

**CHARLOTTE SELECTBOARD
MINUTES OF MEETING
TOWN HALL
JULY 10, 2017**

APPROVED

SELECTBOARD MEMBERS: Lane Morrison, Chair; Fritz Tegatz, Carrie Spear, Frank W. Tenney, Matthew Krasnow.

ADMINISTRATION: Dean Bloch, Town Administrator.

OTHERS: Moe Harvey, Bill Fraser-Harris, Lucy Gibson, Christina Booher, Mary Mead, Peter Trono, Heather Manning, Clark Hinsdale III, Hans Ohanian, Susan Ohanian, Sheila Burleigh, Brian Machanic, Janet Morrison, Gwen Burke, Dina Townsend, Tricia Coyle, Shawn Coyle, Patrice DeMarco, Peter Demic, Peter Smith, Susan Crockenberg, Vince Crockenberg, Bill Stuono, Kate Lampton, Stephany Hasse, Merideth Moses, Beth Humstone, Christine Garrett, Stan Black, Suzanne Hinsdale, Susan Hyde, Nan Mason, Sue Smith, Michael Russell, Margaret Russell, Jenny Cole, Larilee Smith, David Nichols, Chris Soul, David Ziegler, Seth Zimmerman, Michael Yantachka, Jordan Blucher, Stanley Lane, Chris Davis, Jeff Beaudin, Judy Tuttle, John Limanek, Laurie Thompson (via telecommunication), Derk Bergquist, Mary Van Vleeke, Ellie Russell, Christine Cowart, Carol Clay, and others.

(NOTE: the agenda was heard out of order, but appears as published for continuity.)

5:30 PM Site visit: State Park Road, in association with a grant application for path

AGENDA ITEMS:

- 5:30 PM Site visit: State Park Road, in association with a grant application for path
- 6:45 PM Re-decking Town Beach docks
- 7:00 PM Adjustments to the agenda
- 7:01 PM Public Comment
- 7:05 PM Selectboard updates
- 7:15 PM Bicycle and Pedestrian Program grant application for State Park Road Path
- 8:15 PM Approve “Summit Road” for name of access road to Mount Philo State Park
- 8:20 PM Computer Network Support contract
- 8:30 PM Lane’s Lane force main installation—update public access—use of town access by neighbor: dock and parking
- 8:45 PM Resolution regarding Lake Champlain Byways
- 8:50 PM Bond documents

- 9:00 PM Minutes: June 22, June 26, July 6

CALL TO ORDER

Mr. Morrison, Chair, called the meeting to order at 6:47 p.m.

STATE PARK ROAD, IN ASSOCIATION WITH A GRANT APPLICATION FOR PATH

Mr. Morrison noted that the Selectboard members conducted a site visit and viewed proposed State Park Road bicycle and pedestrian path options this date at 5:30 p.m. Members of the public were also present.

RE-DECKING TOWN BEACH DOCKS

Nicole Conley, Recreation Director, explained that the Town Beach docks will require replacement/repair of boards due to splintering and rot. Ms. Conley reviewed options and costs for cedar board decking and installation for \$4,000, or synthetic nylo-deck boarding and installation for \$9,400, said Ms. Conley.

Bill Fraser-Harris, Recreation Commission member, said that he has met with a contractor and Steve Williams to look at the docks and get recommendations. The decks need to be replaced. Mr. Williams recommended cedar boarding. Synthetic boards warp in the heat and cost 3-4 times more than cedar. The docks are fine for this season and the deck panels can be swapped out after the close of the season. The Recreation Commission does not have the funds in the Recreation Capital budget, said Mr. Fraser-Harris.

There was discussion regarding funding sources, including from the Town Improvement and Repair Fund; a fact that the Town docks are residential grade docks, not commercial grade docks; that the Town Beach facility and resources are seeing increased use; and a question if Steve Williams is a Preferred Vendor for Town Beach repairs.

MOTION by Mr. Krasnow, seconded by Ms. Spear, to approve replacement of the Town Beach dock deck with 6' cedar board panels and to accept the bid for an amount not to exceed \$4,248 to be completed and installed as soon as possible.

