

**CHARLOTTE SELECTBOARD  
MINUTES OF MEETING  
TOWN HALL  
August 26, 2019**

**APPROVED**

**SELECTBOARD MEMBERS:** Chair Matthew Krasnow, Vice Chair Frank Tenney, Fritz Tegatz, Louise McCarren, Carrie Spear

**ADMINISTRATION:** Dean Bloch, Town Administrator

**OTHERS:** Scooter MacMillan, Dave Marshall, Johann Phelps, G.A. Bouchard, Hugh Lewis, Jr., Ben Mason, John Lavigne, Cali Griswold, Harriet Patrick, Susan Smith, Phil Barone, Polly Price, Jeff Herzberger, Andrea Regan, Dmitry Akselrod, Sybil Keife, Peter Richardson, Nancy Richardson, Matt Zucker, Claudia Marshall, Terry Close

**AGENDA ITEM:**

Site visit: Thompson's Point—meet at Point Bay Marina (park @ parking lot next to Ship's Store)

6:00 PM Adjustments to the agenda

6:01 PM Open bids for Monkton Road Engineering

6:10 PM Structures grant for engineering for repair of Monkton Road

6:20 PM Town Plan—continuation of Selectboard's 2nd public hearing for proposed amendment

6:30 PM Town Road and Bridge Standards (from State)

6:45 PM Zoning permit issue

6:55 PM Recommendation to Vermont Department of Health to reappoint Cali Griswold as Deputy Health Officer for a 3-year term expiring 9/30/22

7:00 PM Public Comment

7:05 PM Request for conveyance of approximately 1 acre from the Town Pound

7:15 PM Green Mountain Bicycle Club—request to use south Greenbush Road for time trial on September 5th

7:20 PM Cleaning contract for the Town Hall

7:25 PM Village wastewater system/ordinances

8:05 PM Speed study on Church Hill Road

8:20 PM Ash tree removal on Lake Road—approve payment

8:30 PM Budgeting process for FY21—discussion

8:40 PM Impressions from site visit to Thompson's Point, and plan next site visit

8:45 PM Minutes: August 12; August 20

8:50 PM Selectboard updates

8:55 PM Approve warrants to pay bills

9:00 PM Adjournment

**CALL TO ORDER**

Chair Matthew Krasnow called the meeting to order at 6:25 p.m.

**Adjustments to the agenda**

None

**Open bids for Monkton Road Engineering**

Two bids were opened and read aloud. Dubois and King and Golder Associates. Town Administrator Dean Bloch will compare bids and prepare a spreadsheet for the Selectboard.

**Structures grant for engineering for repair of Monkton Road**

A grant of \$45,800 has been received from the state to assist with this project.

**MOTION by Carrie, seconded by Fritz, to accept a VTRANS structures grant of \$45,800 for engineering for repair of Monkton Road with authorization for the chair to sign. VOTE: 5 ayes; all in favor; motion carried.**

**Town Plan—continuation of Selectboard’s 2nd public hearing for proposed amendment**

Planning Commission Chair Peter Joslin summarized the letter submitted by the Planning Commission, which stated, in part, “we voted affirmatively that these changes are consistent with the plan that the Planning Commission originally submitted, as well the legislative goals established within 24 VSA §4302.” Peter also requested that the Selectboard put the Town Plan amendment on the November 5<sup>th</sup> ballot for a town-wide vote. Dean explained the petitions and ordinances process. SB Member Fritz Tegatz spoke about a rumored petition to be filed regarding the wastewater ordinances.

**MOTION by Fritz, seconded by Louise, to close the 2nd public hearing for proposed amendment. VOTE: 5 ayes; all in favor; motion carried.**

**MOTION by Frank, seconded by Fritz, to put the Town Plan up for a vote on Nov. 5. VOTE: 5 ayes; all in favor; motion carried.**

**Town Road and Bridge Standards (from State)**

The state created new standards. It was prompted by the new municipal roads general permit. The main change is concerning water quality issues. There is a form that needs to be completed that indicates the standards the Town is accepting. Road Commissioner Hugh Lewis, Jr. said in order to qualify for grant money it needs to be adopted.

**MOTION by Fritz, seconded by Louise, to adopt the Town Road and Bridge Standards from the State. VOTE: 5 ayes; all in favor; motion carried.**

**Zoning permit issue**

Phil Barone had a pool replacement. The new pool is in-ground, and is larger than the previous above-ground pool. It is ten feet from his property and it should not have been issued a zoning permit, he said. He claims the Town made a mistake and he wants the pool moved. It is too loud and he would like a sound-proof fence installed around his

property line. Matt Krasnow said it will be discussed in executive session; he asked Mr. Barone if he would like to be included in the executive session; Mr. Barone said that he would.

**Recommendation to Vermont Department of Health to reappoint Cali Griswold as Deputy Health Officer for a 3-year term expiring 9/30/22**

**MOTION by Louise, seconded by Fritz, to recommend the reappointment of Cali Griswold to Vermont Department of Health as Deputy Health Officer for a 3-year term expiring 9/30/22. To be signed by the chair of the local board of health. VOTE: 5 ayes; all in favor; motion carried.**

**Public Comment**

Polly Price said Greenbush Road is extremely dangerous. She would like signage installed or other speed calming measures.

Harriet Patrick, the Vice President of the Charlotte Historical Society said the soffit on the Museum, which is a Town building, is rotting and it needs attention. Fritz said that he will look at it.

