

**CHARLOTTE SELECTBOARD
MINUTES OF MEETING
TOWN HALL
JANUARY 23, 2017**

APPROVED

SELECTBOARD MEMBERS: Lane Morrison, Chair; Carrie Spear, Fritz Tegatz, Matthew Krasnow. **ABSENT:** Jacob Spell.

ADMINISTRATION: Dean Bloch, Town Administrator.

OTHERS: Arthur Peterson, Bruce Adler, Mary Mead, Stuart Robinson, Seth Zimmerman, Zac Oubin, Keegan Bothwell, Charles Mandel, Bill Fraser-Harris, Dick St George, Meg Berlin, Laurie Thompson, Michael Russell, Margaret Russell, and others.

ITEMS TAKEN UP:

- 7:15 PM Waitsfield and Champlain Valley Telecom—request to bury fiber optic cable along Association Way
- 7:20 PM Charles Mandel, UVM Cycling Club—request for approval of organizational plan for intercollegiate event on April 2, 2017
- 7:30 PM FY18 Budget
- 8:00 PM Warning for Town Meeting, 2017
- 8:20 PM Schedule for informational hearings and April vote Informational hearing for bond vote prior to Town Meeting—March 6? Australian ballot vote on budget and possibly amendment to Land Use Regulations (Old Lantern’s petition)—April 11? Informational hearing prior to April vote—April 6?
- 8:25 PM Resolution for bond vote
- 8:30 PM 2016 Town Report
- 8:45 PM Appoint a delegate to the Vermont League of Cities and Towns’ Special Business Meeting on February 15, 2017 to amend the Legislative Policy of the VLCT Bylaws
- 8:55 PM Thompsons Point lease for Lot 211, 349 Lane’s Lane: Terminate lease to Alan Matson and Dale Azaria Approve new 20 year lease to Christopher and Susanne Davis

CALL TO ORDER

Mr. Morrison, Chair, called the meeting to order at 7:05 p.m.

ADJUSTMENTS TO THE AGENDA

None.

PUBLIC COMMENT

None.

SELECTBOARD UPDATES

Mr. Bloch reported that the Trails Committee is applying for a \$1,000 SCHIP's grant to fund the purchase of benches to place along the Town-link Trail. No match or Selectboard action is required, said Mr. Bloch.

Mr. Zimmerman, Boy Scout representative, asked if the Trails Committee would like the Boy Scout troop to volunteer to help install the benches. Mr. Bloch suggested that Mr. Zimmerman contact the Trails Committee.

Mr. Tegatz suggested scheduling a quarterly financial meeting with the CVFRS. Mr. Morrison asked staff to schedule a joint meeting with the CVFRS at the Fire Station. Mr. Tegatz will forward potential dates and times to the Town Administrator.

Mr. Morrison said that Vermont State Police Trooper, Matt Daley, had reported that the Town's speed cart has provided good traffic data regarding Mt Philo Road. The majority of motorists are traveling the speed limit, said Mr. Morrison.

Ms. Spear suggested inviting the Charlotte Central School Principal to a Selectboard meeting for a 20-minute school presentation. Mr. Morrison suggested adding a school presentation on an April agenda for the newly elected Selectboard.

WAITSFIELD AND CHAMPLAIN VALLEY TELECOM—REQUEST TO BURY FIBER OPTIC CABLE ALONG ASSOCIATION WAY

Arthur Peterson, Waitsfield Champlain Valley Telecom representative, explained a request to bury a fiber optic cable where there is a gap in the pole line on Association Way and Flat Rock Road. The project has been reviewed by the Charlotte Road Commissioner and Steve Williams, the Thompson's Point Wastewater manager. The project would begin when the weather breaks in the spring, said Mr. Peterson.

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve a request by Waitsfield Champlain Valley Telecom to bury a fiber optic cable along Association Way as presented.

DISCUSSION:

Mr. Bloch clarified that Mr. Williams had asked to have Waitsfield Champlain Telecom pay for a septic line pressure test after the project is completed. Mr. Peterson said that Waitsfield Champlain Telecom has agreed to pay for the test to make sure that no pipes or anything in the septic system has been damaged. The cable will cross the sewer line in several places. A note regarding the test will be added to the plan. Future projects include installing fiber optic cable along Lake Road, Ferry Road, west to Wing's Point and Cedar Beach Road. Most of the cable will be on pole lines, or where necessary will be underground conduit. He will come before the Selectboard again as the projects come on-line to place conduit in the Town rights-of-ways, explained Mr. Peterson.

Ms. Spear asked if there was a plan to bring fiber optic cable to East Charlotte. Mr. Peterson replied that Spear Street is on the plan at some future point.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

CHARLES MANDEL, UVM CYCLING CLUB—REQUEST FOR APPROVAL OF ORGANIZATIONAL PLAN FOR INTERCOLLEGIATE EVENT ON APRIL 2, 2017

Charles Mandel, UVM Cycling Club representative, explained a request to use Charlotte roads for an intercollegiate cycling event on April 2, 2017. Marshals will direct traffic and cyclists at intersections. There are different categories of events. The first wave will go off early morning, a second tier later in the morning, and time trials, said Mr. Mandel.