DISCUSSION:

In response to a question, Mr. Morrison suggested using funds from the Recreation Capital fund as per the Town Administrator. Ms. Mead pointed out that \$1,200 in the Recreation Capital fund was specifically set aside for purchasing disk golf equipment, which was just ordered. The \$1,800 Recreation Capital funds are earmarked already. There is a time lag between earmarking funds and when projects are done. There is a time between now and next year when funds will be available again, said Ms. Mead.

FRIENDLY AMENDMENT by Mr. Tegatz, to fund the replacement decking out of the Improvement and Repair fund.

VOTE on the amended motion: 5 ayes; amended motion carried.

ADJUSTMENTS TO THE AGENDA

None.

PUBLIC COMMENT

Sue Smith reported that there has been no mud on the Town Green despite all the rain. The designed drainage has worked well, stated Ms. Smith.

SELECTBOARD UPDATES

Mr. Tegatz reported that negotiations with the pumper truck contractor are on-going. The Bond Bank will have the loan money available August 2, 2017. The truck must be paid in full upfront in order to qualify for a price discount, said Mr. Tegatz.

Mr. Bloch noted that a discussion regarding a potential conflict of interest has been added to the July 31, 2017, 7:00 p.m. Selectboard meeting agenda.

Mr. Tegatz pointed out that he had brought up a potential conflict of interest to the Selectboard one year ago related to his role as Selectboard liaison as per the Town/CVFRS MOA and that he is a CVFRS Board member. The Selectboard said there was no conflict as did the CVFRS Board. He is a voting CVFRS Board member as per the MOA and a voting member for Special Funds, but not on the Rescue side, explained Mr. Tegatz. Mr. Morrison read language from state statute related to direct and indirect conflict of interest. Mr. Krasnow read from the Selectboard handbook that a conflict of interest is “an appearance of monetary gain.” Ms. Booher said that there could be a bias since Fritz is “on the Board”. Mr. Morrison asked staff to contact Vermont League of Cities and Towns for an opinion.

BICYCLE AND PEDESTRIAN PROGRAM GRANT APPLICATION FOR STATE PARK ROAD PATH

Mr. Morrison briefly reviewed ground rules for taking public comment. A one hour site visit was conducted this date. The Selectboard viewed a proposed trail location on the north side of State Park Road. Some easements and trail adjustments can be done to minimize impacts. Clark Hinsdale also gave a 100’ easement for a floating 8’ wide trail within that easement to use for a trail section, and there is another 4’ easement off the road section. The Selectboard looked at the trees that are in the path of the proposed road path location. The Selectboard will consider other trail options versus cutting the trees, said Mr. Morrison.

PUBLIC COMMENTS

Margaret Russell, Trails Committee Co-Chair, clarified that the Trails Committee is asking for a Letter of Support from the Selectboard as an attachment to a VTrans grant application. The Chittenden County Regional Planning Commission has already signed a letter of support. It is a competitive grant and we may not be successful the first time. The grant application is due in 4 days, said Ms. Russell.

John Limanek, Trails Committee member and resident, said that the grant request should be sent in this cycle. Some tweaking of the path engineering can be done. The path is not set in stone, stated Mr. Limanek.

Mr. Morrison reviewed that the grant application is for \$529,000. VTrans requires a handicapped accessible path. The Town portion is \$105,000, consisting of \$40,000 approved at Town Meeting, \$15,000 in the Trails Committee budget and the rest as an “in-kind” donation by Fritz Tegatz, explained Mr. Morrison.

Shawn Coyle, resident, said that he downloaded the grant application and read it. He has concerns regarding the total cost of the three path segments, which this grant will not pay for. In-kind donations have to be approved by VTrans and it is a re-imbusement program, which means the Town has to pay the cost upfront first, said Mr. Coyle.

Mr. Bloch reported that he has talked with the VTrans Bicycle and Pedestrian Program Coordinator regarding “in-kind” donations. It is allowed if services are donated and is treated as an in-kind donation, said Mr. Bloch. Mr. Coyle asked if there is a conflict of interest if a Selectboard member donates in-kind services.

