

**CHARLOTTE SELECTBOARD
MINUTES OF MEETING
TOWN HALL
DECEMBER 10, 2018**

APPROVED

SELECTBOARD MEMBERS: Lane Morrison, Chair; Matthew Krasnow, Carrie Spear, Frank W Tenney, Fritz Tegatz.

ADMINISTRATION: Dean Bloch, Town Administrator.

OTHERS: L. Selina Peyser, Melanie Peyser, Gregory Peyser, Laurie Thompson, John Limanek, Jim Donovan, Sue Smith, Mary Mead, Christina Booher, Margaret Russell, Hugh Lewis Jr, Melissa O'Brien, Mark Dillenbeck, Vince Crockenberg, Melissa O'Brien, Chris Folk, Viki Zulkoski, Mary VanVleck, Madeline Hughes, Charlotte News; and others.

(NOTE: the agenda was heard out of order, but appears as published for continuity.)

AGENDA ITEMS:

- 6:00 PM L. Selina Peyser—Conservation and Open Space Agreement at 700 Mt. Philo Road
- 6:15 PM Selectboard's Report for the Town Report
- 6:30 PM Thompson's Point lease for Lot 205 located at 189 Lane's Lane; approve/renew a 20 year lease to Richard and Sarah Warren
- 6:35 PM Trails Committee Vermont Recreation Trails Grant Program—application for State Park Road Trail Support letter Allocation for Trails Reserve Fund in FY20 budget
- 7:05 PM Selectboard updates Invoice for plumbing at Senior Center Generators Administration of Act 143 (municipal regulation of accessory on-farm businesses)
- 7:15 PM FY20 Budget Review Charlotte News—request for donation 7:15 pm—7:20 pm Front Porch Forum—request for donation 7:20 pm—7:25 pm Town Clerk 7:25 pm—7:40 pm Road Commissioner 7:40 pm—7:55 pm o allocations in FY19 & FY20 for Emerald Ash Borer preventive cutting Tree Warden 7:55 pm—8:05 pm Cemetery Commission 8:05 pm—8:20 pm Selectboard 8:20 pm—8:30 pm Donations 8:30 pm—8:40 pm
- 8:40 PM Hire Minutes-Taker for Selectboard, Planning Commission & Zoning Board meetings
- 8:45 PM Tiller Family Foundation—Donation Agreement for playground at the Town Beach

CALL TO ORDER

Mr. Morrison, Chair, called the meeting to order at 6:00 p.m.

L. SELINA PEYSER—CONSERVATION AND OPEN SPACE AGREEMENT AT 700 MT. PHILO ROAD

Mr. Bloch reviewed a proposed Conservation Open Space Agreement as a product of a 3-lot subdivision application. The Planning Commission approved the subdivision application subject to an Open Space Agreement. The designated open space is located on the west side of Mt Philo Road. The Grantee is the Town of Charlotte with the Selectboard as the agent for the Town. The agreement allows for the building of a sugar house/collection tank within the open space, and a wastewater system, explained Mr. Bloch.

Melanie Peyser said that it is a procedural process. The Preliminary Decision stated that the applicants must submit an agreement acceptable to the Planning Commission and Selectboard, said Ms. Peyser. Mr. Morrison asked if the agreement has been approved by both parties and attorneys.

Mr. Tenney suggested that the Selectboard could opt to get the opinion of the Planning Commission in order to accept the agreement.

Ms. (Melanie) Peyser said that a septic and well are requested in case an accessory pool house is built sometime in the future. A relative may want to live in it. The family wants that option if the septic can't go anywhere else within the building envelopes. The soils are good there so that it shouldn't change. The Selectboard may want to have a discussion with the Conservation Commission regarding a sugar house, suggested Ms. Peyser.

Mr. Tenney questioned 2b, regarding a maple sugaring operation. It is an agricultural use so is a permit required, or not in the open space, asked Mr. Tenney. Mr. Bloch said that the Town Attorney said that there may be a circumstance where the 'size' of the sugar house might affect the agricultural use status. Mr. Morrison said that any changes would come back before the Selectboard, which is a protection.

