

**CVFRS Corporate Board Mtg**  
August 28, 2014  
(Draft)

**Call to Order: 19:10**

**Attending:** Dave McNally, John Snow, Kip Mesirow, Meg Modley, Chris Davis, John Howe, Pam Dawson, Liam Havard, Joh Davis, Andrew Haigney, Mark McDermott, Ellie Russell, Patrice Machavern, Dick St. George

**Approval of July Minutes:** John Snow moved to accept July minutes. Mark Seconded. Motion passed unanimously.

**Elections:** Nominating Committee of Andrew Haigney and Matt Bijur presented a slate of nominees for office. Discussion followed.

**Member at Large:** Dave McNally nominated Kip Mesirow, No other nominations. The Secretary cast one vote for Kip Mesirow. Vote was unanimous.

**Secretary:** John Howe made a motion to cast one vote for Dave McNally for Secretary. No other nominations. Vote was unanimous.

**Treasurer:** No nominations. Position is now a vacant and can be filled by the Board.

**Vice President:** No nomination for vice president. Position is now vacant

**President:** One nomination for President. One vote cast for John Snow. Vote unanimous.

**Motion to form a Study Committee:** Andrew Haigney distributed the following motion:

Form a Study Committee (of not more than three people) to explore alternatives to the current Charlotte Volunteer Fire and Rescue Services, Inc. (CVFRS) organizational structure and corporate governance. The Study Committee will report its findings not later than December 31, 2014. Any reports of recommendations of the Committee will not be binding on CVFRS.

Motion seconded by John Snow. Discussion followed. Andrew agreed to form and lead the committee. Discussion about creating a Special Member bylaw change so community members can serve on the Board or as officers.

**A Bylaw Committee** was formed and approved to work on a Bylaw change to get a Bylaw written and properly warned to allow Special members. Andrew Haigney, Jon Davis, John Howe and Pam Dawson agreed to serve on the Bylaw Committee.

Jon Davis recognized the efforts of Dave McNally and John Snow and Ed Sulva in navigating the organization through very challenging times. Jon also thanked Patrice for her help in bringing us in line financially.

**Review of Financials:** Practice reported that we came in under budget for the last fiscal year. Unaudited numbers show us coming in at 90% of budget. The new audit team will be here next week. Our new reporting system

**Rescue Chief Report:** Hiring more pre diem staff to help fill wholes in the calendar. Assistant Chief Dawson is handling paid and volunteer staff scheduling. Report on member and staffing levels. We have a new training officer, Nate Dow. We are anticipating having our conditional license lifted in October following a review in September. Our paramedic service is back in operation.

**Fire Chief Report:** An sharp increase in calls. Report on membership. Report on new duties of Staff Fire Fighter, including enhance membership. Now experimenting with Active 911. Working with Rescue Chief on integrating daytime fire staff with EMS services and have issued written policy. Calls are up because other fire services are also short of members.

**Town Selectboard requested to meet with us on Sept 22** to review MOA and our projected expenses for next year.

**Discussion about planning for the Winter Party.** Chris Davis will call the Old Lantern to explore dates after the Holidays in January or February.

John Snow made a request for finding more community volunteer directors.

Pam raised an issue about improving lighting in kitchen. Executive Committee can approve this expense under building maintenance. **John Snow made a motion to authorize the Executive Committee to use maintenance funds not to exceed \$1,000 per occurrence and if necessary to use special funds to make those improvements. Seconded by Dick St. George.** Motion passed unanimously

**Meeting Adjourned: 18:35**

Respectfully submitted by outgoing Corporate Secretary John Howe