Clark Hinsdale III, resident, reviewed a brief history of how the Route 7 underpass was funded, which was to get to the Little League Fields safely. He owned farm land on both sides of the road. There had been a cattle underpass under Route 7 further down the road that was taken out. The Trevor Mack trail was done. He sold his farm land on State Park Road and granted an easement to the top of the hill. He tried to donate a 100’ wide easement to go behind the trees to preserve the trees and then an 8’ wide path through the wetland. There is a Town right-of-way on the other side of the hill which can be seen on the Town’s trails map. The Town has spent 25 years to get the Little League fields with the idea of a tunnel so that kids and adults could go to the recreational resources including the State Park, the fields, and the village without getting run over on Route 7. Mr. Hinsdale thanked the Selectboard, Fritz Tegatz and the community for all their efforts to get this done.

Brian Machanic, resident, asked what the \$40,000 that the Town voted for this spring is to be used for. Mr. Morrison replied that it was added to the Trails Reserve fund as per the 2017 Town Report, page 9, Article 6. Mr. Morrison read Article 6 into the record.

Mr. Machanic asked if the amount in the grant, Fritz’s offer and existing Town budget amount would that cover this 2.5 mile segment, and where will future funding come from.

Hans Ohanian, resident, expressed concerns regarding global ecological problems. The Town should consider the carbon footprint impact of the project. He has calculated that it would produce 2 million parts per thousand of CO₂ for a trail, and 4 million parts per thousand with the Route 7 underpass. That equals 2 million driven car miles. Then impact becomes one pound of CO₂ per \$1.00 of construction costs, stated Mr. Ohanian. Michael

Russell, resident, suggested that factoring in the savings of walking or bicycling versus (car) transportation then a trail path would come out ahead.

There was discussion regarding the cost of a pressed gravel 8' wide path one-half mile long at \$342,000 for that segment, and the total cost for three segments from the Co-Housing to Mt Philo as per the Scoping Study. Ms. Gibson said that the total cost is much less than \$2.5 million, and the State Park to the Village is estimated at \$1 million.

In response to a question, Ms. Russell said that parking at the State Park is a problem. There is no solution yet for parking. Regarding parking at the trails; there are small areas of parking at the Co-Housing, Little League field, Flea Market, Town Hall, train station, etc.

There was further discussion regarding the costs of constructing proposed Town Link Trail segments; funding source questions related to grants, property tax impacts and in-kind donations. Mr. Tegatz explained that instead of paying for an engineer to inspect the construction of the path he would do that service as an "in-kind" donation. It is the same thing he did during the Seguin Bridge reconstruction project, the Library roof project, and Senior Center projects. There is a value attached for that service, said Mr. Tegatz.

Ms. Russell explained that costs differed depending on hiring local contractors versus VTrans engineers and materials used. For example, a local contractor was hired for the Co-Housing trail and it wasn't built to last at \$15 per linear foot versus the proposed \$250 per linear foot for the State Park Road path. There are higher maintenance costs associated with the Co-Housing trail. The Trails Committee fundraised for most of the trails in Town. This is a chance for VTrans funding. Construction would be built to VTrans standards and therefore lower maintenance costs. She and her husband built a one-mile path across their property at no cost to the Town, said Ms. Russell. Mr. Morrison spoke in support of a VTrans grant that even with a 20 percent Town match was for a better path.

Kate Lampton, resident, said that she has written and administered VTrans grants, which are good value. This is a complex trail section with wetlands, wider paths and handicap access. The ecological impacts will be higher to construct a path to higher standards and Mr. Ohanian has valid concerns. The vote tonight is for a Letter of Support, not the engineering of a path. A question is – what is the down side. It took two Town votes in March and many informational meetings and discussions and the \$40,000 for trails was supported. A Letter of Support says that it is OK to apply for the grant, said Ms. Lampton.