Mr. Tenney read pages 3-4, 2.f, regarding a proposed pond. Any new pond constructed for a fire pond is to be approved by the CVFRS. A question is should it be approved by the Grantee, asked Mr. Tenney. Mr. Tegatz said he thinks it is a dry hydrant that is approved by the Fire Department, not the pond. Ms. (Melanie) Peyser explained that there is an existing pond in the open space. The issue is that the Fire Department is updating its rules. The family has met with the Fire Department to address the new driveway requirements and put in a passing lane. If a fire pond is needed the family wanted to make sure it could be done, but only if needed, stated Ms. Peyser.

Mr. Peyser said that if the family had to construct a fire pond it would be for that sole purpose. The agreement language states "...any new pond...", said Mr. Peyser.

MOTION by Mr. Krasnow, seconded by Ms. Spear, to approve a Conservation and Open Space Agreement between Louise Selina Peyser and her heirs, successors and assigns and the Town of Charlotte, for a property located at 700 Mt Philo Road, and to authorize the Charlotte Selectboard Chair to sign the documents on behalf of the Town of Charlotte.

VOTE: 5 ayes; motion carried.

Mr. Morrison will sign the documents before a notary on Tuesday, December 11, 2018.

SELECTBOARD'S REPORT FOR THE TOWN REPORT

Mr. Morrison reviewed a draft Selectboard Report for the 2019 Town Report and asked the Selectboard members for comments/input.

Ms. Spear will have written additions ready for the draft report by the end of December.

THOMPSON'S POINT LEASE FOR LOT 205 LOCATED AT 189 LANE'S LANE; APPROVE/RENEW A 20 YEAR LEASE TO RICHARD AND SARAH WARREN

MOTION by Mr. Tenney, seconded by Mr. Tegatz, to approve the renewal of a 20-year Thompson's Point lease to Richard and Sarah Warren for Lot 205, located at 189 Lane's Lane, and to authorize the Charlotte Selectboard Chair to sign the lease document on behalf of the Town of Charlotte.

VOTE: 5 ayes; motion carried.

Mr. Morrison will sign the documents before a notary on Tuesday, December 11, 2018.

TRAILS COMMITTEE □ Vermont Recreation Trails Grant Program—application for State Park Road Trail □ Support letter □ Allocation for Trails Reserve Fund in FY20 budget

Laurie Thompson, Trails Committee representative, and Jim Donovan, Landscape Architect, explained a Vermont Recreation Trails Grant program application that requires a Town match for a one-half mile section of the State Park Road trail. Ms. Thompson thanked the Town Administrator Dean Bloch, and John Limanek for reviewing the grant application and support letter, and Jim Donovan and the Charlotte Road Commissioner, Hugh Lewis Jr, for reviewing the grant budget items.

Ms. Spear asked for clarification regarding item #7, equestrian section. Will horseback riding be allowed on the Town trails, asked Ms. Spear. Ms. Thompson explained that it is a difficult discussion. Horses were allowed on the Co-housing trail section and it ruined the path. Ms. Thompson suggested removing references for equestrian. Mr. Morrison said that the Selectboard concurs. The trails are constructed 8' wide and are for pedestrian and bicycle riders, not motorized vehicles or horses, said Mr. Morrison.

Ms. Spear asked if the original intent was to allow horses. Mr. Donovan explained that not all trails can support horseback riding. Some of the original trails, such as those on Town land like the Demeter property are for horseback riders. No dogs are allowed on the Demeter trails, said Mr. Donovan.

Ms. Thompson explained that some trails are better suited to carry the weight of large animals, such as the rail-to-trails that have a rail road bed, or a VTrans built trail. If the Town wants more equestrian trails the Trails Committee could look into that, said Ms. Thompson. Mr. Donovan said that expense is also a factor. It costs more to build a base, a

wider trail and clearing the trail sides. It is a different construction standard for equestrian use, said Mr. Donovan.

Mr. Tegatz suggested calling the State Park Road segment a Pedestrian/Bike trail.

There was further discussion regarding the trail standards for walking or bike use versus equestrian use; trails that cross wet areas are subject to flooding or high maintenance, such as the Co-housing trail; a question if the Plouffe Lane trails could be used for horse back riding; and a suggestion to have the Town work on a master plan for “equestrian seasonal use” during the dryer part of the year. Mr. Tegatz said that the Town Plan may need to be revised to coordinate with the trails being proposed.

Mr. Tenney suggested that creating a master plan of trail uses.