**Request for conveyance of approximately 1 acre from the Town Pound**

John Lavigne is requesting approximately 0.6 acres to add to his 9.4 acres to allow him to subdivide his property to create a lot to give to his son. He only needs 9 feet along the back of his parcel. The SB indicated that he's allowed to build an accessory dwelling without subdividing. Peter Joslin said he would be reluctant to sell Town land to a private land owner. The history of the parcels was discussed. An easement right-of-way for the Town/public to access the Town Pound was discussed. The issue will be revisited at a later date.

**Green Mountain Bicycle Club—request to use south Greenbush Road for time trial on September 5th**

The original July date already approved was rained out. Dean showed the route on the map for the 10 to 15 riders to participate on the proposed new date of Sept. 5. Matt asked if they received an approval from fire and rescue. Dean confirmed CVFRS had approved the original application and there are no changes with this new date, but he stated he will submit it to the Assistant Chief. The Town calendar indicates there are no conflicts.

**MOTION by Fritz, seconded by Matt to approve Green Mountain Bicycle Club's request to use south Greenbush Road for time trial on September 5<sup>th</sup> with the same conditions as previously indicated. VOTE: 4 ayes; 1 nay (Carrie); motion carried.**

**Cleaning contract for the Town Hall**

Dean said he has received no calls back from the firm that the Town was going to contract with. He has reached out to another company called The Janitors and they will

be doing a site visit this week. They are a commercial operation with liability insurance and workers' compensation insurance.

#### **Village wastewater system/ordinances**

Wastewater committee members were present. They addressed the concerns brought up in the last meeting such as wording of the document and relevant forms to be created. No other edits to the ordinance were suggested. Matt said he recommends sending it to general council for review. And then start sketching up forms consistent with the process. Fritz suggested the Town sewer officer make an attempt at creating the forms needed. Carrie Spear said the whole Town should have an opportunity to weigh in on the subject. Peter Joslin said this has been ongoing for a decade and is consistent with the Town Plan. Allocation ordinances were discussed. Matt said CVFRS would need to start paying for use since it is not a Town building or asset. Andrea Regan explained her frustrations with the wastewater situation at the proposed Health Center site. The Children's Center Director Jeff Herzberger explained the feasibility study and their due diligence. Change of use was discussed. Allocation of use was discussed. If use changes, allocation ceases. Effluent conditions in certain possible future situations were discussed, for example brewing operations. To be revisited when General Council has reviewed the ordinance.

#### **Minutes: August 20**

**MOTION by Matt, seconded by Frank to approve the Selectboard minutes of Aug. 20 as amended. VOTE: 4 ayes; 1 abstention (Fritz); motion carried.**

#### **Speed study on Church Hill Road**

Dean reviewed the spring speed study. The results of the study were to change the speed limit to 40 mph on Church Hill Road. Residents have submitted a letter supporting that recommendation. There is no speed limit now so the default is 50mph. This will be an ordinance change. Residents present requested speed reduction measures above and beyond the new signage. Sign placement was discussed. The sign placement is dictated by State rules.

**MOTION by Fritz, seconded by Frank, to approve the recommendations from the speed study to post a speed limit of 40 mph on Church Hill Road. VOTE: 5 ayes; all in favor; motion carried.**

#### **Ash tree removal on Lake Road—approve payment**

**MOTION by Matt, seconded by Fritz, to approve the payment for Ash tree removal on Lake Road to be paid from the Improvement and Repair Reserve Fund. VOTE: 5 ayes; all in favor; motion carried.**

#### **Selectboard updates**

**MOTION by Louise, seconded by Matt, to thank Moe Harvey for the ice cream at the playground opening. VOTE: 5 ayes; all in favor; motion carried.**

Louise wanted the language changed on the sign to be installed as vehicles come off of the ferry. Sign placement was discussed. Cost of signs was discussed.

#### **Budgeting process for FY21—discussion**

Dean printed out last year's schedule for the budget review. Open Meeting Law compliance will be discussed with committee leaders and members on Sept. 16 with pizza. VCLT resources will be researched by Dean prior to this meeting. Matt reviewed the two-step committee budgeting process. This is zero-based budgeting. New budgets need to be created each year.

#### **Impressions from site visit to Thompson's Point, and plan next site visit**

Louise said the houses look great. The Town has done a wonderful job of keeping the lakeshore views beautiful in Charlotte, Frank said. Matt agreed. Carrie said the site visit will stay with all of the SB members for a long time and that it was valuable information to have. Town lands site visit at Thompson's Point was discussed and penciled in for Sept. 9.

#### **Selectboard updates**

Louise spoke about trails budgeting. She said she requested detailed numbers for exactly what the Trails Committee was trying to do.

Louise said given all of the publicity of computer hacking, she said the SB has an obligation to ask the Town's network support consultant how the Town information is being backed up, and whether there are any vulnerabilities. Dean said he will check with the consultant.

Matt said there is community development grant money available. A municipality needs to be a sponsor for folks. This should be discussed at a future meeting.

Fritz said the Waldorf School is to be burned down in October.

Fritz said the library addition is proceeding as planned.

Dean asked if the Selectboard wants to do anything with regard to short term rentals, considering Michael Wool's recent email. To be taken up as an issue Sept. 9.

Fritz asked about grant money for stormwater rock lining. Dean said Lanes Lane is the next area to be considered.

The old playground slide was discussed.

Recreation mission statement to be put on a future agenda.

#### **Minutes: August 12**

**MOTION by Frank, seconded by Louise to approve the Selectboard minutes of Aug. 12 as amended. VOTE: 5 ayes; all in favor; motion carried.**

**ADJOURNMENT**

**MOTION by Carrie, seconded by Fritz, to go adjourn. VOTE: 5 ayes; all in favor; motion carried.**

The Selectboard meeting was adjourned at 9:30 p.m.

Minutes respectfully submitted, Lynn Monty, Recording Secretary.