John Snow, resident, said that this is just about the Selectboard signing a letter. Not a referendum of do we like trails, or not. He has concerns if this grant obligates the Town for over \$400,000, using an elected official for an "in-kind" donation, and that the Town has not voted to obligate the cost of \$60,000 in match money. Is Fritz willing to donate his services, and he is professionally able to deliver those services – if so, then great; he can save the Town money. This is a transportation program. A path is a recreation

program and adds to the Town's obligation of a 20 percent match. The Town should have an opportunity to opine on the project. VTrans money still comes from us as taxpayers. He would like the chance to vote on this trail and how the trail will be funded, said Mr. Snow. Ms. Gibson explained that Dubois and King works with a lot of communities going through the program. A path is transportation and the grant can be used for trails. For example, the rail trails are more recreational than this one and received a VTrans grant. People drive to work or drive to the Park. A VTrans grant is dual purpose, clarified Ms. Gibson.

Mr. Hinsdale said that he shares the sticker shock of a one-half million dollar figure. It is tax dollars. This is what Charlotte does with the lowest municipal tax rate in Chittenden County. We have recreational resources here. Kate Lampton, Mike Russell, Fritz Tegatz and John Snow do tremendous work for this Town. We are competing with other towns and staffs to write these grants, such as Shelburne, or South Burlington. In Vermont we can talk to our legislators regarding pools of money allocated to these projects. We have the funds to apply and leverage volunteer efforts. Trails built to VTrans standards are built to last and don't wash out. State Park Road is a lightly traveled road. He has farmed there and people travel fast on Mt Philo Road. Mt Philo State Park is the littlest and most visited park in Vermont. He approves all the volunteer time that has gone into this, sated Mr. Hinsdale.

Mr. Coyle said that he figures that it will cost \$1 million per mile to build. Mr. Russell replied that the Trevor Mack trail cost \$185,000. There are three sections for the Town Link Trail. Two are already done. It cost \$80,000 for the Co-Housing trail, \$185,000 for the Trevor Mack Trail, and will cost \$530,000 for this section, for an averaged cost of \$60 per linear foot. The remaining 5 miles from the Co-Housing to the Town Beach section can rely on that cost, said Mr. Russell.

Ms. Gibson said that the cost of the project ranges from \$40-80 per linear foot. The distance with VTrans standards is \$1 million. This project will be to VTrans standards and doesn't obligate the Town to continue with those standards on other sections of a shared use, gravel bike/walking trail. The costs for this section is due to the path width, wetland crossings, curves, and handicap access requirements, explained Ms. Gibson.

Christina Booher, resident and Assistant Town Clerk, asked if the Trails Committee/Selectboard is committing the Town to \$108,000 if Fritz moves, or can't do the inspections. Mr. Tegatz replied that the answer is no; not by writing a letter. If the Town is awarded the grant the Town can decide not to accept it. There may be savings by using other contractors. VTrans is saying that the three projects are completely different. This section is on the higher side. The letter is not committing the Town to spending money until the grant is accepted, reiterated Mr. Tegatz.

Heather Manning, resident, asked how the Trails Committee will educate us if the grant application is submitted and approved. Ms. Russell said that this is the largest grant we have applied for. If it is awarded, then we have to write up the grant/project specifications, put the project out to bid, and the Selectboard will award the bid. It will

take years to design and build, explained Ms. Russell. Ms. Gibson clarified that there is a lot of public input from abutting land owners and public input during the process. Mr. Limanek stated that there have been a number of public posted meetings already for over a year, and public meetings with Dubois and King.

Peter Demic said he supported the trail as long as it goes off the roadway. The tree canopy should not be destroyed over the road. You just can not chop down all those trees along the north side of the road for a trail, said Mr. Demic.

Mark Dillenbeck, Charlotte Tree Warden, said that he has taken a preliminary assessment of the health and inventory of trees along the north side of the road. There is a one-half mile stretch of road with hundreds of trees, and then there are stretches with no trees. If the diseased, malformed or damaged trees are eliminated that still leaves a lot of trees. There are a dozen significant trees. He would recommend a path to minimize tree elimination. The path would require some tree removal. It is a question of a public good, a public trail, that out weights a public good, trees. Those trees that are removed would liberate the trees in the back and those will fill in. It is a trade off judgment call, said Mr. Dillenbeck.