Mr. Morrison asked if the \$115,000 cost of the state Park Road segment is a rough estimate. Ms. Thompson replied that the proposed construction cost of \$117,236 by Jim Donovan is in the ballpark. The Trails Committee has \$66,000 in the Trails Reserve Fund, and the grant request is for \$50,000. The Trails Committee has sent out a fund raising letter recently. If the grant is awarded that will use up the Reserve fund, pointed out Ms. Thompson.

Mr. Bloch said that granting agencies don't always fully fund a grant request.

Mr. Krasnow stated that he was not in favor of depleting the Trails Reserve fund, noting that the funds intent was to leverage more grant funding as presented to the Town voters at Town Meeting. For this application it could mean a 20 percent match of \$12,500, said Mr. Krasnow. Ms. Thompson said that she had conversations with Sherry Whinney, the grant program representative, that if the Town can't fully fund the proposed one-half mile trail section then the granting agency will not fund it. They want to know that there is a start and end to connecting trails. The \$62,050 could only fund so much of a trail. A portion in the Reserve fund was raised by the Trails Committee, pointed out Ms. Thompson.

Mr. Tegatz suggested asking the Town voters if the whole Reserve fund could be used.

Mr. Morrison suggested adding an Article to the Town Meeting Warning for support of Town trails; for example, \$30,000. He could support the grant application in good faith if money could be raised through an Article, said Mr. Morrison.

Mr. Limanek said that other towns raise funds through bonding of projects. A concern is that if we can't move forward then people and committee members could lose interest and the project would never happen. If the Town supported a bond such as \$2 million, it is a tax over time to pay back, said Mr. Limanek.

Mr. Krasnow asked what type of project is the Trails Committee proposing. Mr. Limanek replied that the vision going north is as a foot path. The committee seeks grants and

matching money a section at a time. The committee is asking for \$66,000 and could ask for \$30,000 at Town Meeting, suggested Mr. Limanek.

Mr. Krasnow reiterated that at Town Meeting the Trails Committee asked the voters for \$40,000 to leverage a \$200,000 grant. What is proposed is not the same sell. The Town voters should be asked if the committee could use the funds, stated Mr. Krasnow. Ms. Russell said that she didn't think that the voters put those restrictions on the fund. The committee has done a lot of private fund raising, said Ms. Russell.

Mr. Morrison asked for a straw poll from the Selectboard members. Mr. Tegatz said that he would oppose spending all the funds if the Town had been misled. Mr. Krasnow said that if the committee raised \$20,000 from the recent solicitation letter than that would save some of the Reserve fund versus exhausting it all on one project.

Ms. Thompson said that anything the committee can do to cut down on the cost the Trails Committee will do. For example, the committee members volunteer labor and services to create and maintain trails, said Ms. Thompson.

MOTION by Mr. Tegatz, seconded by Mr. Tenney, to approve a Vermont Recreation Trails Grant program application and approve a Letter of Support as amended to reflect the current Town Plan, to be signed by the Charlotte Selectboard Chair on behalf of the Town of Charlotte.

DISCUSSION:

Ms. Spear said that she thinks the letter should be signed by all the Board members, and asked when a master plan will be done. Ms. Thompson replied that the Trails Committee will draft it and bring it back to the Selectboard.

Ms. Spear noted that the document says that the Pease Mountain loop trail has 10-25 daily users. Ms. Thompson said that came from the last Forest and Parks Recreation grant and she will look into it.

Mr. Krasnow asked if the \$115,000 included any in-kind donations by Jim Donovan for his design work. Mr. Morrison pointed out that the \$115,000 was for construction only. Ms. Thompson said that the committee could look into in-kind donations; for example, management. Mr. Donovan said that the \$115,000 includes volunteer time and management, which will reduce the \$65,000.

Ms. Thompson said that potentially there are \$4,000 in-kind donations between what the Trails Committee does and Dean Bloch's management time. It would reduce the amount needed from the Reserve fund to about \$61,000, said Ms. Thompson. Mr. Donovan noted that just Dean's management assistance comes to \$12,000-13,000.

Ms. Spear said that Lane can sign the documents after the Selectboard has read it and initialed it, and suggested that the word “strongly” in “...Selectboard strongly supports the submission...” be struck in two places.

Ms. Thompson said that the support letter also says that the town approves the use of the Town right-of-way for this trail.

Ms. Spear asked for clarification of a future maintenance plan and suggested that should be a part of a master plan.

VOTE: 5 ayes; motion carried.

