

CVFRS Corporate Board Meeting

December 16th, 2014

Directors attending: John Snow, Meg Modley, Liam Havard, Chris Davis, John Davis, Kip Mesirow, Ellie Russell, Julian Kulski, Mark McDermott. Also present: Pam Dawson and Lane Morrison

Call to order: 19:08

Approval of Board Minutes – November 2014

Kip Mesirow made a motion to approve the November meeting minutes with a correction to the spelling of his name. Ellie Russell seconded.

Vote: November meeting minutes were unanimously approved.

Overview of Agenda and Remarks -J. Snow

John Snow asked to vary the agenda to cover a number of smaller items first in order to leave sufficient time for the lengthier discussions on several major issues.

Miscellaneous Issues

John Snow confirmed winter ball event at Vergennes opera house (Jan 17th)

Vote to approve event and contract to use the space at the Vergennes Opera House..

Motioned by Meg Modley to authorize the president and vice president to enter into contract with Vergennes Opera House.

Motion Seconded by Kip Mesirow and unanimously approved.

Vote on Health Benefit Amount for 2015

John Snow indicated that the costs of the Blue Cross Blue Shield medical plans for 2015 had been received and requested a vote to approve our medical benefits amount.

Meg Modley motioned to approve \$624.18 a month. Seconded by Jon Davis. Unanimously approved.

Based on Ed Sulva's resignation from all CVFRS positions and the completion of the FY2014 Audit, the chair requested a motion to remove Ed Sulva as an authorized signatory for CVFRS.

Motion made by Meg Modley and seconded by Kip Mesirow. Unanimously Passed.

Jon Davis presented a Draft of a policy for members working on personal vehicles or other personal property at the CVF&RS Station. He also presented a recommendation for a policy for washing CVFRS vehicles in the station during cold weather.

Amendments made: Exclude the last two paragraphs in the draft.

Motion made by Jon Davis to adopt the amended policy of personal vehicles and washing vehicles at the CVFRS Station. Seconded by Julian Kulski. Unanimously approved.

By Laws Process for Hiring

John Snow opened a discussion of how the board should execute its responsibility to hire managers as called for in the corporation's by-laws. The President had previously distributed a memo by Ellie Russell in which she challenged the process being followed currently. A full discussion ensued in which the board expressed varying views on the role and responsibilities of the board itself versus the role of the chiefs and any interview committee. Most members expressed preference for the delegation of interviewing to a committee headed by the chief with board reviewing finalists

and interviewing the recommended candidate before a hiring decision is made.

Review of Job Description for Rescue Director

Motion made by Mark McDermott to approve the Rescue Director job description as proposed by Meg Modley. Second by Meg Modley.

Discussion of this motion focused on the degree to which managerial strengths would be emphasized as opposed to paramedic credentials. Some modifications to the job description were made in this regard.

Job description as modified approved by a vote of six in favor and two opposed.

Financial Report –Snow

Audit Results were distributed and accepted by the board. No control deficiencies were identified and the new audit format appears to improve the accounting for capital assets.

YTD Financials were presented. No significant variances from budget noted at this time.

An update on the budget submission to the Town was presented. A substantial discussion followed in which the board considered whether it was possible to make changes to reduce our appropriation request. After discussion and analysis *a motion was made by Kip Mesirov, seconded by Meg Modley to keep our budget presentation as presented to the Selectboard and approved by our members. Motion carried with one abstention.*

Agency Reports

Rescue Services – Meg Modley noted the unconditional renewal of

our paramedic level license for 2015.

Fire Department – C. Davis reported that calls are up and Rob Mullin's training has proved to be very valuable.

Adjourn: 22:10