Vince Crockenberg, resident, said he was trying to figure out a down side of submitting a letter. Locating a path roadside is not pleasant. If the Selectboard submits the letter it isn't committing to a trail, just supporting a grant application. We can still discuss all the questions. In 6 months if we get the grant it can be turned down. Go forward with the letter and keep the public process going over the next 6 months, suggested Mr. Crockenberg.

Mary Mead, Town Clerk/Treasurer, reiterated that she heard people say that the grant application submittal will not commit the Town. Will it be voted on at a Selectboard meeting, or does it come before the Town voters. There is no November election this year, said Ms. Mead. Mr. Krasnow replied that as per the Purchase Policy, anything over \$50,000 goes before the Town.

Mr. Tegatz said that VTrans will need to be contacted to see if he is legitimate, or not. If the costs go down the match go down too. It is a lot of money for a trail. He has talked with several contractors. If this is just a letter in support then there is lots of time to bring it before the Town, said Mr. Tegatz.

Mr. Krasnow summarized discussion points as follows:

- The grant application is a Town responsibility that the Trails Committee will draft and the Selectboard will enter into an agreement
- The grant is a reimbursement grant that the Town will pay for upfront
- Budgeting will be a three year process; design and construction

Ms. Gibson pointed out that the cost estimates are on the high side to give a buffer adjusting for 2020 dollars with a 10 percent contingency for potential cost overruns included.

Ms. Mead noted that the Tree Warden will need to hold a public hearing regarding the trees along the proposed path as per state statutes.

Mr. Krasnow said that Section 2, complexity, says that the one-half mile path will be along the road the entire way. Ms. Gibson replied that there are easements off the road to consider. The costs will be higher and the cost estimates reflect that. The path could have shorter boardwalks and be lower to the ground for lower costs, said Ms. Gibson.

In response to Selectboard questions, Ms. Gibson explained that if there are unexpended funds then she would suggest putting in a boardwalk route with a portion along the road as a less conservative cost. Dubois and King has included a boardwalk estimate, pointed out Ms. Gibson. Mr. Morrison summarized cost estimates as base of \$529,000 and \$676,000 for the longest boardwalk option.

Mr. Krasnow said that he would like the following:

- Engage in a healthy community development conversation
- Include a measurement/comparison of the Co-Housing trail versus a VTrans quality trail
- Development of a consistent policy and a process to go about building out a trail system
- Consider waiting until next year to submit a grant application
- Identify any downsides
- Gather input from the Conservation Commission, Tree Warden and Planning Commission

Ms. Spear said that once the Letter of Support and the grant application is written she want all the Selectboard members to sign it so we know word-for-word what it says and we understand it. She appreciates all the work the Trails Committee has done, said Ms. Spear.

MOTION by Mr. Tegatz, seconded by Ms. Spear, to write a Letter of Support for submission with the Bicycle and Pedestrian Program grant application for the State Park Road path, with all Selectboard members to sign the document(s) by Friday, July 14, 2017.

DISCUSSION:

Mr. Morrison pointed out that a budget option selection is needed for either \$529,000, or \$676,000, to submit with the Letter of Support. The \$529,000 option puts a path close to State Park Road, and the \$676,000 option places a path into the woods and wetlands, reviewed Mr. Morrison.

Mr. Krasnow said that the grant application is a Selectboard application. Mr. Morrison replied yes, He recommended adding the \$529,280 amount for a path just off the roadway. All Selectboard members need to sign the documents by Friday, said Mr. Morrison.

Mr. Tenney noted that the document says it is a “Trails Committee submission”. It should read “...Selectboard in conjunction with the Trails Committee...”, and to be signed by the Selectboard members, said Mr. Tenney. Mr. Bloch concurred that the document should be changed to add the word “Selectboard” and the Trails Committee could be named.

Mr. Krasnow said that Ms. Gibson had brought up a point that if the path away from the road is decided on then the town would have to come up with additional match money. Should we go for the more expensive option, asked Mr. Krasnow. Mr. Tenney stated that it would increase the Town’s match.

Mr. Morrison said that with the Hinsdale easement and the opportunity for another easement he was comfortable with the lower amount. Mr. Bloch pointed out that the easements allow it, but the higher match has not been budgeted for.