ADJUSTMENTS TO THE AGENDA

No changes.

PUBLIC COMMENT

Mary Mead, Charlotte Town Clerk, stated that the Town has received bills regarding the new fire truck. Where is the truck and where are the invoices. She wants to know what's coming in so that she could send out one requisition, said Ms. Mead. Mr. Tegatz said that the fire engine is at the fire station. The truck was paid for 90 percent upfront and he is not sure if the last 10 percent has been released. He will request a written update be sent to Mary, said Mr. Tegatz. Mr. Bloch said that he did ask for the penalty to be listed on the paperwork.

SELECTBOARD UPDATES

Invoice for plumbing at Senior Center

Mr. Morrison reviewed a Senior Center invoice for \$1,747 from Mike Cousino regarding an “emergency” repair of the kitchen plumbing. The Senior Center is asking the Town to pay the invoice, said Mr. Morrison.

There was discussion regarding the RFP for replacement of the Senior Center kitchen counters and sinks; the language of the motion approved by the Selectboard that ‘the Town approved an amount of \$7,500 for the project and the Senior Center was to pay for the rest.’

Ms. Spear suggested paying the invoice out of the Senior Center Maintenance fund.

Mr. Krasnow suggested processing the invoice as a normal warrant billing. There should be more accountability regarding the Senior Center and the Friends of the Senior Center, said Mr. Krasnow.

Generators

Mr. Tegatz reported the differences between 20 kW generators and 22 kW generators. He would recommend the 22 kW generators, which are water cooled and have a 10-year warranty, said Mr. Tegatz.

Administration of Act 143 (municipal regulation of accessory on-farm businesses)

Mr. Tegatz reported that Aaron Brown, Zoning Administrator, has information regarding the administration of ACT 143 related to a municipality being responsible to determine if an on-site accessory agricultural business is an allowable use, or not.

There was discussion regarding defining specific on-farm accessory uses; questions on what is an accessory farm business use; for example, would a wedding be held to the same performance standards of a business, such as the Old Lantern; and a suggestion to invite stakeholders, Vermont League of Cities and Towns, the Charlotte ZBA and Planning Commission to a Selectboard for a presentation by Mr. Brown. Mr. Bloch noted that Mr. Brown is scheduled to present information at the December 20, 2018, Planning Commission meeting.

TASKS:

- Staff to schedule informational meetings with Mr. Brown after the budget work.

Mr. Krasnow noted that Planning Commission members had appeared before the Selectboard two meetings ago. A question is if it was a properly warned agenda item. At issue was if it was a sanitized agenda item. It is not a good idea to have a discussion regarding a named party in Town without inviting that party to the meeting, stated Mr. Krasnow. Mr. Morrison explained that the Planning Commission wanted the Selectboard to know that when the Selectboard hears an appeal of a Planning Commission decision, then the Planning Commission would want to have input. Mr. Bloch clarified that the intent was to talk about the process. Some others were not on the same page and brought up the specifics, said Mr. Bloch.

Ms. Spear noted that a Charlotte Trails Committee fund raising letter received recently notes that the committee is celebrating 15 years of design and construction of town trails. She believes that trails were started before 2013, said Ms. Spear. Mr. Krasnow asked if any Town committee could solicit for donations. What is the process, and does a committee also come to the Selectboard for a budget, asked Mr. Krasnow. Mr. Bloch said that everything is in the Trails Committee budget; for example, Town Report, page 55 of 175.

The Selectboard members spoke in support of a suggestion to dedicate the 2019 Town Report to Don Lockhart.

FY20 BUDGET REVIEW

Charlotte News—request for donation

Vince Crockenberg and Melissa O'Brien, Charlotte News representatives, requested a \$1,000 donation, which is an increase from \$500, and explained that the increase will be used to pay free-lance reporter stipends.

Ms. Mead said that if the Selectboard is donating \$1,000 to the Charlotte News that it would be nice if the News didn't charge the Town for advertising Senior Center activities, for example.

Mr. Krasnow pointed out that the Charlotte News prints the Town's legal warnings of meetings for free. He understood that was what the \$500 donation was used for, said Mr. Krasnow.

Following further discussion, Mr. Crockenberg said that he would investigate what the Town was charged for and forward a summary to the Selectboard.

