definition of commercial use. Frank went through some definitions that need clarity. The definition of commission and commissioners needs clarification, Frank and Matt discussed. It's about the language not coming into conflict, Matt said. It's not structural.

Frank discussed a study from September 2011 that proposed wastewater and how it compares to what is proposed now. He said things have changed with Vermont regulations so he realizes what's in the document is not current. Fritz said it has been an ongoing process over the years.

Dave Marshall said it's great to have additional eyes on the documents and the definitions will be addressed as well as other items discussed at the last meeting.

Carrie asked how the Town acquired the asset. Moe Harvey said in 1997 the State of Vermont said they were going to shut down the school because they were over capacity. Moe was president of the Charlotte Land Trust at the time and he said they worked to come up with the money to keep the school open. To get the money they sold the Old Lantern and a couple of building lots, he said. It was a four or five year process. The septic on Greenbush was strictly for the Town. It was a 50 year view, Moe said.

Moe said there should be concern about wastewater getting into wells and the Town water facility and he asked Dave Marshall about how far away the system would need to be from wells and springs. The answer was that it depends on the type of well and slope of the land concerned. Dave spoke of aquifers.

Peter Trono said he was required to upgrade his system and it cost him \$40,000 and he never asked the Town for help. He asked about a homeowner having a failed system on Greenbush Road and Dave said it would be site specific. The focus is on the Town, Dave said. Homeowners are still asked to fully exhaust all of their options.

Minutes: July 22; August 1; August 5

MOTION by Matt, seconded by Frank, to approve the July 22, 2019 Selectboard meeting minutes. VOTE: 5 ayes; all in favor; motion carried.

MOTION by Frank, seconded by Matt, to approve the Aug. 1, 2019 Selectboard meeting minutes. VOTE: 5 ayes; all in favor; motion carried.

MOTION by Frank, seconded by Louise, to approve the Aug. 5, 2019 Selectboard meeting minutes. VOTE: 5 ayes; all in favor; motion carried.

Selectboard updates

Dean said there is concern about the deadline and the budget for the Ash Tree Removal Contract. Matt said adjustments were made based on work done up to June 30 and bills come in August. The percentage of work done by June 30 was discussed. An invoice has been requested. This work is done through the highway budget. Work done in the fiscal year needs to be paid in the fiscal year. Dean will look into the highway budget numbers that get carried over.

Matt spoke to the insurance carrier about the sale of playground equipment and it is the General Councils responsibility to draw up a liability waiver to sell it or give it away for free. They are all the same liability, he said. Loss prevention specialists will inspect the equipment before the general council comes up with a document. Fritz said it was in the contract for the contractor to take it away. He asked, why spend money and time on council to give it away? Matt said several people in Town wanted the equipment. What it costs the Town in General Council will be charged to those who want the equipment and the amount should not exceed \$200, he said. The grand opening and ribbon cutting were discussed.

Fritz said Shelburne has signs in their crosswalks that slow people down and asked if the Town could purchase some of their own. Placement was discussed.

There was a site visit to Whalley Woods. Louise said she went on her own to observe where the easement is. It is very dense overgrown woods, she said.

There will be a site visit of Thompsons Point from the water for next meeting. The SB will meet at the Point Bay fuel dock on Aug. 26.

MOTION by Matt, seconded by Fritz to enter into Executive Session. VOTE: 5 ayes; all in favor; motion carried.

ADJOURNMENT

MOTION by Matt, seconded by Fritz, to go adjourn. VOTE: 5 ayes; all in favor; motion carried.

The Selectboard meeting was adjourned at 9:32 p.m.

Minutes respectfully submitted, Lynn Monty, Recording Secretary.