

DRAFT Minutes

Members Attending: Vince Crockenberg, Dana Farley, and Dave Marshall

Others Attending: Winslow Ladue,

The draft agenda was accepted by the committee

The committee approved the draft minutes of 10/12/10.

Septic Capacity Update

Dave presented the results of his use of the "Treatment Index Method" to further evaluate the capacity of the Burns site. His methods showed that flows above 6,500 gallons per day were not likely to be approved using this method.

Survey

The committee reviewed the draft survey prepared by Dana and offered minor edits. Dana agreed to update the survey with additions.

Winslow agreed to locate a meeting room for a public meeting.

FOLLOW-UP - The meeting will be in the Town Hall on November 17<sup>th</sup> between 7 and 9 pm.

Vince agreed to work with Tom Mansfield and Kay Gault to develop a mailing list – either as labels or to be printed on the envelopes.

FOLLOW-UP Charles Russell approved the purchase of envelopes and postage. Mary Mead has envelopes we can use and a postage meter she will provide instruction on how to use it.

Next article for paper

Dave agreed to draft an article for the Charlotte News for the dead line Friday 10/29/10.

Public meeting

Winslow agreed to locate a meeting room for a public meeting.

FOLLOW-UP - The meeting will be in the Town Hall on November 17<sup>th</sup> between 7 and 9 pm.

Vince and Winslow agreed to look into the signs of failure and length of time a home septic system would work before major work as needed.

#### Next Meeting Draft Agenda Topics 11/9/2010

1. Agenda
2. Minutes
3. Public meeting
4. Survey mailing

#### Next Meeting Dates

11/9/10

11/17/10 public meeting

11/23/10

12/14/10

12/28/10

1/14/11

1/25/11

2/11/11