□ **Front Porch Forum**—request for donation

Mr. Morrison said that the Town did not approve a donation to the Front Porch Forum last year. A donation from the year before was \$200, and suggested placing \$200 as a budget placeholder until the matter could be revisited.

□ **Town Clerk**

Ms. Mead reviewed the Town Clerk's budget for FY19/20, dated 12/05/2018, revenues and expenses.

Mr. Krasnow asked if the Pilot Program payment increased with the donation of the 100 acre Allmon property to the State Park. Ms. Mead replied that it was unknown.

SUGGESTIONS/CHANGES:

- Staff to provide an update on the Audit expense (\$15,000 was a place holder)
- Staff to provide printing and postage expenses for the Town Report
- Donation line items to be determined by the Selectboard
- Remove "Custodial" from the Town Hall Maintenance line item and create a separate line for "Custodial"
- Staff to provide dollar figures for software/updates and warranties as part of the "Computer Service" line item
- Insurance - change from \$46,000 to \$42,000
- Traffic Enforcement – no change

Mr. Krasnow asked if the Vermont League of Cities and Towns dues are required, and that towns are exploring other insurance companies. Ms. Mead replied that the dues were required.

The Selectboard thanked Ms. Mead for her presentation.

□ **Road Commissioner** - allocations in FY19 & FY20 for Emerald Ash Borer preventive cutting

Hugh Lewis Jr, Charlotte Road Commissioner, reviewed that the Highway budget is level funded except for the addition of the Emerald Ash Borer tree treatment under the Tree and Brush Removal line item.

Ms. Spear thanked Mr. Lewis for the road crew's excellent clearing of road side brush. Mr. Lewis explained a road side tree removal program starting next week and ending May 1st.

□ Tree Warden

Mark Dillenbeck, Charlotte Tree Warden, noted that \$20,000 is requested to remove Ash trees before the Emerald Ash Borer is found in Charlotte. He envisions a complete Ash tree census, prioritization and GPS mapping. An RFP will be put out for the tree removal project. Paved roads will be prioritized first, said Mr. Dillenbeck.

There was discussion regarding Green Mountain Power (GMP) clearing of brush and trees from under the right-of-way for power lines on Thompson's Point Road (Mr. Dillenbeck said that he would try to coordinate with GMP); a proposed plan to repurpose removed trees as cord wood for Town's people to pick up a central location to be determined, such as at the Flea Market; problems with leaving logs in the rights-of way and ditches where Town equipment could be damaged; and a proposed five-year schedule for tree removal; putting out an RFP sometime this winter (Mr. Dillenbeck explained that 150-200 trees will be removed per year for an average cost of \$125 per tree).

Mr. Morrison asked if \$5,000-10,000 should be put in the budget for this tree cutting season. Ms. Booher cautioned against leaving the dollar amount open-ended. Mr. Morrison said that the Selectboard will understand if the Highway budget may go over budget. Plan what is reasonable for the next 6 months and provide the Selectboard with the priorities, plans and maps, said Mr. Morrison. Mr. Lewis said that he estimates that \$10,000 will be needed to start.

Mr. Dillenbeck explained that volunteers will inventory the trees and produce a map to be added to an RFP.

SUGGESTIONS/CHANGES:

- Brush Tree Removal line item – change \$75,000 to \$95,000
- Staff to assist the Tree Warden in drafting an RFP for Ash tree removal
- Add that all Ash trees will be removed versus 6" trees and above
- Mr. Lewis and Mr. Dillenbeck to work with the Town Administrator regarding the Town Purchasing Policy requirements related to an RFP

The Selectboard thanked Mr. Lewis and Mr. Dillenbeck.

□ Cemetery Commission

Viki Zulkoski and Chris Folk, Cemetery Commission members, reviewed a proposed cemetery fencing project along the front of Greenbush Road. A second entry gate in the front will be eliminated for a cost savings. Solar electric fencing to keep out the cows has been explored at a cost of \$500 for two sides. There is \$4,600 in the Cemetery fund for the fencing that is included in the FY2020 budget year.

Mr. Morrison asked if the \$23,000 for a chain link fence is a soft estimate. Ms. Sulkoski replied yes.

In response to questions, Ms. Zulkoski said that the solar fence will be located on Town land versus the Mack farm land, and the electric fence will be easy to expand to the third side if necessary.

