

CVFRS Corporate Board Meeting
February 20, 2014
Approved Minutes

Call to Order: 19:05

Attending: Dave McNally, Dick St. George, Kip Mesirow, Mark McDermott, Ellie Russell, Chris Davis, John Snow, Devon St. George, Meg Modley, Ed Sulva and John Howe

Approval of January Minutes: **John Snow moved to approve the minutes with stated corrections, seconded by Kip Mesirow. Motion unanimously approved.**

Review of the Agenda by President McNally

Responding to a request for information from a citizen on training by CVFRS members: The Board decided not to send documents to the Town because we believe we are exempt from the requirement. This was confirmed by Mark McDermott. President McNally believes that because these documents were processed by the Town that there may not be an exemption. The agreed upon next step is to remind the Town that this citizen can come to the station to review documents.

Opening up Corporate Board meetings to the general public: **Ed Sulva moved that we not open Corporate Board to the public. Seconded by John Snow.** Discussion followed that any citizen is invited to join CVFRS. It was also mentioned that having open houses allows citizens to learn more about Fire and Rescue. **Motion passed unanimously.**

The MOA between CVFRS and the Town was signed effective January 30, 2014.

No new meetings of the Advisory Board since last meeting. President McNally will work to schedule a meeting.

Fire Chief Davis discussed creating an RFP for either a vendor study to improve our radio system or to do an RFP for an independent engineering study. Chief Davis recommends the independent engineering study. Chris would involve Ferrisburgh in the process with us since they share our tower. Chief Davis will draft an RFP for the Board to review at the March meeting.

Dick St. George is working on radio grants to replace equipment and upgrade our repeaters.

Fire Report: Chief Davis reported on the progress of interviewing and hiring a staff firefighter. Chief Davis asked for Board consensus of negotiating a package of wages and benefits to a finalist candidate. The Board agrees that we need to improve our health care policy. Ed Sulva will contact Tim Cope to assist in writing this policy for Board approval. John Snow advised that in the meantime we express an agreement in

principle until we have this health care policy written. The finalist is available to begin work in the middle of April. Chief Modley proposed a meeting to develop a plan for integrating the new employee into the whole CVFRS structure. Fire intends to use a portion of the unused portion of the vacancy savings to outfit the new employee for \$4,500.

Rescue Report: The new ambulance is here and it is now registered and inspected. We are about to begin driver training. The Old A2 will be sold. **Kip Mesirow made a motion to authorize the sale of the old ambulance at a price authorized by the executive committee. Ed Sulva seconded. Motion passed unanimously.**

President McNally advocated for a combined Fire and Rescue training in the near future. It was mentioned that in April we often do CPR together.

Treasurer's Report: Review of monthly financial package. Ed Sulva's general assessment is that CVFRS is doing well by staying on budget. Ed will work with Mark McDermott to create an RFP for our next audit.

Discussion about the tabled motion from the January meeting. No action was taken.

Building water system: We need to implement a system to insure that salt is replenished in the water softening system. Air filters also need to be changed more regularly. Department Chiefs will get together to develop a plan to implement this.

Chief Davis requested a reminder about expenditures already approved. President McNally reviewed the list that were approved. These include a new outboard engine, the electric winch and portable radios.

Adjourn: 21:00

Respectfully submitted by Corporate Secretary John Howe