Mr. Krasnow asked if the event benefited the UVM Cycling Club. UVM is a non-profit, noted Mr. Krasnow. Mr. Mandel replied yes; the cycling club is the beneficiary.

Mr. Tegatz asked if Mr. Mandel has contacted CVFRS Rescue for ambulance services. Mr. Mandel replied yes. The club has asked Rescue to park the ambulance at the CVFRS parking lot in case of an emergency, said Mr. Mandel.

Mr. Fraser-Harris, Recreation Commission, expressed concern that the event might interfere with Sunday church traffic and that Mt Philo State Park traffic will be just as busy in April. He would recommend additional traffic control at the Mt Philo State Park entrance on Mt Philo Road, said Mr. Fraser-Harris.

Ms. Spear asked if the club has considered holding the event in another town rather than Charlotte. Mr. Mandel replied no.

MOTION by Mr. Krasnow, seconded by Ms. Spear, to approve a request for a UVM Cycling Club organizational plan for an intercollegiate event on April 2, 2017, as amended:

- **Additional marshal's to direct traffic at the Mt Philo State Park/Mt Philo Road**
- **Provide a written document that addresses the CVFRS ambulance service needs for the event**

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

FY18 BUDGET

Mr. Morrison briefly explained that dollar amounts needed to be determined for the Town Meeting Warning articles. If necessary, a special Selectboard meeting could be held to finalize the budget, suggested Mr. Morrison.

BUDGET SUGGESTIONS/CHANGES:

- Transfer to CVFRS – reduce the amount of \$183,000 to \$120,000
- Leave the CVFRS bond article as single article to be 100 percent funded via a bond
- Transfer to Trails –correct the memo related to a \$40,000 request for the Town Link Trail that the amount is not to be included in the Town budget; Mr. Krasnow will narrate a presentation at Town Meeting

- Revenues, page 1, the amount of \$897,000 to be lowered to \$890,000 as a recalculation based on proposed school tax rates
- Conservation Commission budget – has a current operating account balance of \$6,150, a line item balance of \$577 from a past donation, and a proposed Transfer to Conservation Commission of \$1,000, which can be used by the commission to print a calendar in memory of Larry Hamilton
- Page 5, Assistant Town Clerk salary line item – change to \$17.97 per hour, COLA corrected, for a total salary of \$37,378
- Lister’s budget, Appraiser line item – leave as \$25,000 for the Thompson Point land reappraisal
- Article 5 calculation for Expenses (potentially \$3,036,847), Revenues (potentially \$1,462,056), and to be raised by taxes (potentially \$1,574,791), to be confirmed
- Annual Donation Requests – leave as is; Mr. Tegatz to present requested donations for a Town Meeting floor discussion
- Town budget, Legal line item – change from \$45,000 to \$50,000, which provides an additional \$5,000 for any legal costs associated with the purchase of a new pumper truck

TASKS/REQUESTS:

- CVFRS Fire Chief St George asked to invite an ISO consultant to a Selectboard meeting for a homeowners insurance benefit presentation regarding the new pumper truck
- Mr. Krasnow to narrate a presentation regarding a proposal to allocate \$40,000 in additional funding to assist completion of the Town Link Trail at Town Meeting
- Schedule a Selectboard meeting for Thursday, January 26th, at 4:30 p.m. to confirm Article 5 calculations: Expenses (potential \$3,036,847.00), Revenues (potentially \$1,462,056.00), and to be raised by taxes (potentially \$1,574,791.00)
- Mr. Tegatz to promote a floor discussion regarding donation requests
-

WARNING FOR TOWN MEETING, 2017

The Selectboard reviewed revised articles for the 2017 March Town Meeting as follows:

- Article 1 – no change
- Article 2 – no change
- Article 3 – no change
- Article 4 – no change
- Article 5 - Article 5 calculations for Expenses (potential \$3,036,847.00), Revenues (potentially \$1,462,056.00), and to be raised by taxes (potentially \$1,574,791.00) to be confirmed at a Selectboard meeting scheduled for Thursday, January 26th, at 4:30 p.m.
- Article 6 – adopt the language as proposed by the Town Attorney; Mr. Krasnow and/or the Trails Committee will narrate a power point presentation regarding Town trails related to the additional \$40,000 for an April 11, 2017 vote by Australian ballot
- Article 7 – no change
- Article 8 – no change

- Article 9 – no change; noted that this is an Advisory Article
- Article 10 – no change
- Article 11 – no change
- Article 12 – Change to read: “Shall bonds of the Town of Charlotte in the amount not to exceed Six Hundred Twenty-five Thousand Dollars and 00/100 (\$625,000.00) be issued to finance the purchase of a new fire pumper truck and related equipment to replace the 1980 fire pumper truck?”
- Resolution for the bond vote – change the amount to \$625,000.00 from \$630,000.00