Ms. Booher pointed out that a bidding process for the fencing should be started now since it must coordinate with the Selectboard schedule. The Town Administrator could assist the RFP process. Other fencing material may need to be explored, suggested Ms. Booher. Mr. Bloch noted that an RFP needs to be approved by the Selectboard before it goes out for bid.

CHANGES:

- Increase the Cemetery budget from \$15,000 to \$32,000

The Selectboard thanked Ms. Zulkoski and Mr. Folk for their presentation.

Selectboard

Mr. Bloch reviewed a draft Selectboard budget.

TASKS:

- Mr. Tegatz to check if a proposed new ambulance in the CVFRS FY2020 Capital Reserve fund spreadsheet has been pushed out further into the future
- Staff to check on the Planning Commission agenda regarding a proposed Library addition application date
- Staff to explore incorporating a Town Volunteer Party with the Town Beach Party
- Staff to review the status of the Thompson's Point agricultural field(s) lease regarding mowing – have the fields been mowed this year, or not
- Add language that the fields in the Town lands agricultural leases are required to be mowed
- Staff to superimpose property lines over the agricultural lease maps
- Schedule a site visit of the Town lands leases for the 2019 spring (March?) and to invite Hugh Lewis Jr to attend
- Change the Berry farm mowing line item from \$11,300 to \$11,430
- Recognize Steve Mack for his volunteer striping of the Town Hall parking lines
- Staff to seek a legal opinion from the Town Attorney regarding additional fees implemented by the Union School District that resulted for the school consolidation; how does the school consolidation affect the agreements between the school and Town
- Staff to follow up on why Steve Denton has not paid the agricultural lease fee on Thompson's Point
- Add an additional \$25,000 to the Town Hall Roof fund (there may be some carry over from the generator project)
- Calculate the proposed Ben Mason land donation for a 400' long-20' wide and a 200' long-20' wide parking area (Mr. Lewis estimated a cost of \$80 per linear foot for the roadway)

- Ms. Booher is getting estimates for replacing interior and exterior lights, to be funded via the Improvement and Repair fund (Mr. Krasnow suggested contacting Efficiency Vermont regarding a municipal LED partnership program)

Donations

Mr. Bloch reviewed written donation requests that have been received.

ADDITIONS/CHANGES:

- Add Front Porch Forum and the Charlotte News to the list
- Ms. Spear suggested changing the Lund donation from \$2,000 to \$1,000

HIRE MINUTES-TAKER FOR SELECTBOARD, PLANNING COMMISSION & ZONING BOARD MEETINGS

Staff is authorized to re-advertise for a contract Minutes Taker.

TILLER FAMILY FOUNDATION—DONATION AGREEMENT FOR PLAYGROUND AT THE TOWN BEACH

Mr. Morrison suggested that the Selectboard endorse a Donation Agreement, dated December 3, 2018, between the Tiller Family Foundation and the Town of Charlotte.

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to accept a Tiller Family Foundation donation as presented in a Donation Agreement, dated December 3, 2018, and to authorize the Charlotte Selectboard Chair to sign the document on behalf of the Town of Charlotte.

VOTE: 5 ayes; motion carried.

MINUTES: November 13, November 26, 2018

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve the Charlotte Selectboard minutes of November 13, 2018, as written with corrections:

- Page 2, line 51 – insert the following between the word “year” and “and” “which was planned as a way to reduce the fund balance of the General Fund...”
- Page 3, line 116 – replace “Ms. (?)” with “Diane Taybey”
- Page 9, line 380 – delete the word “that” between “Selectboard” and “handles”; line 403-404 – rewrite as follows “He asked the Town Attorney to review a boiler plate agreement, and conduct a land title search.”
- Page 10, line 421 – replace “site plan” with “road”; line 422 – replace “Children’s” with “Health”.

VOTE: 5 ayes; motion carried.

MOTION by Mr. Tenney, seconded by Mr. Krasnow, to approve the Charlotte Selectboard minutes of November 26, 2018, as written.

VOTE: 4 ayes, 1 abstention (Mr. Morrison); motion carried.

APPROVE WARRANTS TO PAY BILLS

The Selectboard approved warrant to pay bills,

ADJOURNMENT

MOTION by Mr. Tegatz, seconded by Ms. Spear, to adjourn the meeting.

VOTE: 5 ayes; motion carried.

The meeting was adjourned at 10:40 p.m.

Minutes respectfully submitted, Kathlyn L. Furr, Recording Secretary.