

## Energy Committee Draft Minutes

August 1, 2017

7:00 – 8:30 PM

Town Hall

Attending: Members Matt Burke, Rebecca Foster, Deirdre Holmes, Megan Mahoney, and David Pill.

- 1) Review agenda
- 2) Minutes from 7/10/17 approved. Rebecca to post online.
- 3) Discuss draft of the Town Plan
  - a) Energy Tomorrow section. In light of Act 174 and in order to be in compliance with the standards, we will need to re-write the Tomorrow section. We do not know yet exactly what it should look like, so we need to do the following:
    - i) Ask CCRPC what can they do to assist us and find out their timeline, Matt will ask;
    - ii) Ask the PC if they have the capacity to draft it out, but we will assume not;
    - iii) We would like to have a small meeting with a few Planning Commission members, at least the chair, to explain all of this. Rebecca to contact Jeff for a late August meeting (and ask Dean re open meeting protocol.)
    - iv) During the discussion the question came up of whether or not the EC should have an official voice in town energy issues, particularly renewable siting and work on town buildings, including the school. Ideally we could insert language to the Town Plan that codifies communication with the EC so that we don't find out about things after they have happened. Matt will ask Melanie if such boilerplate language exists.
    - v) It would be helpful to have an EC member as a liaison to the PC, even if just to track the PC agendas to know when an issue of interest comes up, to discuss in September; we reiterated that we would like Marty to be the liaison with the EC. Rebecca will follow up with Marty.
  - b) Energy Today section. We don't know who wrote the original; it was not the EC. Matt drafted a new one, using language from CCRPC and including CCRPC municipal data guide tables. So that we are not completely empty-handed when we meet with the PC our aim is to have a decent draft of the Today section. Matt is going to work some more on it based on the standards checklist. All EC members are invited to comment or make suggestions.
  - c) EC input on the rest of the Town Plan. According to Daryl with whom we spoke prior to the meeting, the PC is still working on the very old comments and would like to finish those before addressing new comments. We will complete our googledoc of comments and prepare it for the PC and

let them take it up in their own time. Process will be: Each EC member will complete her/his own comments; read all of the other comments and make comments as necessary; and rather than 1-10 ranking, insert a “Y” for yes definitely pass onto the PC, “N” for no don’t, “M” for maybe. Rebecca will email the EC to remind them to do this.

- 4) Next steps on CCRPC compliance with 174. Matt went to CCRPC meeting on 7/18 and according to communication from Melanie it sounds as if most of the places we indicated as local “known constraints” have been assessed according to CCRPC, rather, as local “potential constraints.” The language concerning zoning would need to be strengthened to be viewed as known constraints. Evidently the CCRPC has not yet communicated this information to anyone else in the town (Daryl, PC.).
- 5) Charlotte town committees meeting on 7/31 was attended by Matt and Deirdre. Committees are supposed to post hard copies of the agenda at the Brick Store, Spear’s, and Town Hall. Dean will do Town Hall if we email it to him; Rebecca posts online. Matt can do Brick Store; David can do Spear’s. Rebecca will find out timing. Dean asks if committee members wish to have their emails shared on the town page; let him know directly if you do. Key topics of the meeting included cooperation between committees, keeping the Town Plan moving, open meeting laws, budgeting (and an explanation of the different processes for expenditures over \$1K and over \$5K.)
- 6) Button-up day is coming, per usual, in November, and Paul Markowitz would love for Charlotte to participate in a meaningful way. To discuss in September.
- 7) The meeting with the select board on our budget is 10/9, so we need to discuss it in September.
- 8) NEGEF is offering a grant, again, to town energy committees. Matt to find out if they will be offering the same grant next year, and how desperate they are for applicants. To discuss in September.
- 9) The next meeting is 9/5.
- 10) Meeting adjourned.

Respectfully submitted,  
Rebecca Foster