Ms. Gibson said that with a path placement across Kimball Brook you would lose some trees with the \$529,000 option. The cost is not affected by a path by the road or off the road.

Mr. Tegatz said that the grant application is for engineering a path that would be designed and built to VTrans standards. Ms. Spear said that people would enjoy a walk through the wetlands more than along a road.

Ms. Gibson handed out copies of estimated costs for Selectboard review.

There was further discussion regarding estimated costs as outlined by Dubois and King; pros and cons with selecting a higher cost and a higher Town match of an additional \$30,000; and if a grant application should be delayed a year, or sent in for the Friday deadline.

Ms. Hinsdale, resident, asked if a higher amount request would affect the chances of getting a grant. Ms. Gibson explained that it could potentially decrease the likelihood of getting the grant. She was not sure if the Town should choose the lower option for that reason alone, said Ms. Gibson.

Ms. DeMarco, resident, said that the Town is talking about submitting a grant application. It doesn’t commit the Town to anything, or that the Town will accept a grant. It gives the Town time to determine how the Town moves forward in a more public process, suggested Ms. DeMarco.

Ms. Gibson said that with the boardwalk option, the path would take a bigger swoop and a gentler curve through Jonathan’s land. It would be a more gradual path to the wetlands. The path would be wider because of the wetlands and the handicap access requirements. She has talked with Jonathan and he is OK with that change, said Ms. Gibson.

AMENDMENT TO THE MOTION by Mr. Tegatz, seconded by Ms. Spear, to amend the amount of the grant to \$676,620, with edits as discussed.

VOTE on the amended motion: 5 ayes; amended motion carried.

APPROVE “SUMMIT ROAD” FOR NAME OF ACCESS ROAD TO MOUNT PHILO STATE PARK

MOTION by Mr. Tegatz seconded by Mr. Tenney, to approve “Summit Road” as the name of the access road to the summit of Mt Philo State Park as presented.

DISCUSSION:

Mr. Krasnow asked how to delineate the access road from a down road versus an up road during an emergency call. Mr. Tegatz replied that the roads are marked.

Mr. Hinsdale, resident, suggested approving a different name. The person that donated the land doesn't have any recognition, nor is there anything that associates that person with Mt Philo. Francis Humphreys bought the land over time 85-90 years ago and anonymously donated the land. The Town should recognize Ms. Humphreys' contribution, said Mr. Hinsdale.

Mr. Morrison asked if the name is used would the Town need the family's permission. Mr. Hinsdale replied he didn't know. The park trails were named after farming families in that area years ago, but nothing was done for Ms. Humphreys, reiterated Mr. Hinsdale.

Mr. Bloch said that Champlain Valley Telecom service needs a name and address for the structure on the top of Mt. Philo.

AMENDMENT by Mr. Tegatz, seconded by Mr. Tenney, to name the summit road as “Humphreys Road”.

DISCUSSION:

John Snow, CVFRS Board member, explained that the “Summit Road” is a descriptive name that came from CVFRS so that when an emergency call comes in CVFRS knows it is in the Park. The service looks for a trigger word so that when we are called out we know where to go, said Mr. Snow.

VOTE on the Amended motion: 4 ayes, 1 abstention (Mr. Krasnow); motion carried.

COMPUTER NETWORK SUPPORT CONTRACT

Mr. Bloch reviewed bids received in response to an RFP for a Town Computer Network Support Contract.

Mr. Krasnow recused himself due to a professional association with the bidders.

MOTION by Mr. Tenney, seconded by Ms. Spear, to approve a contract with Symquest for FY17/18 as presented.

VOTE: 4 ayes, 1 recused (Mr. Krasnow); motion carried.

LANE'S LANE: FORCE MAIN INSTALLATION—UPDATE; PUBLIC ACCESS—USE OF TOWN ACCESS BY NEIGHBOR: DOCK AND PARKING

Mr. Bloch reviewed a brief history of the 7 Lane's Lane lots and an evaluation of the on-site systems by Civil Engineering, Inc., to be done on Wednesday, July 12, 2017. A question is if the camp owners should be required to hook on to the Town system at this time, or wait until an on-site system fails. A discussion can be added to the Selectboard meeting on July 24, 2017, suggested Mr. Bloch.

