

**Charlotte Park and Wildlife Refuge Oversight Committee  
Meeting  
Monday, October 10, 2016 (originally scheduled for October 5<sup>th</sup>)  
5:00 p.m.  
at the Charlotte Town Hall**

**Members present:** Jessie Bradley, Jenny Cole, Mark Dillenbeck, Dorothy Hill by phone, Sue Smith

Jenny presented a quote from Vermont Trophy and Engraving for a plaque for the tree planted in memory of Arline Lewis. Suggestions were made for color (hunter green with white letters) and wording. A plaque for Larry Hamilton's tree will also be purchased.

Members approved the proposed 2017-18 Park budget of \$14,900. (See attached document.) "Overlook and hedgerow clearing" and "Brush-clearing special projects" were combined into one category called "Hedgerow and brush clearing projects." The budget assumes \$500 grant funding for Ahead of the Storm site 2 (total cost \$3200). Putting wood chips on Roberts Way will be added to the mowing/maintenance contract. There was discussion of replacing bog bridges, and adding money in the budget for this purpose.

Fall 2016 brush hogging was discussed and rates reviewed.

Dick Preston/Preston's Construction and Excavating, Inc.

Tractor with brush hog: \$75/hr.

James Bell/Envirotrac

Skidsteer with front mounted brush hog: \$70/hr.

Equipment delivery fee: \$100

Chainsaw work: \$30/hr.

Chris Mack/Vermont Roads and Fields

Skidsteer with front mounted brush hog: \$130/hr.

Tractor with brush hog: \$90/hr.

Chainsaw work: \$55/hr. with 2 hour minimum

The work was separated into two projects, requiring different equipment. Committee members agreed that the work in the southern part of the Park should be done by James Bell and in the northern areas by Dick Preston.

A volunteer day was scheduled for Saturday, October 22. Work will be in the riparian buffer areas. Tasks include cutting grass and weeds around shrubs and mulching, and cutting and treating honeysuckle.

There was further discussion of replacement of bog bridges. Jessie thought Jeffrey could come up with a cost estimate. Jenny will send lumber cost information to Jessie, and will check with other contractors.

Minutes from meetings on August 10 and September 21 were approved with no changes.

The meeting was adjourned at approximately 6:00 p.m.

Charlotte Park and Wildlife Refuge  
 Budget for 2017-2018  
**DRAFT 10/9/16**

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Mowing/maintenance contracts	6,000	6,000	6,000	6,000	6000	6000
Gravel trail work	1,500	1,500	1,500	1,500	1500	500
Brush-hogging	1,200	2,200	2,200	2,200	2200	2500
Maintenance of signage, benches and bridges	750	750	1,750	1,250	1250	500
Overlook and hedgerow-clearing	1,000	1,000	1,000	1,000	1000	0
<del>Brush-clearing special projects</del>	1,500	1,500	1,500	1,500	1500	0
<del>Hedgerow and brush clearing projects</del>						2500
<del>Ahead of the Storm project site 2</del>						2700
Misc.	500	500	500	500	500	200
<b>Total</b>	<b>12,450</b>	<b>13,450</b>	<b>14,450</b>	<b>13,950</b>	<b>13,950</b>	<b>14,900</b>

**Notes**

The cost breakdown is for calculating individual costs. Only the total amount appears in the budget—as Park Maintenance under Town Lands.