OTHER CHANGES:

- Article 12 – delete “legal” language from the article; and Town budget, Legal line item – change from \$45,000 to \$50,000, which provides an additional \$5,000 for any legal costs associated with the purchase of a new pumper truck

**SCHEDULE FOR INFORMATIONAL HEARINGS AND APRIL VOTE
INFORMATIONAL HEARING FOR BOND VOTE PRIOR TO TOWN
MEETING—MARCH 6? AUSTRALIAN BALLOT VOTE ON BUDGET AND
POSSIBLY AMENDMENT TO LAND USE REGULATIONS (OLD LANTERN’S
PETITION)—APRIL 11? INFORMATIONAL HEARING PRIOR TO APRIL
VOTE—APRIL 6?**

- Monday, March 6, 2017, at 6:00 p.m. at the Charlotte Central School, bond vote informational hearing prior to the 2017 March Town Meeting
- Tuesday, March 7, 2017, at 9:00 a.m. at the Charlotte Central School, 2017 March Town Meeting
- Thursday, April 6, 2017, at 6:00 p.m., informational hearing prior to the April 11, 2017 vote by Australian ballot(s)
- Tuesday, April 11, 2017, all day Australian ballot voting, Charlotte Central School
- Thursday, January 26, 2017, at 4:30 p.m., confirm Article 5 dollar amount calculations; Selectboard to sign a finalized Warning
- Monday, February 13, 2017, at 7:15 p.m., public hearing regarding a petition to amend the Charlotte Land Use regulations related to the Old Lantern

Following a discussion regarding publication of the 2017 March Town Meeting Warning, the Selectboard spoke in favor of posting the 2017 Town Meeting Warning in the Charlotte News, the Town website, and on Front Porch Forum on or before February 1, 2017.

Charlotte Fire Chief St George explained that CVFRS will send out a direct mailing to all Charlotte residents and hold two open houses regarding Article 12, a bond to fund the purchase of a new pumper truck.

RESOLUTION FOR BOND VOTE

Mr. Krasnow suggested edits to the proposed Resolution for a Bond Vote as follows:

- Page 2 – change to read “...six o’clock in the afternoon...”

MOTION by Mr. Krasnow, seconded by Mr. Tegatz, to approve a proposed Resolution for a Bond Vote as per 24V.S.A. §1755, as modified.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

2016 TOWN REPORT

The Selectboard members reviewed a draft Selectboard Report, dated December 7, 2017.

Edits proposed are as follows:

- Page 1, 3rd paragraph – change to read “Shirley Bean, longtime...”
- Last page, 2nd paragraph, last sentence – change to read “...longtime...”
- Last Page, 3rd paragraph, 1st sentence – change to read “...on the guidelines...”; 2nd sentence – insert the word “a” between the words “warn” and “special”; 3rd sentence – delete “The result of this special meeting vote will finalize” and replace with “The new fiscal year budget will be approved by an affirmation vote at a special meeting scheduled on April 11, 2017.”

APPOINT A DELEGATE TO THE VERMONT LEAGUE OF CITIES AND TOWNS’ SPECIAL BUSINESS MEETING ON FEBRUARY 15, 2017 TO AMEND THE LEGISLATIVE POLICY OF THE VLCT BYLAWS

No action taken.

THOMPSONS POINT LEASE FOR LOT 211, 349 LANE’S LANE: TERMINATE LEASE TO ALAN MATSON AND DALE AZARIA APPROVE NEW 20 YEAR LEASE TO CHRISTOPHER AND SUSANNE DAVIS

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to terminate a Thompson’s Point lease to Alan Matson and Dale Azaria, Lot 211, 349 Lane’s Lane, approve a new 20-year lease to Christopher and Susanne Davis for Lot 211, 349 Lane’s Lane, and authorize the Charlotte Selectboard Chair to sign the two lease documents in the presence of a Notary Public.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried

MINUTES: January 9, January 17

MOTION by Mr. Krasnow, seconded by Mr. Tegatz, to approve the Charlotte Selectboard minutes of January 9, 2017, as written.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to approve the Charlotte Selectboard minutes of January 17, 2017, as written, with the following edit:

Page 2 line 87 – change to read “... two percent for longevity and COLA”.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

APPROVE WARRANTS TO PAY BILLS

The Selectboard reviewed and signed warrants to pay bills.

ADJOURNMENT

MOTION by Mr. Tegatz, seconded by Mr. Krasnow, to adjourn the meeting.

VOTE: 4 ayes, 1 absent (Mr. Spell); motion carried.

The meeting was adjourned at 8:57 p.m.

Minutes respectfully submitted, Kathlyn L. Furr, Recording Secretary.