There was discussion regarding funding the hookups of \$85,000 prorated by dividing 7 lots for a cost of \$11,000 per hookup; installation of the force main to service Lane's Lane paid through the Thompson's Point Sinking fund sourced by the Thompson's Point leaseholders; and billed rates based on a \$900 fee and metered usage rates.

The Selectboard will take up the topic and evaluation assessment at the Monday, July 24, 2017 Selectboard meeting.

Mr. Bloch reported on an issue regarding a Town unleased lot with a public access. A dock has been placed on the Town lot, said Mr. Bloch.

Jeff Beaudin, adjoining lot leaseholder, explained that there is a discrepancy in lot lines. His grandfather, Charles Wilcox, set a lot line many years ago. Mr. Beaudin said that he allowed a person to put the unused dock on his property, which has a 108' lakeshore lot line. The Town lot had a 60' lot line, then was re-measured at 66'. He can get rid of the old dock. The trailer that was stored there is now gone. The Town doesn't use the lot. He has mowed the Town lot for many years, said Mr. Beaudin.

Ms. Spear suggested conducting a site visit, at a date to be determined in August.

RESOLUTION REGARDING LAKE CHAMPLAIN BYWAYS

MOTION by Mr. Krasnow, seconded by Mr. Tegatz, to accept a Resolution regarding the Lake Champlain Byways, and to authorize the Charlotte Selectboard Chair to sign the document(s) on behalf of the Town of Charlotte.

DISCUSSION:

Ms. Spear stated that all documents should be signed by all five of the Selectboard members. That way each member has seen the entire paperwork and understands what is being signed, said Ms. Spear.

Mr. Bloch pointed out that there are some logistic issues with all members signing a document. For example, warrants are not always signed in a timely manner, which causes issues, said Mr. Bloch.

Ms. Spear replied that she would be fine with three out of the five members, starting after this document going forward.

VOTE: 4 ayes, 1 nay (Ms. Spear); motion carried.

BOND DOCUMENTS

Mr. Bloch reviewed that the documents prepared by the Town Attorney should be signed by all Selectboard members, except for Schedule D.

MOTION by Mr. Krasnow, seconded by Mr. Tegatz, that the form, execution and delivery of the Resolution and Certificate related to the Town's \$625,000 general obligation bond to be sold to the Vermont Municipal Bond Bank to finance the acquisition of certain municipal firefighting equipment, together with the related Loan Agreement, Tax Certificate, Bond, and related certificates, assignments and receipts, all as presented to the Selectboard at this meeting, are hereby approved, subject to the insertion of dates and any ministerial changes thereto necessary to make the documents complete as may be directed by the Selectboard or its designated officer, dated July 10, 2017, and authorize the Charlotte Selectboard Chair to sign the General Obligation loan agreement and Official Receipt documents on behalf of the Town of Charlotte.

VOTE: 5 ayes; motion carried.

The Selectboard members signed the appropriate documents.

MINUTES: JUNE 22, JUNE 26, JULY 6

MOTION by Mr. Tegatz, seconded by Ms. Spear, to approve the Charlotte Selectboard minutes of June 22, 2017, as written.

VOTE: 4 ayes, 1 abstention (Mr. Krasnow); motion carried.

MOTION by Mr. Tenney, seconded by Mr. Tegatz, to approve the Charlotte Selectboard minutes of June 26, 2017, as written.

VOTE: 5 ayes; motion carried.

MOTION by Mr. Tenney, seconded by Ms. Spear, to approve the Charlotte Selectboard minutes of July 6, 2017, as written.

VOTE: 3 ayes, 2 abstentions (Mr. Krasnow, Mr. Tegatz); motion carried.

APPROVE WARRANTS TO PAY BILLS

The Selectboard members reviewed and signed warrants to pay bills.

ADJOURNMENT

MOTION by Ms. Spear, seconded by Mr. Tegatz, to adjourn the meeting.

VOTE: 5 ayes; motion carried.

The meeting was adjourned at 9:46 p.m.

Minutes respectfully submitted, Kathlyn L. Furr, Recording Secretary.